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- **ADMISSION PROCESS**

Admission for M.Sc Nursing is through Veer Narmad South Gujarat University (VNSGU)

Fees for Application form and Prospectus : Rs.1000 (VNSGU fees)

Course details for M. Sc. Nursing available online on Veer Narmad South Gujarat University Website : **www.vnsgu.ac.in**

Prospectus available of Shri Vinoba Bhave College of Nursing

Available online from www.vbch.dnh.nic.in.

Help desk Support

Telephone: 0260 2460180

E- mail address: principalsvbch.sil@gmail.com

Telephonic and e mail support will be available between 9am to 5pm on all 7 days till the completion of the examination.

2. INTRODUCTION

Shri Vinoba Bhave Civil Hospital, Silvassa earlier known as Cottage Hospital was started in the year 1952 with minimum OPD services and Indoor facility. This hospital after renovation is named as “Shri Vinoba Bhave Civil Hospital, Silvassa, and rededicated to the people on 01/07/ 1999. It is a 316 bedded multi specialty hospital which caters the health needs of population in Dadra & Nagar Haveli and surrounding areas of Gujarat and Maharashtra.

Shri Vinoba Bhave Civil Hospital took an initiative of starting a School of Nursing in the year 2008 with an aim to contribute towards the upliftment of tribal girls through nursing education. The school was upgraded to College of Nursing with Basic B. Sc. Nursing in the year 2013 with an annual intake of 40 students. Seats for Basic B.Sc Nursing programme was enhanced from 40 to 60 and M.Sc. Nursing course was started with an annual intake of 20 seats from 2017. The courses are academically affiliated to Veer Narmad South Gujarat University, Surat and recognized by Gujarat Nursing Council, Ahmedabad and Indian Nursing Council, New Delhi.

The programme is based on sound educational principles which make provision for continued development of the student as an individual, a citizen and a professional nurse. The college aims at providing desirable behavioral changes in the students which are brought about by meaningful experiences within a climate of mutual respect and understanding. The course in the physical and biological sciences helps them to understand the scientific principles of nursing. The study of social and behavioral sciences helps them to understand their clients with varied socio-economic and cultural background.

The college is offering the following courses of study:

- (a) B.Sc. Nursing (04) years Programme.
- (b) M. Sc. Nursing (02) years Programme.

Admissions to the programmes are based on computer based entrance examination.

3. PHILOSOPHY OF COLLEGE OF NURSING

We believe that Nursing Curriculum should be planned according to the health needs of the society to meet the health care challenges by fulfilling educational needs of students for their all round growth and development.

The College also believes that **“EVERY POOR DESERVES THE BEST”**. All health care consumers should be treated with respect, dignity and compassion.

The Nursing College faculty believes that learning is self active and is a lifelong continuous process. Both learners and teachers are responsible for collaborative process of teaching and learning. Students are responsible for engaging in learning activities while faculty is accountable for providing suitable opportunities. The college believes that students must be actively involved in the learning process to acquire clinical proficiency and trained to perform various professional roles.

Faculty believes in developing caring relationship with students that promote personal, academic and professional growth. Faculty of this college believes to accept and attend every student as a basic learner, recognizing her potential and treat her accordingly.

Nursing college believes that, on completion of the course students will be able to function as a competent and democratic nursing leader to meet changing health needs of the society and contribute towards the progress of the nursing profession.

4.1. VISION

To recognize ourselves in the leadership position among the best nursing institutions, as a centre for excellence in nursing education, training, practice and research to meet the challenges pertaining to the human health.

4.2. MISSION

To create a suitable and massive infrastructure to meet the demands and march ahead providing excellent nursing education, adopting new developments into the profession and promote research into nursing practice by following whole heartedly the principles of our mentor ‘Ever living Nightingale’ in transforming knowledge into practice, through the most cost effective methods to achieve National health Goals.

4.3. OUR MOTTO

“Service with Humanity”

5. CORE VALUES

Autonomy:

Autonomy is about power and control over nursing practice. Greater autonomy for nurses improves patient care, patient satisfaction and elevates the status of the profession.

Accountability:

Accountability is an inherent confidence as a professional that allows a nurse to take pride in being transparent about the way he or she has carried out their practice. Nurses are personally accountable for their actions and therefore place the emphasis on the development and demonstration of competence in practice.

Compassion:

Compassion refers to being close to patients and seeing their situation as more than a medical scenario and routine procedure. In nursing, it is the fundamental element of nursing care and reflects the strength of the profession.

Discipline:

Discipline is course of action leading to a greater goal than the satisfaction of the immediate. Discipline in nursing helps in imparting systematic and standardized care and to develop sense of honor leading to self actualization and self esteem.

Diversity:

Diversity is being aware of similarities and differences among the diverse client-care populations in the areas of health and illness. In nursing practice, it is imperative that nurses understand concepts such as culture and multiculturalism and their influence on health and health perceptions, while providing healthcare for the individual as well as the community.

Human Dignity:

Human dignity is respect for the inherent worth and uniqueness of individuals and populations. In nursing practice, concern for human dignity is reflected when the nurse values and respects all patients, colleagues and other health team members.

Integrity:

Integrity is an understanding and knowing oneself entirely and completely (physically, mentally, spiritually and emotionally). Nursing professionals need to know and relate to others in a holistic manner; which will serve as the basis for providing quality nursing care by being respectful, honest, ethical and morally justified.

