

# **DEPARTMENT OF FOOD & CIVIL SUPPLIES & CONSUMER AFFAIRS.**

We are pleased present this “Citizen Charter” of Department of Food & Civil Supply and Consumer Affairs with an aim that the services and functions of the department should reach and benefit the citizens of Union Territory. Our motto is “**Work is Worship**”.

This department has three wings, Civil Supply, Weights and Measurement and Consumer’s Affairs. The Civil Supply Wing of the department has been implementing Essential Commodities Act 1955 and different Control Orders made thereunder. The Weight and Measurement wing is implementing the Legal Metrology Act-2009; The Dadra and Nagar Haveli Legal Metrology (enforcement ) Rule-2011 and The Legal Metrology (Packaged Commodity) Rule-2011. Besides it the department is also implementing the Consumer Protection Act, 1986 and the Rules made thereunder. State Commission Daman Diu and Dadra & Nagar Haveli and District Consumer Redressal Forum, Dadra & Nagar Haveli have been set upto hear the grievances/ complaints of both territories. Services being provided by three different wings have shown in annexure-I, II and III.

## **APPEAL TO PUBLIC**

**The Department of Food & Civil Supply & Consumer Affairs request the Public to extend their co-operation in following ways.**

1. To apply in a proper application form.
2. To apply with necessary fees and documents.
3. To meet and handover the application to the concerned official.
4. To avoid touts and middlemen.
5. To report to the higher and competent authority for remedies if needed.
6. Not to interrupt the official on duty.
7. Follow the time schedule for services as under.
8. (a) Submission of challans for payments of fees... 10.00 a.m. to 12.00 Noon  
(b) Delivery of permits to Fair Price Shop.. 11.00 a.m. to 13.30 p.m.

Public dealing ends at 3.00 p.m., however the department is open through out the day for hearing public grievances. Kindly refer Annexure-I for detailed information of documents required for various services provided by the department.

## **ANNEXURE-I**

### **FOOD & CIVIL SUPPLY**

The Food Civil Supply Department of this Administration is implementing the Targeted Public Distribution System w.e.f. 1/6/1997 as per the directives of the Government of India. Wheat, Rice and Kerosene Oil are being distributed to the beneficiaries under the TPD Scheme through Fair Price Shops. 75 Fair Price Shops are functioning in the U.T. of Dadra & Nagar Haveli. (annexure- 'A'). The following schemes are being implemented under the Targeted Public Distribution System :-

#### **(I) ABOVE POVERTY LINE :-**

White colored Ration Cards under this category. APL card holders are issued foodgrains. 07 Kg. Rice at the rate of ` . 8=50 per Kg. and 03 Kg. Wheat @ ` . 6=50 per Kg. And 5.50 Ltrs. Kerosene Oil @ ` . 15.30 per Ltrs. per card per month(Variable). Families having double/two LPG Cylinders are not entitled for Kerosene oil under the scheme.

#### **(II) BELOW POVERTY LINE :-**

Pink colour Ration Cards are issued for Below Poverty Line category on the basis of identification made and authenticated by the District Panchayat of this Union Territory. BPL Ration Card holders are issued foodgrains, 33 Kg. Rice @ ` . 6=00 per Kg. 2 Kg. Wheat @ ` . 4=65 per Kg. and 5.50 Lit. Kerosene Oil @ ` . 15.30 per lit. per card per month(Variable). Families having double/two LPG Cylinders are not entitled for Kerosene Oil under the scheme.

**(III) ANTYODAYA ANNA YOJANA(AAY):-**

Yellow colour Ration Cards under this Schemes are issued on the basis of list prepared and supplied by the District Rural Development Agency (DRDA) as per guideline of Government of India. AAY families are issued foodgrains 33 Kg. Rice @ ` . 3/- per Kg. /02 Kg. Wheat @ ` . 2/- per Kg. / Kerosene Oil @ ` . 15.30 per lit. per card per month (Variable).

**(IV) ANNAPURNA SCHEME :-**

This scheme is being implemented from 2001-2002 as per guidelines of Government of India for the Citizens not covered under National Old age Pension Scheme. The list is prepared and supplied by the competent authority of District Panchayat of this Union Territory. They are issued Blue colour ration card. 10 Kg. Rice per month per card per person is given free of cost to the beneficiaries under the scheme.

