

Administration of
Dadra and Nagar Haveli, UT
(Department of Personnel & Administrative Reforms)
Secretariat, Silvassa

No.1-2(B)(147)/2001-ADM/ 683

Date : 29/09/2017

Read : (1) Order No. 1-2(B)(147)/2001-ADM/575 dated 08-05-2017.

ORDER

SUBJECT : Link Officers of IAS / DANICS Officers posted in the UT of DNH.

In supersession to Order quoted in preamble (1) above, the Advisor to the Administrator, DD & DNH is pleased to order the following arrangements due to change/allotment of substantive charge of IAS/DANICS Officers posted at the level of Head of Office during their absence on leave/tour etc with immediate effect in addition to their own duties.

Sr. No.	Substantive Charge	Link Officer – I	Link Officer - II
01.	Resident Deputy Collector (Silvassa)	Resident Deputy Collector (Khanvel)	Chief Officer Silvassa Municipal Council
02.	Resident Deputy Collector (Khanvel)	Resident Deputy Collector (Silvassa)	Chief Officer Silvassa Municipal Council
03.	Deputy Secretary (Personnel)	General Manager, SC/ST/OBC/Minorities & FD Corporation.	Deputy Director (Transport)
04.	Deputy Director (Transport)	Deputy Secretary (Personnel)	General Manager DIC
05.	General Manager, SC/ST/OBC/Minorities & FD Corporation.	Deputy Director (Transport)	General Manager DIC
06.	Chief Officer Silvassa Municipal Council	Deputy Secretary (Personnel)	Deputy Director (Transport)
07.	General Manager DIC	General Manager, SC/ST/OBC/Minorities & FD Corporation.	Deputy Director (Transport)
08.	Principal (IHM & CT)	Deputy Secretary (Personnel)	Deputy Director (Transport)

2. All the Link Officers shall exercise all the powers and functions of Link Officers as and when concerned Officers proceeds on leave /tour etc for more than five days. In case of leave/tour etc upto five days Link Officers shall look after only routine works and work of urgent nature. The Link Officer shall look all the charges held by the Officer who proceeds on leave / tour etc.
3. This issues with the approval of the Advisor to the Administrator, DD & DNH.


Deputy Secretary (Personnel)

To,
All concerned.

Copy to :

1. The PS to the Hon. Administrator, Secretariat, Silvassa.
2. The PS to the Advisor to Administrator, Secretariat, Silvassa.
3. All Secretaries / Departments/Heads of Offices , DNH
4. The Assistant Director (IT) for uploading in the DNH website and in the web-page of Personnel Department.
5. Concerned file.