6.1 OBJECTIVES OF M. Sc. NURSING (Adapted from Indian Nursing Council)

The Master program prepares the graduate to:

- a. Utilize/apply the concepts, theories and principles of nursing science
- b. Demonstrate advance competence in practice of nursing
- c. Practice as a nurse specialist.
- d. Demonstrate leadership qualities and function effectively as nurse educator and manager.
- e. Demonstrate skill in conducting nursing research, interpreting and utilizing the findings from health related research
- f. Demonstrate the ability to plan and effect change in nursing practice and in the health care delivery system.
- g. Establish collaborative relationship with members of other disciplines
- h. Demonstrate interest in continued learning for personal and professional advancement.

7. DETAILS ABOUT THE COURSE OF STUDY:

M. Sc. Nursing: (02) Two years Post Graduate Course

7.1 M. Sc. NURSING (2 Years)**7.1. A. ADMISSION REQUIREMENTS**

- a. The candidate should be a Registered Nurse and Registered midwife or equivalent with any State Nursing Registration Council.
- b. Minimum educational requirements shall be the passing of: B.Sc. Nursing / B.Sc. Hons. Nursing / Post Basic B.Sc. Nursing with minimum of 55% aggregate marks.

- c. The candidate should have undergone B.Sc. Nursing / B.Sc. Hons. Nursing / Post Basic B.Sc. Nursing in an institution which is recognized by Indian Nursing Council.
- d. Minimum one year of work experience after course completion of Basic B.Sc. Nursing
- e. The candidates qualifying P. B. B.Sc.(N) from IGNOU through distance education is not eligible for M.Sc.(N) programme if the study centres are not recognized by INC.
- f. Minimum one year of work experience after course completion of GNM or Post Basic B. Sc. Nursing.
- g. Only Female candidates are eligible.
- h. Candidate shall be medically fit.
- i. 5% relaxation of marks for SC/ST candidates may be given.
- j. Candidates with 40 % -50% of lower extremity disability are eligible to apply

**7.1. B. M. Sc. NURSING COURSE CURRICULUM AND SCHEME OF EXAMINATION
(as per INC)**

FIRST YEAR						
Course of instruction				Assessment (Exams)		
S. No.	Subject	Theory (in hrs) (class and Lab)	Practical (in hrs) (clinical)	Internal	External	Total
FIRST YEAR						
1	Nursing Education	150	150	25	75	100
2	Advance Nursing Practice	150	200	25	75	100
3	Nursing Research and Statistics	150	100	25**	75*	100
4	Clinical Specialty-I	150	650	25	75	100
Practical						
1	Nursing Education			50	50	100
2	Clinical Specialty-I			100	100	200
	Total Hours: 1700	600	1100			700
SECOND YEAR						
1	Nursing Management	150	150	25	75	100
2	Nursing Research (Dissertation)		300			
3	Clinical Speciality-2	150	950	25	75	100
Practical						
1	Clinical specialty-II			100	100	200
2	Dissertation and Viva voce			100	100	200
	Total Hours : 1700Hrs	300	1400			600

* Nursing research=50 and statistics=25, **Nursing research=15 and statistics=10

N. B.:

1. Minimum pass marks shall be 50 % in each of the Theory and practical papers separately.
2. A candidate must have minimum of 80% attendance (irrespective of the kind of absence) in theory and practical in each subject for appearing for examination.
3. A candidate must have 100% attendance in each of the practical areas before award of degree
4. A candidate has to pass in theory and practical exam separately in each of the paper.
5. If a candidate fails in either theory or practical paper he/she has to re-appear for both the papers (Theory and practical).
6. Maximum number of attempts permitted for each paper is 3 including first attempt.
7. The maximum period to complete the course successfully should not exceed 4 (four) years

8. No candidate shall be admitted to the subsequent 2nd year examination unless the candidate has passed the 1st year examination.

7.1. C. ENTRANCE EXAMINATION (PROCEDURE FOR SELECTION OF CANDIDATES): -

1. The seats will be filled strictly based on the merit list on the basis of marks secured in the entrance examination.
- Entrance examination will be computer based, held at specified centers. The entrance examination will be conducted by VNSGU, Surat
 - Entrance Examination will be in English language only.
 - Allocation of specialty in M. Sc. Nursing will be strictly based on the merit list on the basis of marks secured in the entrance examination.
 - Any relaxation to the selection criteria can be given with the approval of Secretary Health, U. T. of DNH.

7.1. D. SCHEME OF ENTRANCE EXAMINATION

The Scheme of Entrance Examination will be according to the criteria laid down by VNSGU. It will be uploaded on the institutions web site/ VNSGU web site.

SCHEME OF ENTRANCE EXAMINATION

The Scheme of Entrance Examination is as under: one paper of 02 hours duration and containing objective type (multiple choice questions) in the following subjects.

S. N.	Subject	Weightage of marks
	Basic sciences	15
	Medical Surgical Nursing	10
	Community Health Nursing	10
	Child Health Nursing	10
	Mental Health Nursing	10
	Midwifery and Obstetrical Nursing	10
	Nursing administration	10
	Nursing Education	10
	Nursing Research and Statistics	15
	Total	100

N. B.:

- (a) The general standards of entrance examination will be based on the Indian Nursing Council B. Sc. Nursing Syllabus.