**(V) RATION CARD :-**

Description of Items	Eligibility	Documents to be submitted	Fees to be paid	Time limit for disposal
(a) New Ration Card	Resident of Dadra and Nagar Haveli	* Application in prescribed form. * Proof of residence with house number issued by Gram Panchayat. * If one person demand new ration card on the basis of separation from his/her family then he/she should submit separate residential proof from his/her parental residence. * Rent receipt from house owner in case of applicant is residing in rented house or letter from company if the applicant is serving in private company and staying in residential house of the company.	` .10.00	7 Days

		<p>* In case of migrants, surrender certificate issued by the Mamlatdar / Civil Supply Officer or other authorized officer of State/ U.T./ District of original place of Residence.</p> <p>* Two passport size photographs duly attested.</p> <p>* An affidavit duly notaried from Notary with full details and verification of two local representation (whether elected or Government )</p>	.10=00	7 Days
b) Renewal of Ration Card.	Applicant who posses ration card	<p>* Application in prescribed form.</p> <p>* Original Ration Card to be attached.</p> <p>* Two copies of passport size photographs of Head of family duly attested.</p>		
c) Addition of Name In Ration Card.	Applicant who posses Ration Card.	<p>* Original Ration Card to be attached.</p> <p>* Application in prescribed form.</p> <p>* Attested copy of birth certificate.</p> <p>* In case of migrants, Surrender Certificate issued by Mamlatdar/ Civil Supply Officer or other authorized officer of concerned state/ U.T./ District/ City.</p>		
d) Cancellation- of Ration Card, Deletion of Name from Ration Card.	Applicant who posses Ration Card.	<p>* Application in prescribed form.</p> <p>* Certificate of concerned F.P. Shop to the effect that entry of deletion is made in Card Register of FPS with reason of deletion.</p>	No fees	7 Days.

		* Death Certificate in case of deletion due to death of any member of family.		
		* Original Ration Card to be attached.		
e) Issue of Duplicate Ration Card.	If the Original Ration Card is lost.	* Application in prescribed form.	₹. 10=00	7 Days
		* Certificate of house number from concerned Panchayat.		
		* Affidavit from Executive Magistrate on case of loss of original ration card.		
		* Certificate from concerned F.P. Shop to the effect that the card stood registered with F.P. Shop with entry of Ration Card.		
		* Two pass-port size photographs of Head of Family.		
f) Change of Address/ Change of F.P.Shop.	If Residence Area Changed.	* Original Ration Card to be Submitted.	No fees	7 Days.
		* Deletion Certificate from concerned F.P. Shop of present address.		
		* Proof of change of residence with house number from concerned village Panchayat.		

## **(VI) SOLVENT –**

One has to obtain the licence for consumption and storage of solvent under the provisions of solvent, Raffinate and Slop (acquisition, Sale, Storage and prevention of use in Automobiles) Order 2000, as amended from time to time.

Provided that no such licence shall be required for consumption of 50 KL. Or less per month and storage of 20 KL. Or less combined. For the issue of licence the document required are mentioned below : -

Description	Documents to be attached	Fees to be paid	Time limit of disposal of application
a) Grant of licence	<ul style="list-style-type: none"> <li>* Application in prescribed form.</li> <li>* Attested copy of Industry Registration Certificate issued by D.I.C., D &amp; N.H.</li> <li>* Attested copy of factory licence issued by chief Inspector of Factories.</li> <li>* Attested copies of Central/ Local Sales Tax Registration Certificate.</li> <li>* Attested copy of Central Excise registration certificate.</li> <li>* Attested copy of PAN of Income Tax .</li> <li>* Attested copy of explosive licence/ N.O.C. from explosive department for storage of solvents.</li> <li>* Memorandum of Articles of Association of the company/ partnership deed.</li> <li>* Authority letter for authorized signatory.</li> <li>* Name and address of dealers from whom Solvent to be purchased.</li> <li>* Details of manufacturing process.</li> <li>* Details of Plants and Machinery installed.</li> <li>* Power/ electricity connection with sanctioned load by Electricity Department of Dadra and Nagar Haveli.</li> </ul>	` . 500/-	40 Days
b) Renewal of Solvent Licence	<ul style="list-style-type: none"> <li>* Application on plain paper.</li> <li>* Original licence.</li> <li>* All documents listed above for new licence.</li> </ul>	` . 250/-	15 Days

## ANNEXURE –II

### WEIGHTS AND MEASURE :

#### LICENCES

<b>Sr. No.</b>	<b>Description of Service.</b>	<b>Eligibility</b>	<b>Documents required.</b>	<b>Fees to be paid</b>	<b>Time of disposal</b>
1.	Grant of Manufacturing & Licence.	Those who are engaged in manufacturing of weights & measures	* Application in prescribed form LM-1. * Attested copy of Model approval certificate issued by the Govt. of India * Attested copy of Proof of ownership of business premises/ rent agreement. * Attested copy of power sanctioned letter. * Attested copy of Partnership deed. * Attested copy of Memorandum & Articles of Association. * Attested copy of Power of attorney of authorized signatory. * Attested copy of Project Report. * List of Raw Material Required. * List of Machinery & Tool required. * List of Weight & Measures used and maintained.	As per schedule IV of Dadra and Nagar Haveli Legal Metrology (enforcement Rule-2011)	Within One Month