7.2. IMPORTANT INSTRUCTIONS FOR FILLING THE APPLICATION FORM AND APPEARING THE ENTRANCE EXAMINATION: -

- Before applying, candidates are advised to go through the admission instructions given therein carefully and then fill in the application form and submit the required documents mentioned in the application form.
- Candidates need to apply through Veer Narmad South Gujarat University.

DOCUMENTS REQUIRED FOR APPLICATION

FOR M. Sc. NURSING APPLICATION

A. If completed B. Sc. Nursing

- a) Matriculation mark sheet or passing certificate of high school including the page which mentions the date of birth.
- b) All year mark sheets of B. Sc. Nursing from a recognized board and university by INC.
- c) Course completion certificate of B. Sc. Nursing
- d) B. Sc. Nursing degree certificate
- e) Registration certificate as RN/RM
- f) Experience certificate
- g) Caste Certificate
- h) Recent Non creamy layer certificate for OBC candidates
- i) Domicile Certificate
- j) Medical Certificate for physically handicapped candidates (Annexure)
- k) Recent color Passport Size Photograph
- l) Signature of the candidate.

B. If completed P. B. B. Sc. Nursing

- a) Matriculation mark sheet or passing certificate of high school including the page which mentions the date of birth.
- b) All year mark sheets of P. B. B. Sc. Nursing from a recognized board and university by INC.
- c) Course completion certificate of G.N.M. and P. B. B. Sc. Nursing
- d) P. B. B. Sc. Nursing degree certificate
- e) Registration certificate as RN/RM
- f) Experience certificate
- g) Caste Certificate
- h) Recent Non creamy layer certificate for OBC candidates
- i) Domicile Certificate
- j) Medical Certificate for physically handicapped candidates
- k) Recent color Passport Size Photograph

1) Signature of the candidate

- If a candidate is found to have furnished false information or certificate etc. or to have concealed some information in her application, her candidature for examination / admission will be cancelled.
- The candidates belonging to Scheduled Castes/Tribes/OBC are required to furnish a valid certificate from the Mamlatdar.
- **No request for a change in category (General, SC, ST, and OBC) applied for is entertained after the submission of the online application.**
- No TA/ DA will be paid for attending the Entrance examination / Interview / Counseling.
- If ineligibility of a candidate is detected at any stage her candidature for admission will be cancelled.
- Rules are subjected to change in accordance with decision of the institute and INC notifications taken from time to time.
- Any dispute in regard to any matter referred to herein shall be subject to the jurisdiction of DNH Civil Court alone.

7.3 COUNSELING AND ADMISSION DETAILS:

As per VNSGU,

❖ Admission

Candidates would be admitted on the day of counseling. Selected candidates need to pay the fees and submit their original documents on the day of admission, failing which her selection will be treated as cancelled and seat will be offered to the next candidate on the merit/waiting list.

❖ Joining Time

Selected candidates must join their respective course within three days of counseling. No extension in joining shall be granted. **The selection of those candidates who fail to join by the stipulated date shall automatically stand cancelled and no correspondence shall be entertained.** The institute takes no responsibility of intimating for cancellation of seats.

❖ Medical Examination

Medical fitness will be pre-condition for admission for all candidates. The candidates will be also medically examined by a Medical Board, constituted by the Institute to determine their medical fitness. (Annexure)

❖ **Candidates with 40%-50% of lower extremity disability need to submit the disability certificate along with the application form.**

i. **The disability certificate should be produced by a duly constituted and authorized Medical Board of the State or Central Govt. Hospitals / Institutions.**

ii. She should also appear before a Medical Board of SVBCH and obtain a valid Disability Certificate prior to admission.

iii. The suitability of the candidate against her disability will be assessed against the patient safety norms for due certification by the Medical Board.

i. The decision of the SVBCH Medical Board is final in this regard.

7.4. FEES AND OTHER DUES (PER ANNUM) FOR M. Sc. NURSING:

S. No.	Detail of fees	M. Sc Nursing	
		I Yr	II Yr
1	Tuition Fee	5000	5000
2	Security / caution money (interest free refundable after successful training)	2000	-
3	Registration Fee (only at the time of admission)	1000	-
4	Examination Fee (per annum)	As per VNSGU	
*HOSTEL CHARGES (Subject to Change) :-			
5	Hostel Rent (per annum) per head	NIL	NIL
6	Hostel Security (interest free, refundable after successful training provided no any damage has been made to hostel)	2000	-
7	Hostel Fund on admission (one times)	2000	-
8	University Fee	As per VNSGU	
9	Learning Resources	1000	1000
10	Mess Fees/ Month (Subject To Change)	2000	2000
11	Other Fees	Time to time as per GNC, INC, University & as per Administration rules	
	TOTAL Excluding Mess Fee	13000	6000

*** HOSTEL ACCOMMODATION IS COMPULSORY FOR ALL THE STUDENTS.**

7.4. LIQUIDATED DAMAGES AND SUBMISSION OF UNDERTAKING

- The applicants selected for post graduate course shall have to submit an undertaking in Rs.50 DNH stamp paper at the time of joining the course to the effect that she shall not discontinue the M.Sc Nursing course she has been allotted to after the validity period of the rank list. M.Sc Nursing student who discontinues the course after the validity period of the select list, she shall pay Rs. 2 lakhs/- as liquidated damages and also repay the scholarship / stipend already received.

8. FACILITIES OF THE COLLEGE

College has its own well planned building and is associated with 316 bedded Shri Vinoba Bhave Civil hospital located within the campus, to enable the nursing students to acquire knowledge through clinical experience. Students are also posted in rural health centers for their community experience.

The college has an excellent infrastructure with state of art laboratories and mannequins for initiating teaching by simulation method furnished with the latest and best available Audio Visual teaching aids such as OHP's, LCD's, Visualizers etc. for providing teaching and learning by interactive lecturing method well supported by experienced teaching faculty with a wide range of expertise in clinical, academics and social settings.

The institution imparts not only academic knowledge but also ensures—all-round development of the students through its best practices.

Ragging free environment

- ❖ As per the **University Grants Commission Act, 1956, Ragging is strictly prohibited inside the campus** and Anti Ragging Affidavit (Annexure -3) will be taken once admission is confirmed.

Library

- ❖ A well furnished spacious library with adequate number of books and journals with all the modern facilities including e- learning is available for the students within the campus.

Hostel

- ❖ Well furnished hostel and mess facilities are provided for the students within the campus.
- ❖ Application form for admission to hostel and Rules & Regulations governing stay in hostel can be obtained from the office of Shri Vinoba Bhave College of Nursing on payment of Rs.10/-

Uniform

- ❖ A distinct dress code for the students of all courses, with a sole objective to instill a sense of uniformity and also to inculcate the culture and values in them.

Cafeteria

- ❖ There is a cafeteria that serves healthy, wholesome and hygienically prepared foods.

Medicare & Dental Care (Student Health)

- ❖ Extend free services of Medicare and Dent Care to the students. Provision of highly specialized facilities like C.T scan, MRI scan and echocardiography are also available round the clock and are provided to the students in an extremely subsidized rates.

Sports and fitness facilities

- ❖ For all round development of the student's liberal arrangements have been made for indoor and outdoor games and sports facilities so as to provide them with ample competitive and recreational opportunities.

- ❖ To facilitate sports activities, play ground is available for volley ball, badminton and cricket etc. Apart from these, multipurpose ultra modern gymnasiums, yoga and fitness centre is also arranged with the support from the physical trainer.
- ❖ It provides them ample opportunities for recreations and extracurricular activities after the study hour.
- ❖ Students are permitted for participating in various sports events at the institutional, inter collegiate or inter university, state or national level.

Counseling and Guidance

- ❖ Counseling for a better adjustment to life is provided by the expert counselors and teachers which helps the students to solve the problems arising out of academic and non- academic challenges.
- ❖ Career guidance services are arranged to assist students on a vast spectrum of subjects relating to career planning, employment prospects, career choices and job search.
- ❖ Counseling is also provided to help the students in maintaining a healthy mind and cordial relationship among themselves. Services of trained and experienced clinical psychologists are made available to any student who needs guidance at any time.

Security services

- ❖ The college engages 24x7 high –end security service for the safety and security of students.

Banking Services

- ❖ In order to facilitate quick and easy transactions, especially for outstation students, stipend services are made available through nationalized bank located near the college.

9. RULES AND REGULATIONS TO BE OBSERVED IN THE COLLEGE & HOSTEL

Shri Vinoba Bhave College of Nursing prepares its graduates to become exemplary citizens by adhering to code of ethics and professional conduct at all times in fulfilling personal and professional obligations.

1. Every student admitted to the M.Sc. Nursing course shall have to follow rules and regulations of the Nursing College.
2. Students are responsible to the Principal for their behavior, both in and outside the campus.
3. All decisions taken by the management are final.
4. Students must assemble in the college campus for the prayer sharp at 7.45 am every day.
5. Students are required to be regular and punctual for the class. Students are expected to be in the class at least 5 minutes before the commencement of the period.
6. Students should maintain perfect order and strict silence inside the lecture hall.
7. Movement outside the class room in between lectures should be minimum and for valid reasons only.

8. Loitering around the corridors during classes and attending other classes are not allowed.
9. Students should maintain silence in the class, library, reading room and in the corridors. Students should make every effort to take care of the college and hospital property and help in maintaining the same. They should not write on the black board, scribble on tables, chairs, walls etc.
10. Students are not allowed to come directly in the Principal's office. They can meet Principal only with the permission of the class coordinator.
11. If the students have any problem, they should inform the class representative and the class representative will intimate it to the class coordinators. If the problem is not solved at the class coordinator's level, then the class coordinator will present it to the Principal. No students should by-pass the above mentioned channels. Exceptions are allowed only if the problem is utmost urgent/serious
12. A student nurse is not allowed to receive gift or gratuity of any sort at any time from the patients of the hospital or their relatives.
13. Students are required to maintain ethical and professional standards in behavior both inside and outside the college, hospital, hostel and community premises.
14. Each student is responsible for the proper handling and safe custody of any apparatus or equipment that she may be using in different nursing labs. Misuse or negligence will result in replacement of the particular item by the candidate. Any willful damage done to the property of the college or hospital will be treated as breach of discipline.
15. Students are not allowed to paste notices within the institutions without prior written permission from the Office of the Principal.
16. Students are forbidden to communicate with any person outside the authority without permission from the Office of the Principal.
17. Any student who damages the reputation of the college in any way is liable to be expelled. If any student discontinues the course, she shall clear all dues before leaving the college. If she fails to pay, her original certificates will be retained and will be returned once the dues are cleared by the student.
18. Violating the rules of college / Hostel will be dealt with seriously by the college authorities and if necessary dismissal from the college may be considered depending upon the seriousness of the violation.
19. The college provides transport facilities for student's field work but whenever this is not feasible, the student will have to use public transport at her own expenses.
20. When students are posted outside Silvassa for field experience / field work, expenses shall be borne by the students.
21. Rules are subject to change from time to time.