			<ul style="list-style-type: none"> <li>* Attested copy of S.S.I . Registration or N.O.C. from D.I.C. office.</li> </ul>		
			<ul style="list-style-type: none"> <li>* List of Directors/ Partners of the company as amended time to time.</li> </ul>		
2.	Grant of Dealers Licence for Sale of Weight and Measure	Those who are engaged in Weight & Measure.	<ul style="list-style-type: none"> <li>* Application in prescribed Form LD-1.</li> <li>* Attested copy of Model approval certificate issued by the Government of India.</li> <li>* Attested copy of Proof of ownership of business premises/ rent agreement.</li> <li>* Attested copy of power sanctioned letter.</li> <li>* Attested copy of Partnership deed.</li> <li>* Attested copy of Memorandum &amp; Articles of Association.</li> <li>* Attested copy of Power of attorney of authorized signatory. .</li> <li>* Attested copy of Project Report.</li> <li>* List of Raw Material required.</li> <li>* List of machinery &amp; Tool required.</li> <li>* List of Weight &amp; Measures used and maintained.</li> <li>* Attested copy of S.S.I. Registration or N.O.C. from D.I.C. office.</li> <li>* List of Directors/ Partners of the company as amended time to time.</li> </ul>	As per schedule IV of Dadra and Nagar Haveli Legal Metrology (enforcement Rule-2011)	Within one month



3	Grant of Repair licence	Those who are engaged in repairing work of Weight and Measures.	<ul style="list-style-type: none"> <li>* Application in prescribed Form LR-1.</li> <li>* Attested copy of Proof ownership of business premises/ rent agreement.</li> <li>* Attested copy of power sanctioned letter.</li> <li>* Attested copy of Partnership deed.</li> <li>* Attested copy of Memorandum &amp; Articles of Association.</li> <li>* Attested copy of Power of attorney of authorized signatory.</li> <li>* Attested copy of Project Report.</li> <li>* List of Raw material required.</li> <li>* List of Machinery &amp; tools required.</li> <li>* List of Weights &amp; Measures used and maintained.</li> <li>* Attested copy of S.S.I. Registration or N.O.C. from D.I.C. office.</li> <li>* List of Directors/ Partners of the company as amended time to time.</li> <li>* Attested copy of Educational qualification certificate.</li> <li>* Experience Certificate.</li> </ul>	As per Schedule IV of Dadra & Nagar Haveli Legal Metrology (enforcement ) Rule-2011	Within one month
4	Grant of Registration Under the Legal Metrology (Packaged Commodity) Rule-2011	Those who are engaged in packaging activity within U.T. of D.N.H.	<ul style="list-style-type: none"> <li>* Application in prescribed form</li> <li>* Attested copy of Proof ownership of business premises/ rent agreement.</li> <li>* Attested copy of power sanctioned letter.</li> <li>* Attested copy of</li> </ul>	₹. 500/-	One Month

			<p>Partnership deed.</p> <ul style="list-style-type: none"> <li>* Attested copy of Memorandum &amp; Articles of Association.</li> <li>* Attested copy of Power of attorney of authorized signatory.</li> <li>* Attested copy of S.S.I. Registration or N.O.C. from D.I.C office.</li> <li>* List of Directors/ Partners of the company as amended time to time.</li> <li>* List of items to be packed in different packing size.</li> </ul>		
5	Renewal of Manufacturing Licence.	Those whose Licence expected to be expired.	<ul style="list-style-type: none"> <li>* Application in prescribed form. LM-2</li> <li>* Original Licence.</li> <li>* Copy receipt for fee remittance.</li> <li>* Periodical return as per W &amp; M. Act.</li> <li>* Proof of ownership of premises.</li> <li>* Rent Agreement.</li> <li>* Copy of power of Attorney.</li> </ul>	As per schedule IV of Dadra & Nagar Haveli Legal Metrology (enforcement Rule-2011)	Within Fifteen Days.
6	Renewal of Dealer licence for Sale of Weight and Measures	Those whose licence expected to be expired	<ul style="list-style-type: none"> <li>* Application in prescribed Form. LD-2</li> <li>* Original Licence</li> <li>* Copy receipt for fee remittance.</li> <li>* Proof of ownership of premises.</li> <li>* Attested copy of rent agreement.</li> <li>* Attested copy of power of Attorney.</li> </ul>	As per Schedule IV of Dadra & Nagar Haveli Legal Metrology (enforcement Rule-2011)	Within Fifteen Days.
7	Renewal of repairing licence for Weights and	Those whose licence expected to be expired	<ul style="list-style-type: none"> <li>* Application in prescribed Form. LD-2</li> <li>* Original Licence</li> <li>* Copy receipt for fee</li> </ul>	As per Schedule IV of Dadra & Nagar Haveli	Within Fifteen Days.