Dress Code:

The students are expected to attend college well dressed on all working days

1. M. Sc. (N): gray color pant and pista green color shirt with Black shoes for clinical and pink color churidar for classes. Hair must be put up neatly.
2. Students are required to wear full uniform during college and hospital. Jewels, earrings, painted fingernails, threads and bracelets on hands etc. are not allowed. Students must be neat and tidy at all times.
3. Students are required to carry their identity cards during college hours, clinical and whenever they are going out and must be produced whenever it is asked by the concerned authority
4. Students are encouraged to wear simple and descent dress suitable for an academic environment during the co - curricular activities

Attendance Requirements:

1. Regular and punctual attendance in all class activities like lectures, demonstrations, practical, clinical teaching, tutorials, tests etc. is compulsory. Regular college time is 8.00 am – 4.00 pm. Students should participate in all college activities like clinical meetings, conferences, guest lectures, seminars as well as sports and cultural activities etc.
2. A candidate must have minimum of 80% attendance in theory and practical, in each subject for appearing in examination.
3. A candidate must have 100% attendance in each of the practical areas.
4. As per the University, INC and GNC regulations, no student shall be allowed to appear in the annual examination of the concerned subject if her theory and practical attendance is less than 80% of the total sessions.
5. Permission for leave or absence from the classes must be taken from the class coordinator and principal.
6. In case of illness, permission shall have to be obtained from the Principal to remain absent from studies.
7. The students should not be absent / take leave without prior permission from the Principal. Any unauthorized absence will be viewed seriously and liable for punishment.
8. If the student is absent for continuous period of five days, the information regarding the leave will be intimated to the guardians/ parents.
9. If the student is unable to return on time after vacation due to illness, it is mandatory to submit the Medical Certificate.
10. If a student is in need to leave the college or hospital in the middle of a day, for any emergency, she should get sanction from the class coordinator and a letter to that effect must be produced from the parent or guardian.

Academic Standards

1. Students should attend all tests and show good academic progress.
2. Regularity in writing tests and satisfactory performance of students in tests are essential for permitting the students to appear for the university examination at the end of the academic year.

3. Besides the curricular activities, the students are expected to participate in all extracurricular activities such as sports and cultural programmes.

Discipline of the Students

1. Identity Card is mandatory during College and Clinical timings.
2. Rules and regulation in relation to student's discipline will be enforced effectively to maintain discipline and to keep up the decorum of the College.
3. Students should abide by the rules and regulations of the College and hostel strictly.
4. Ragging or any other form of indiscipline will invite strict disciplinary action from the management.
5. The use of mobile phones is allowed only for post graduate students, for 30 minutes in the evening hours.
6. For any kind of misbehavior by a student or group of students with staff or creating disturbances in classroom / college / hostel premises, strict disciplinary action will be taken. A student expelled on disciplinary grounds will not be readmitted to this college.
7. If any student found in use of liquor or narcotics on hospital duty or in institute premises, she will be suspended from the institute for a specific period or be expelled from the institution.
8. Possession of weapons, explosive and other objectionable material in institute/hostel will result in being expelled from the institution.
9. Breakage of the articles in the laboratory will be replaced by the student if it is due to her negligence.
10. Taking active part in politics will result in being expelled from the institution.
11. Student reporting for hospital duty or entering the institute premises in an scruffy appearance is liable for punishment.
12. Ragging is an offense and is strictly prohibited in the college / hostel premises. Any student/students involved in such activities will be immediately expelled from the institution. Both junior and senior students are required to maintain cordial relationship with each other and a disciplined atmosphere in the college campus.
13. Membership in the Student Nurses' Association is compulsory.
14. Students shall be answerable for bringing any friends/colleagues/relatives etc. to the college during regular classes, functions etc. without the permission of the concerned authorities.

Hostel rules

1. Students attendance will be taken regularly along with breakfast (7:00 am), dinner (8:00 pm) and before going to bed (10:00 pm) by the warden.
2. Students are not allowed to use any personal electrical appliances in the hostel.
3. Students are not allowed to use mobile phones/laptops in the hostel/ college premises.
4. Post graduate students are allowed to use mobile phones in the evening for 30 minutes.
5. Students are allowed to use office phone/hostel phone in case of emergency with the permission of the Class coordinator or Warden.
6. Students are not allowed to keep extra money or valuable items in the hostel. Management is not responsible for its loss.

7. Without prior information, the authorities have right to search hostel or students personal belongings at any time to maintain discipline and decorum.
8. Lights and fans are to be switched off, when not in use and all lights should be switched off by 11 pm.
9. No outside food/ individual celebrations are permitted inside the hostel.
10. Wastage of food is not allowed in the hostel. Food should not be taken inside the living room.
11. Students are not allowed to carry personal utensils/ Hostel Mess utensils inside/ outside the hostel mess hall.
12. The students must keep her room and surroundings neat and clean.
13. Relatives or parents are not allowed to enter the living rooms of the hostel.
14. List of relatives or visitors with photographs (who will visit the student during the Training period) has to be submitted duly signed by the parents / guardian.]
15. No Visitors are allowed to visit the students on college/week days until and unless there is a genuine emergency except on the days permitted for out-pass by the management, failing which leads to cancellation of out pass.
16. Students are allowed to go out of the campus only on permitted days.
17. Students are sent home, only with the parents/guardians (whose photograph is submitted with authorized visitor form) twice in a month after filling the out pass which is duly signed by the class coordinator and principal.
18. Night out-pass for students will be permitted on alternate Saturdays from 5.00 pm till Sunday 4.00 pm, and out-pass days will be finalized by the management.
19. Extra leave will not be granted to any student until and unless there is a genuine emergency. The permission has to obtain from class coordinator and principal.
20. Students are allowed to Watch TV daily for English news from 5:30 to 6:30pm & on Saturday from 8.00 pm- 10.30 pm and on Sunday from 7.00 am to 10.30am.
21. The study hours will be from 6:30 pm to 10:00 pm (with break of 30 min for dinner) every day.
22. Students should bring the following articles at the time of joining:
 - (i) Blanket/Quilt
 - (ii) Four bed sheets
 - (iii) Pillow with pillow cover
 - (iv) Plastic bucket with mug
 - (v) Stationary items
 - (vi) Wrist watch with a second hand
 - (vii) Navy Blue full sleeves sweater.
 - (viii) Rubber slipper
 - (ix) Umbrella.
23. Any damage to the Hostel property will be compensated by the student herself.
24. In case of any in-disciplinary act/ragging by the student in the hostel/college, she may be asked to vacate the hostel immediately/suspended/dismissed from the college depending upon the nature of the incident.
25. Any type of hard drinks and drugs are strictly prohibited inside the campus. Intake of if any is a punishable offense.
26. The management has the right to revise rules & regulations from time to time.

10. ADMISSION PROCEDURE

- Before applying, candidates are advised to go through the admission instructions given therein carefully and then fill in the application form computer based and upload the required documents mentioned in the application form.
- The candidates belonging to Scheduled Castes/Tribes/OBC are required to furnish a valid certificate from the Mamlatdar.
- M. Sc. Nursing candidates selected for the course shall have to furnish the migration certificate from which they passed their last examination at the time of their joining along with all other certificates in original in support of their qualifications.
- **No request for a change in category (General, SC, ST, and OBC) applied for is entertained after the submission of the application.**
- Any attempt on the part of candidate to influence the management directly or indirectly will be treated as unfair means and candidate will be disqualified.
- The decision of the Secretary Health, UT of DNH in the matter of selection of candidate(s) for the course shall be the final.
- In case of any dispute, the same shall be settled within the jurisdiction of Silvassa.
- No individual intimation will be sent to the non selected candidates.

For In-Service Candidates (M. Sc. Nursing Course)

- The applications of in-service candidates for M. Sc. (N) must be accompanied with **No Objection Certificate (NOC)** from the Head of the institute / employer.
(In case delay is anticipated in obtaining the **NOC**, the same can be submitted at the time of counseling)
- The **NOC** should reach to the Principal, Shri Vinoba Bhave College of Nursing, Shri Vinoba Bhave Civil Hospital, and Silvassa on or before Counseling. Otherwise the admission shall be rejected without any correspondence in this regard.

11. INSTRUCTIONS FOR JOINING THE COURSE

1. The period of training is strictly full time and ordinarily continuous.
2. The admission is **provisional**, subject to **approval** by Veer Narmad South Gujarat University, Surat.
3. The selected candidates will have to submit the following Original **documents/certificates**: -
 - a. Matriculation mark sheet and passing certificate of high school.
 - b. Mark sheet and passing certificate of (10+2)/Intermediate/ICSC pre-degree Examination (10+2)/ An equivalent with 12 years schooling from a recognized board or University.
 - c. Color Passport Size Photograph- 08
 - d. Transfer certificate
 - e. Migration Certificate for students who are not from Veer Narmad South Gujarat University.
 - f. All year mark sheets of General Nursing and Midwifery, Basic B. Sc. Nursing and P. B. B. Sc. Nursing as applicable from a recognized board and university.
 - g. Degree Certificate

- h. Registration certificate of RN/RM
 - i. For deputed candidates N.O.C. from the present Employer / Head of the institute. (Annexure)
 - j. Experience certificate
 - k. Course completion certificates of B. Sc. Nursing/ P. B. B. Sc. Nursing / GNM
 - l. Caste Certificate
 - m. Recent Non creamy layer certificate for OBC candidates (if applicable)
 - n. Domicile Certificate
 - o. Photo identity proof.
 - p. Medical Certificate (Annexure)
 - q. The candidates as well as their parents at the time of admission of the students to the Institute will be required to furnish an undertaking in the form of an affidavit that the candidate will not indulge in any form of ragging and will not participate in any kind of misconduct with fellow students. (Annexure)
 - r. The students and the parents also need to submit an undertaking that they will not indulge in any form of misconduct with teachers and other staff at college hostel and Hospital during their entire period and training. (Annexure)
4. The rules are subject to change in accordance with the decision of the institute from time to time.