	Measures		remittance. * Periodical return as per Weight & Measure, Act. * Proof of ownership of premises. * Attested copy of rent agreement. * Attested copy of power of Attorney.	Legal Metrology (enforcement Rule-2011)	
8	i) Certification / Verification of Weight & Measures	Those weight & measures which are used in U.T. of D & N.H.	* Copy of purchase Invoice of Weights & Measures or old verification certificate.	As per schedule IX of Dadra and Nagar Haveli Legal Metrology (enforcement ) Rule-2011	Within Seven Days.
	ii) Certification/ Verification of weight & measures instruments	Those weights measures which are used in U.T. of D & N.H.	* copy of purchase Invoice of Weights & Measures or old verification certificate.	As per schedule IX of Dadra and Nagar Haveli legal metrology (enforcement )Rule-2011	Within Eight Days.
	iii) Certification/ Verification of Dormant type Weight Instruments.	Those weights & measures which are used in U.T. of D & N.H.	* copy of purchase Invoice of Weights & Measures or old verification certificate.	As per schedule IX of Dadra and Nagar Haveli legal metrology (enforcement )Rule-2011	Within Eight Days.
	iv) Certificate/ Verification of Petrol Pump.	Those weights & measures which are used in U.T. of D & N.H.	* copy of purchase Invoice of Weights & Measures or old verification certificate.	As per schedule IX of Dadra and Nagar Haveli legal metrology (enforcement )Rule-2011	Within Eight Days.

## **SCHEDULE IX**

(See Rule 17)

### **FEE PAYABLE FOR VERIFICATION AND STAMPING OF WEIGHTS, MEASURES AND WEIGHING AND MEASURING INSTRUMENTS.**

**1. (a) Bullion weights.**

<b>Denomination (1)</b>	<b>Fee per Piece (₹.) (2)</b>
10 KG.	30.00
5 KG	20.00
2 KG	20.00
1 KG	20.00
500 g	15.00
200 g	15.00
100 g	15.00
50 g	15.00
20 g	15.00
10 g	15.00
5 g	15.00
2 g	15.00
1 g	15.00

**(b) Carat Weights :**

100 g (500c)	20.00
40 g (200c)	20.00
20 g (100c)	20.00
10 g (50c)	20.00
4 g (20c)	20.00
2 g (10c)	20.00
1 g (5c)	20.00
400 mg (2c)	20.00
200 mg (1 c)	20.00
100 mg (0.5 c)	20.00
40 mg (0.02 c )	20.00
20 mg (0.01 c)	20.00
10 mg (0.05 c)	20.00
4 mg (0.02 c)	20.00
2 mg (0.01 c)	20.00
1 mg (0.005 c)	20.00

**(c) Cylindrical knob type weights:**

<b>Denomination (1)</b>	<b>Fee per piece( ` ) (2)</b>
10 Kg.	20.00
5 Kg.	20.00
2 Kg.	15.00
1 Kg.	10.00
500 g.	5.00
200 g.	5.00
100 g.	5.00
50 g.	5.00
20 g.	5.00
10 g.	5.00
5 g.	5.00
2 g.	5.00
1 g.	5.00

**(d) Sheet metal weight (other than Bullion)**

<b>Denomination (1)</b>	<b>Fee per piece ( ` ) (2)</b>
500 mg	5.00
200 mg	5.00
100 mg	5.00
50 mg	5.00
20 mg	5.00
10 mg	5.00
5 mg	5.00
2 mg	5.00
1 mg	5.00

**(e) Iron hexagonal, knob weights and parallelepiped weights:**

<b>Denomination (1)</b>	<b>Fee per piece ( ` ) (2)</b>
50 Kg.	25.00
20 Kg.	20.00
10 Kg.	20.00
5 Kg.	20.00
2 Kg.	15.00
1 Kg.	10.00
500 g.	5.00
200 g	5.00
100 g	5.00
50 g	5.00

20 g	5.00
10 g	5.00
5 g	5.00
2 g	5.00
1 g	5.00

(f) Standard weights for testing of high capacity weighing machines:

Denomination	Fee Corresponding to Max permissible relative Error 0.5/10000 in	Fee Corresponding relative error 3.3/10000, - 1.7/10000 and 1.0/10000 in.
100 Kg.	75.00	50.00
200 Kg	150.00	100.00
500 Kg	300.00	200.00
1000 Kg	750.00	500.00
2000 Kg	1500.00	1000.00
5000 Kg	3000.00	2000.00

2. Capacity Measures:

Denomination (1)	Fee per piece (₹) (2)
100 liter and above	₹ .50 for the 1st 100 liter plus ₹ .7 for every additional 100 liter or part thereof subject to maximum of ₹ . 5000.
50 L	50.00
20 L	20.00
10 L	20.00
5 L	10.00
2 L	10.00
1 L	10.00
500 ml	10.00
200 ml	10.00
100 ml	10.00
50 ml	10.00
20 ml	10.00
10 ml	10.00
5 ml	10.00
2 ml	10.00
1 ml	10.00

### 3. Length Measures:

#### (a) Non –Flexible-

<b>Denomination (1)</b>	<b>Fee per piece ( ` ) (2)</b>
2 m.	10.00
1 m .	10.00
0.5 m.	20.00
1 m graduated (at every cm)	20.00
0.5 m graduated (at every cm)	20.00

#### (b) Fabric Plastic/ Woven/ Steel tapes-

<b>Accuracy Class (1)</b>	<b>Fee per meter in (2)</b>
Class-I	1.00
Class-II	0.50
Class-III	0.50

#### (c) Folding Scales-

<b>Denomination (1)</b>	<b>Fee per piece ( ` ) (2)</b>
1 m.	10.00
0.5 m.	10.00

#### (d) Surveying Chain-

<b>Denomination (1)</b>	<b>Fee per piece ( ` ) (2)</b>
30 m.	100.00
20 m.	100.00

### 4. Beam Scales Class A & B:

<b>Denomination (1)</b>	<b>Fee per piece ( ` ) (2)</b>
200 Kg.	400.00
100 Kg	300.00
50 Kg	150.00
20 Kg	150.00
10 Kg	150.00
5 Kg	100.00
2 Kg	100.00
1 Kg	100.00
500 g and below	60.00

**5. Beam Scales Class C&D:**

<b>Denomination (1)</b>	<b>Fee per piece ( ` ) (2)</b>
1000 Kg.	200.00
500 Kg.	200.00
300 Kg.	200.00
200 Kg.	100.00
100 Kg.	100.00
50 Kg.	20.00
20 Kg.	20.00
10 Kg.	20.00
5 Kg.	15.00
2 Kg.	15.00
1 Kg.	15.00
500 g and below	10.00

**6. Non – Automatic Weighing Instruments- Mechanical (analogue) Class III & IIII:**

400 t	4000.00
300 t	3000.00
200 t	3000.00
150 t	2000.00
100 t	2000.00
80 t	2000.00
60 t	2000.00
50 t	2000.00
40 t	2000.00
30 t	2000.00
25 t	2000.00
20 t	2000.00
15 t	2000.00
10 t	1000.00
5 t	500.00
3 t	400.00
2 t	400.00
1500 kg	300.00
1000 kg	300.00
500 kg	300.00
300 kg	200.00
250 kg	200.00
200 kg	100.00
150 kg	100.00



100 kg	100.00
50 kg	100.00
30 kg	100.00
25 kg	60.00
20 kg	60.00
15 kg	30.00
10 kg	30.00
5 kg	30.00
3 kg	30.00
2 kg	30.00
1 kg	15.00
500 g. and below	15.00

**7. Non-Automatic Weighing instrument – Electronic Class III & IIII:**

400 t	4000.00
300 t	3000.00
200 t	3000.00
150 t	2000.00
100 t	2000.00
80 t	2000.00
60 t	2000.00
50 t	2000.00
40 t	2000.00
30 t	2000.00
25 t	2000.00
20 t	2000.00
15 t	2000.00
10 t	1000.00
5 t	1000.00
3 t	500.00
2 t	500.00
1500 kg	250.00
1000 kg	250.00s
500 kg	250.00
300 kg	200.00
250 kg	200.00
200 kg	200.00
150 kg	200.00
100 kg	200.00
50 kg	200.00
30 kg	200.00
25 kg	200.00
20 kg	100.00
15 kg	100.00
10 kg	100.00

5 kg	100.00
3 kg	100.00
2 kg	100.00
1 kg	100.00
500 g. and below	100.00

**8. Non Automatic Weighing Instruments both mechanical and electronics Class I &II:**

Capacity	Fee ` .
Exceeding 50 t	3000.00
Not Exceed 50t but exceed 10 t	2000.00
Not Exceed 10t but exceed 1 t	1000.00
Not Exceed 1t but exceed 50 kg	500.00
Not Exceed 50 kg but 10 kg	250.00
Not Exceed 10 kg	200.00

**9. Automatic Weighing Instrument :**

Capacity	Fee ` .
Exceeding 100 t	4000.00
Not Exceeding 100 t but exceeding 50 t	3000.00
Not Exceeding 50 t but exceeding 10 t	2000.00
Not Exceed 10 t but exceed 1 t	1000.00
Not Exceed 1 t but 50 kg	500.00
Not Exceeding 50kgbut exceeding 10 kg	250.00
Not Exceeding 10 kg	200.00

**10. Volumetric Measuring Instruments:**

- (a) Dispensing Pumps Each pump : ` .1000.00 per unit  
 (b) Totalizing Counter : ` .500.00 per unit  
 (c) Other Instruments :

Capacity	Fee in ` .
Exceeding 100 lit.	` 500 for the 1st 100 liters plus ` .250 for every additional 100 liters or part thereof
Not Exceeding 100 lit. but exceeding 50 litre	500.00
Not Exceeding 50 liters but exceeding 20 litre	250.00
Not Exceed 20 liter	200.00

**11. Flow Meters:**

Flow rate up to 100 litre/min.	₹ .2000.00
Above 100 litre /min up to 500 liter /min	₹ .3000.00
Above 500 litre /min	₹ .5000.00