12. ALLOCATION OF SEATS

12.1. FOR M. Sc. NURSING:

Courses	Regions	ST	SC	OBC	GENERAL	TOTAL
M.Sc. Nursing (Total seats= 20)	DNH	04 (43%)	00 (02%)	01 (05%)	05 (50%)	10
	DD	01 (9%)	00 (3%)	03 (27%)	06 (61%)	10
	TOTAL	05	00	04	11	20

If sufficient number of candidates is not available to fill up the seats reserved for SC, the same seats will be filled-up by ST candidates. Similarly, if sufficient numbers of candidates are not available to fill-up the seats reserved for ST, the same seats would be filled-up by SC candidates. Thereafter, in case of non availability of suitable candidates of SC/ST, the same seats will be filled-up from merit list of General category. Similarly, if sufficient candidates are not available to fill the seats reserved for OBC, then said seats will be filled in by merit list candidates from General category.

If seats are not filled from the DNH candidates, the preference would be given to DD or vice versa and if the seats are still vacant, then the seats will be filled by the Open Category candidates. Preference will be given to the domicile candidates from U.T. who have partially studied or not studied in UT of DD and DNH.

ANNEXURE -1
Medical Fitness Certificate

It is certified that I have carefully examined Ms/Mrs. _____

Age _____ daughter/wife of _____ and further certify that she has good physical and mental health and free from any disability likely to interfere in her undergoing M.Sc. Nursing Course. She has no abnormality in the heart and lungs and history of mental disease or epileptic fits. Her major test results are as under: -

A.	Height
B.	Weight
C.	Pulse
D.	B. P.
E.	Urine
F.	Blood-Hb
G.	Vision
H.	Ear Hearing and Discharge
I.	Chest
J.	Abdomen
K.	Menstruation
L.	Vaccination
M.	Congenital defects if any

Remarks by examining Medical Officer:

Medically fit / unfit

Place:

Signature of Medical Officer
(Stamp with designation)

Date:

(Medical Council Registration No.)
Only MBBS and above

ANNEXURE -2 A

Certificate from the Principal/ Head of the institution last attended

I certify that Miss/Mrs.
D/O, W/O Shrihad
studied here -----

------(institute name with address)

During the period of training her conduct was

Enclosure

1. Attested photocopies of mark sheets.
2. Residential proof

Date _____

Place _____

(Signature of the Principal / Head
of the Institution with official seal)

ANNEXURE -2 B

No Objection Certificate for deputed candidates from the Present Employer/ Head of the institute

I certify that Ms/Mrs.
D/O/, W/O Shrihas
been working here from -----to-----

------(institute name with address) as -----
(post). The institute does not have any objection towards her for pursuing M. Sc. (N) course at Shri
Vinoba Bhave College of Nursing, Shri Vinoba Bhave Civil Hospital, Silvassa, UT of Dadra and
Nagar Haveli.

During the employment period her conduct was
(Attach extra page/write down if necessary/and post to the Principal, SVBCON, Silvassa)

Date _____
institute
Place_ _____

Signature of the Employer/Head of the

with Institution's official seal)

ANNEXURE -3

Anti Ragging Affidavit

AFFIDAVIT BY THE STUDENT

1. _____ (full name of student with admission/registration/enrolment number) D/o / W/o., Mr. _____, having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and cause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - i. I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - ii. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ days of _____ month of _____ year.

Signature of the deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (Place) on this the _____ (Day) of _____ (Month) _____ (Year)

Signature of the deponent

Solemnly affirmed and signed in my presence on this the _____ (Day) of _____ (Month) _____ (Year) after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE -3

Anti Ragging Affidavit

AFFIDAVIT BY PARENT / GUARDIAN

1. Mrs/Ms _____
2. *(full name of parent/guardian) father/mother/guardian of, (full name of student with admission/registration/ enrolment number, having been admitted to (name of the Institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”), carefully read and fully understood the provisions contained in the said Regulations.*
3. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
4. I have also, in particular, perused clause 7 and cause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
5. I hereby solemnly aver and undertake that
 - I. My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - II. My ward will not participate in or abet or propagate through any act of Commission or omission that may be constituted as ragging under clause 3 of the Regulations.
6. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
7. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

declared this _____ days of _____ month of _____ year.

Signature of the deponent

Name:

Address:

Telephone/Mobile No.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) _____ on this the (day) _____ of (month) _____, (year)

Signature of the deponent

Solemnly affirmed and signed in my presence on this _____(day)_____ of (month), ____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE-4

A. UNDERTAKING and DECLARATIONS by Candidate: (need to be submitted during admission.)

1. *I hereby undertake, if I take admission I will follow the rules and regulations given by the college authority as long as I will be the student of the college of Nursing. I will not do anything which is against the rules and regulations as listed any where I will be designated to perform my duties.*
2. *I hereby declare that I have not been admitted to any Nursing School/College previously for M.Sc. (N) Course.*
3. *I hereby declare that I have not been debarred from appearing for any examination during my school/college period which is held by the Government or any Statutory Examination Authority in India.*
4. *I hereby declare that the Shri Vinoba Bhave College of Nursing, Silvassa will not be held responsible for any accident/injuries if occurred during the entire period of my M.Sc. (N) course.*

Signature of the Father/Guardian/Husband

Signature of the Candidate

Place: _____

Date: _____

ANNEXURE-4

B. PARENTS/GUARDIAN'S UNDERTAKING (submit along with application form)

If my daughter / wife creates any problem or interfere to orderly governance of the institution or cause any indiscipline, we shall be held responsible for the same.