**12. Linear Measuring Instruments:**

Taxi, Autosikshaw meters	₹ .100.00
Other Meters	₹ .50 for the Ist 1000 m or part there of Plus ₹ . 5.00 for every additional 100 m. or part thereof

**13. Clinical Thermometer** ₹ .0.50 per unit

**14. Water Meter** ₹ .25.00 per unit

**15. Pag Measure:**

30 ml	₹ .50.00
60 ml	₹ .50.00
100 ml	₹ .50.00

**16. CNG**

(a) Dispensers:	₹ . 1000.00 per unit
(b) Totalizing Counter	₹ . 500.00 per unit

**17. LPG**

(a) Dispensers :	₹ .1000.00 per unit
(b) Totalizing Counter	₹ . 500.00

**18. Counter Machine-**

(i) Up to Capacity 10 kg	:	₹ .20/-
(ii) Above Capacity 10 kg	:	₹ .50/-

**SCHEDULE -IV**

**[See Rule -11(4) & (5)]  
Administration of Dadra & Nagar Haveli  
Office of Controller of legal Metrology**

Licencing and renewal fees for manufacturers , repairers of dealers Weights and measures issue of licence/ renewal of licence to:

(1)	(i) Manufacturers	₹ . 500/-
	(ii) Repairers	₹ . 100/-
	(iii) Dealers	₹ . 100/-
(2)	Alteration of Licence	₹ . 50/-
(3)	issue of Duplicate licence	₹ . 10/-

## ANNEXURE – III.

### Consumer Affairs :

One State Commission and District Consumer Redressal Forum have been set up as a mechanism to decide the consumer dispute in the U.T. under the provisions of Consumer Protection Act, 1986. Consumers may apply for redressal of grievances/compensation before State Commission or District Consumer Redressal Forum of Dadra and Nagar Haveli. The **Help Line No. is 1800-233-4004**. Details of requirements are as under

Application/ Eligibility	Jurisdiction of Consumers Court	Fees to be paid	Time Limit for Disposal.
Value of Goods or service and the compensation claimed is upto ` 20 Lakhs.	District Forum	* Up to ` 1 lakh, ` 100/-	1) Three months where complaint does not Require analysis or Testing of Commodities.
		* One lakh and above, but Less than five lakhs ` 200/-	
		* Five lakhs rupees and above but less than ` 10 Lakhs, ` 400/-	2) Five Months, if it requires analysis or testing of commodities.
		* Ten lakhs rupees and above but not exceeding twenty lakh rupees `. 500/-	
Value Exceeds 20 lakh but does not exceed ` One crore.	State Commission	* No Fees.	Ninety days.

**ANNEXURE – A.**

**LIST OF FAIR PRICE SHOPS.**

**IN DADRA AND NAGAR HAVELI, U.T.**

	<b><u>SILVASSA PANCHAYAT</u></b>	<b><u>AREA COVERED</u></b>
01.	The Dadra & Nagar Haveli Govt. Servant Co-op. Society, Silvassa-I. (Shri R.M. Solanki)	Zanda Chowk/Rohitwas/Some Part of Ultanfalia/ Police Line/Amlī.
02.	Fair Price Shop, Amlī. (Shri A.K. Patel)	Chanadevi Road/ 66 KV Rd./ Mandir Falia
03.	Fair Price Shop, Bhastafalia. (Shri Suman N. Patel)	Bhastafalia, Patalia Falia, Vrundavan Soc. Sundarvan Society.
04.	Fair Price Shop, Baldevi. (Shri Ramesh S. Patel)	Whole Area of Village, Baldevi.
05.	Fair Price Shop, Dandulfalia (Shri Rajendra M. Patel)	Bavisafalia/Dandulfalia/Bhraman falia/Agriwad.
06.	Fair Price Shop, Pataliya Falia (Shri Navin K. Patel)	Patalia falia/ some part of Tokarkhada.
07.	Fair Price Shop, Dayatfalia (Shri R.S. Patel)	Dayat falia/ Piparia Indl. Area./ Basera area.
08.	Fair Price Shop, Bavisafalia (Smt. R.G. Patel)	Bavisa falia area.
09.	Silvassa Vibhag Jangle Kamdar Sahakari Mandli Ltd., Silvassa Fair Price Shop, Naroli Road, Silvassa. (Shri N.S.Patel)	Silvassa- Naroli Road Area/Indira Nagar/Patel falia and Tokarkhada area.
10.	Silvassa Vibhag Jangle Kamdar Sahakari Mandali Ltd., Silvassa Fair Price. Shop, Bhurkudfalia. (Shri N.S. Patel)	Bhukud falia, Kamli falia.
11.	Silvassa Vibhag Jangle Kamdar Sahakari Mandli Ltd., Silvassa Fair Price Shop, Dockmardi.(Shri N.S. Patel)	Village Dokmardi/Gandhigram.some part of Agriwad.
12.	Dapada Vibhag Jangal Kamdar Sahakari Mandli Ltd., Silvassa. (Shri P.D.Patel)	Government Housing society/ Bahumali complex near PWD, Cottage Hospital Road, Kilvani naka road, Bus Stand area.
13.	Fair Price Shop, Athola. (Shri Supadiabhai L. Patel)	Whole Area of Village, Athola.
14.	(Shri Navin K. Patel) Fair Price Shop, Vaghchhipa	Whole Area of Village, Vaghchhipa