Place: _____

Date: _____

Signature of the Parents/Guardian/Husband

FORM OF AGREEMENT BOND

To be executed on STAMP PAPER of ` .50/-

This agreement is made on ----- day of September ----- between the Administrator of Dadra and Nagar Haveli (hereinafter called the UT administration of Dadra and Nagar Haveli which expression shall include his/ her successions in Office) of the one part and -----

Daughter of -----resident of -----of District-----from -----State (hereinafter called the applicant, which expression shall where the context so admits include his Heirs, Executors, Administration and Representatives) of all other part.

Whereas the applicant has been selected to undergo study/training for the M.Sc Nursing course in Shri Vinoba Bhave College of Nursing, Silvassa.

And whereas the applicant has in consideration of her selection agreed to complete this training/Study for the said Course at the said College subject to the conditions hereinafter appearing.

Now therefore this agreement witnesses and it is hereby agreed as follows:

1. The applicant shall diligently complete her training/study for the M.Sc Nursing Course at the said College; & shall abide by the Rules of the College for the time being in force regulating the conduct of students at the College and pass all the Examinations prescribed for the Course by the Shri Vinoba Bhave College of Nursing, Silvassa.
2. If the applicant leaves the said college before passing the Final Examination without previous permission of the Government in writing for any reason whatsoever including illness or if she is discharged or dismissed for misconduct before the completion of 2 years of the course then in any such event she shall pay the UT administration of DNH on demand and without a demur such sum not exceeding Rs.2,00,000/- (Rupees Two Lakh only).The decision of the Administration under this clause as to the commission of a breach as also to the amount of compensation payable in respect thereof shall be final and binding on the applicant.
3. Any sum falling due from the applicant under this agreement may be recovered from her as arrears of land revenue.
4. If any dispute shall arise between the parties hereto in, respect of this Agreement or any of the provisions herein contained of anything arising hereto except in respect of matter on which the decision of the Administration is declared to be final and binding, the same shall be referred for the arbitration to the Administrator, Daman & Diu and Dadra & Nagar Haveli, whose decision thereon shall be final and binding on the parties.

In witness whereof, the parties hereto have appended their signature on the dates respectively mentioned against their signature.

Signature and Name:

Director, Medical & Health Services,
Administration of Dadra & Nagar Haveli.

Date:

For and on behalf of
Administrator of Daman & Diu and Dadra and Nagar
Haveli

[To be signed in the presence of Director, Directorate of Medical & Health Services, Dadra & Nagar Haveli]

FORM OF SURETY BOND

[To be executed on STAMP PAPER of Rs.50/-]

To

The Administrator of DD&DNH

Whereas the **Administrator of DD&DNH** has, in order to secure the due performance of the above agreement, demanded Security from the applicant.

Now therefore in consideration of the admission of the applicant _____
Daughter of -----to the in Shri Vinoba Bhave College of Nursing, Silvassa, and her continuance
thereat for study as aforesaid and at the request of the applicant, we,.

First Surety

Shri _____ Daughter of _____
Resident of _____ . In the _____ .
Taluka of _____ . District. _____ .

Second Surety

Shri _____ Daughter of _____
Resident of _____ . In the _____ .
Taluka of _____ . District. _____ .

(hereinafter referred to as the Sureties on behalf of the applicant) do hereby jointly and severally agree that in the event of applicant committing a breach of any term of the above Agreement of which the decision of the UT administration of DNH shall be final and binding on the Sureties. We shall pay to the Administrator of DNH on demand and without demur the sum of Rs.2, 00,000/- (Rupees Two Lakh only) and hereby bind ourselves and our respective Heirs, Executors, Administrators and Representatives for such payment. We further agree that any sum due hereunder may be recovered as an arrears of land revenue. We also agree that notwithstanding the provisions of Section 133 of 135 of the Contract Act, 1972 (IX of 1972), or forbearance shown by the Government to the applicant or any variance in the terms of the contract with the applicant, whether with or without the consent of the Sureties or either of this shall not operate as a discharge of the Sureties obligations under this Bond.

Whereas, the Administration of Dadra & Nagar Haveli has decided that, the student selected for MSc Nursing shall complete the course. Thereafter Surety bond will be released to the concerned applicant

[To be signed in the presence of Director, Directorate of Medical & Health Services, Dadra & Nagar Haveli]

Signed by us this _____ day of _____.

1. _____ Signature _____.
(Name of First Surety)

Full Address:

Affix First
Surety's
Passport size
photograph here

2 _____ Signature _____.
(Name of Second Surety)

Full Address:

Affix Second
Surety's
Passport size
photograph here

In Presence of the Witnesses:-

1. _____ Signature _____.
(Name of First witness)

Full Address:

Affix First
witness's
Passport size
photograph here
with self attested

2. _____ Signature _____.
(Name of Second witness)

Full Address:

Affix Second
witness's
Passport size
photograph here
with self attested

Before Me

Director
Medical & Health Services
Dadra & Nagar Haveli.
Silvassa