	<b><u>DADRA PANCHAYAT</u></b>	<b><u>AREA COVERED</u></b>
15.	Dadra Demni Grahak Dhiran Society, Dadra (Shri J.J. Patel)	Dadra, Vaghdhara, Tighra Villages
16.	Fair Price Shop, Demni. (Shri Dinesh B. Patel)	Whole area of Village Demni.
	<b><u>RANDHA PANCHAYAT</u></b>	<b><u>AREA COVERED.</u></b>
17.	Fair Price Shop. Morkhal-I (Smt. L.R. Bhusara)	Morkhal/Bhusarpada/Baradapada/Chokipada Dabhadpada/Patelpada.
18.	Fair Price Shop. Morkhal-II (Shri R.C. Bhoya)	Dhobhipada/Routpada/Dungripada Junapatelpada.
19.	Fair Price Shop. Bonta. (Shri C.D. Dhamodia)	Whole Area of Village Bonta.
20.	Fair Price Shop. Mota Randha (Shri C.D. Bhoya)	Village Mota Randha.
21.	Fair Price Shop, Nana Randha ( Smt. S.R. Bhusara)	Village Nana Randha.
	<b><u>KILVANI PANCHAYAT</u></b>	<b><u>AREA COVERED</u></b>
22.	Fair Price Shop. Galonda-I (Shri R.B. Raut)	Patelpada/Routpada/Zaripada/Kolipada.
23.	Fair Price Shop. Galonda-II (Shri N.M. Patel)	Vadpada/Kherunpada/Parsipada/Baratpada/ Zavarpada/Vakharpada.
24.	Fair Price Shop. Sili-I (Shri N.S.Sapta)	Sili-Kuvapada.Kombapada/Kaparipada/ Hardunpada/Chowkipada.
25.	Fair Price Shop. Sili-II (Shri K.C. Vartha)	Jamalpada/Talavpada/Vangdipada Ranpada/ Toranpada.
26.	Fair Price Shop. Falandi (Shri G.A. Patel )	Whole Area of Village, Falandi
27.	Fair Price Shop. Umarkui (Shri S.K. Patel)	Whole Area of Village, Umarkui.
28.	F. P. Shop, Kilavani, (Smt. Sakruben S. Bhusara)	Whole Area of Village, Kilvani.
	<b><u>NAROLI PANCHAYAT</u></b>	<b><u>AREA COVERED</u></b>
29.	Naroli Vividh Vibhag K.S.S.M. Ltd., Naroli. (Shri J.F. Rathod)	Naroli Bhrmin falia/ Nava falia/ Tekri Falia / Dhapsa.
30.	F.P. Shop, Kumbharvadi (Shri D.I. Patel)	Whole area of Kumbharwadi.
31.	Adaresh Grahak S.S.M. Ltd., Naroli (G.K. Solanki)	Kanadi/ Navagam/ Valiagola/ Navakuva Falia
32.	Kharadpada V.S.S.M.Ltd.,	Whole area of Kharadpada

	Kharadpada (Shri K.J. Bhandari)	
33.	F.P. Shop, Athal. (Shri S.K. Patel)	Whole area of Village Athal
34.	F.P. Shop, Luhari (Shri R.N. Bhavar)	Whole area of Village Luhari
35.	F.P. Shop, Kakadfalia. (Shri D.C. Patel )	Kakadfalia/some part of Dhapsa/ Haveli falia/ Kohyafalia/ Gobifalia.
36.	Mahyavanshi Grahak S.S. M.Ltd., Naroli (Shri A.J. Patel)	Navafalia/ Rohitwas.
37.	F.P. Shop, Vadfalia (Shri D.M. Patel)	Whole area of Vadfalia
	<b><u>RAKHOLI PANCHAYAT</u></b>	<b><u>AREA COVERED</u></b>
38.	Fair Price Shop, Samravarni. Shri P.N. Patel	Whole Area of Village, Smarvarni.
39.	Fair Price Shop, Masat. Shri R.L. Patel	Whole Area of Village, Masat.
40.	Dapada Vibhag Jangle Kamdar Sahakari Mandli, Rakholi. (Shri P.D. Patel)	Whole Area of Village, Rakholi.
41.	.....do....., Kudacha (Shri N.G. Valiya) (Shri P.D. Patel)	Whole Area of Village, Kudacha.
42.	Sayli Vibhag Seva Sahakari Mandli. Karad-I (Shri N.D. Patel)	Karad Colony
43.	Sayli Vibhag Seva Sahakari Mandli, Sayli	Parsipada/Medhapada/Kinnaripada Zaripada/ Dattupada/Andherpada/Dungarpada/Society Pada.
44.	F.P. Shop, Karad-II Shri M.J. Gayakwad.	Karad Village
	<b><u>DAPADA PANCHAYAT</u></b>	<b><u>AREA COVERED.</u></b>
45.	Fair Price Shop, Pati. (Shri M.B. Dhoom)	Whole area of village PATI.
46.	Chichpada Vibhag Vividh S.S.M.Ltd., Chichapada (Shri B.S. Namkudia)	Whole area of village Vasona & Chichapada
47.	Chichpada Vibhag Vividh S.S.M.Ltd., Vasona	
48.	Chichpada Vibhag Vividh S.S.M.Ltd., Chikhali	Whole area of village Dapada & Chikhali
49.	Chichpada Vibhag Vividh S.S.M.Ltd., Dapada	Whole area of village Dapada & Chikhali



50.	Fair Price Shop, Aпти-I. (Shri J.B. Parmar)	Whole area of village Aпти
51.	Fair Price Shop, Surangi. (Shri M.J. Bhandari)	Whole area of village, Surangi.
	<b><u>KHANVEL PATELAD.</u></b>	<b><u>AREA COVERED.</u></b>
52.	Daxina Path Van Kamdar Khedut Seva Sahkari Mandli, Khanvel (Shri Gamanbhai Patel)	Whole area of village Khanvel, Khutali & Talavali.
53.	Daxina Path Van Kamdar Khedut Seva Sahkari Mandli, Khutali (Shri Gamanbhai Patel)	
54.	Daxina Path Van Kamdar Khedut Seva Sahkari Mandli, Talavali (Shri Gamanbhai Patel)	
55.	Daxina Path Van Kamdar Khedut Seva Sahkari Mandli, Shelti (Shri Gamanbhai Patel)	Whole area of village Shelti.
56.	Daxina Path Van Kamdar Khedut Seva Sahkari Mandli, Rudana. (Shri Gamanbhai Patel)	Whole area of village Rudana.
	<b><u>DUDHANI PATELAD</u></b>	<b><u>AREA COVERED.</u></b>
57.	Daxina Path Van Kamdar Khedut Seva Sahkari Mandli, DUDHANI (Shri Gamanbhai Patel)	Dudhani/Godbari/Medha/Vaghchauda/Kherar bari
58.	Daxina Path Van Kamdar Khedut Seva Sahkari Mandli, GUNSA (Shri Gamanbhai Patel)	Gunsa Village
59.	Daxina Path Van Kamdar Khedut Seva Sahkari Mandli, KAUNCHA (Shri M.R. Mahala)	Kauncha Village.
60.	Daxina Path Van Kamdar Khedut Seva Sahkari Mandli, Karchond (Shri Gamanbhai Patel)	Karchond Village.

	<b><u>MANDONI PATELAD</u></b>	<b><u>AREA COVERED</u></b>
61.	F.P. Shop, Bedpa (Shri D.B. Thorat)	Whole area of village Bedpa
62.	Daxinapath V.K.S.S.M.Ltd., Vasda (Shri Gamanbhai Patel)	Whole area of village Vasda
63.	F.P. Shop, Besda (Shri S.B. Wag.)	Whole area of village Besda & Jamanvarni
64.	F.P. Shop, Khedpa (Shri D.B. Tokare)	Whole area of Village Khedpa.
65.	F.P. Shop, Sindoni (Shri D.B. Tokre)	Whole area of Village Sindoni
66.	Chisda Gramastha Mandal Chisda-I (Shri D.B. Nadge)	Khoripada/ Rabadpada/ Haidachimad/ Kathiapada / Pati pada/Akharmad/ Khokharpada/ Mudgam.
67.	Pragati Mahila Mandal Chisda-II (Smt. Priti. D. Dhangda )	Nibhadmad/ Lohnipada/ Singadachimad / Jambachimad / Dadripada.
68.	F.P. Shop, Mandoni (Shri J.G. Birari)	Whole area of village Mandoni
	<b><u>AMBOLI PANCHAYAT.</u></b>	<b><u>AREA COVERED.</u></b>
69.	Fair Price Shop, Amboli. (Shri S.P. Chaudhari )	Whole area of village Amboli.
70.	Fair Price Shop, Khadoli. (Shri R.B. Patel)	Whole area of village Khadoli.
71.	Fair Price Shop, Karachgam. (Smt. S.B. Chaudhari)	Village Karachgam and Kala.
72.	Fair Price Shop, Tinoda. (Shri M.G. Bhandari)	Tindoda and Bindrabin.
73.	Fair Price Shop, Parzai (Shri Z.S. Mahala)	Village Parzai and Dolara.
74.	Amboli Vibhag Seva Sahakari Mandli, Velugam. (Shri M.G. Bhandari)	Whole area of village Velugam.
75.	Parzai Vibhag Grahak Seva Sahakari Mandali, Kherdi. (Shri Z.S. Mahala)	Whole area of village, Kherdi.

