

UT ADMINISTRATION OF
DADRA AND NAGAR HAVELI
DEPARTMENT OF TOURISM, SILVASSA-396230
E-MAIL: dnhtourism@gmail.com

NO. DNH/TOUR/SPOTAC/ADVT/60/4/209

DATE: 03/08/ 2018

SHORT TERM TENDER NOTICE

The Member Secretary (SPOTAC), Dadra and Nagar Haveli invite sealed tenders on behalf of the President of India from any interested agencies/supplier/manufacturer as per the detail below:

Sr. No.	Particulars	Tender fees	Work Period	EMD
1.	<i>Hiring of an agency for the execution of cross country race & Arrangement of cash Prizes to Winners in the all games during the event of "Monsoon Magic Festival" at Randha dated 09th & 10th Aug, 2018.</i>	Rs. 1000/-	2 days	Rs. 9000/-

Tender document for *"Execution of cross country race & arrangement of cash Prizes to the Winners in the all games during the event of "Monsoon Magic Festival" at Village Randha (U.T. Of Dadra and Nagar Haveli) dated 09th & 10th Aug, 2018.* will be available in the office of the Member Secretary (SPOTAC), Dadra and Nagar Haveli on all working days from **03/082018 to 06/08/2018 up to 15:00 hrs.** at the cost of **Rs. 1000/-** only. The tender is also available on Website www.dnh.nic.in which can be downloaded, and rate can be offered by interested agencies/Proprietorship/Company/Firm/LLP, but such tender document must also contain the Tender Fees in the form of Demand Draft/ Banker's cheque. The complete tender form along with **EMD of Rs. 9000/-** in the form of Demand Draft of any Nationalized Bank only in favor of **Member Secretary (SPOTAC), Dadra and Nagar Haveli** should be properly covered sealed and super scribed *"Execution of cross country race & arrangement of cash Prizes to the Winners in the all games during the event of "Monsoon Magic Festival" at Village Randha (U.T. Of Dadra and Nagar Haveli) dated 09th & 10th Aug, 2018.* on envelop and deliver it in person or post/courier to reach in the office of the Member Secretary (SPOTAC), Office of the Department of Tourism, Near Tribal Museum, Shaheed Chowk, Silvassa, UT of DNH on or before **16.00 hours on 06/08/2018.**

The tender will be opened on the same day by the tender evaluation committee.

Tender without EMD and valid tender document shall not be entertained.

The right to reject any or all tender without giving reason is reserved.

Sd/-
Member Secretary (SPOTAC)
Dadra and Nagar Haveli

- Copy to NIC, DNH for publication/hosting on official website.

LAST DATE OF ISSUE OF TENDER: 06/08/2018 up to 15:00hrs

LAST DATE OF RECEIPT OF TENDER: 06/08/2018 up to 16:00hrs

E.M.D. Rs. 9,000/-

TENDER FORM

This tender is issued to Shri. M/s. _____ of
village _____ tender fees Rs. 1000/- received vide receipt No. _____
dated: _____

Silvassa.

Date: / /2018

**Sd/-
Member Secretary (SPOTAC)
Dadra and Nagar Haveli.
Silvassa.**

To,
The Member Secretary (SPOTAC),
Department of Tourism,
Dadra and Nagar Haveli.
Silvassa.

I, the undersigned Shri/M/s _____
hereby enclose the offer for *“Execution of cross country race & arrangement of cash Prizes to the Winners in the all games during the event of “Monsoon Magic Festival” at Village Randha (U.T. Of Dadra and Nagar Haveli) dated 09th & 10th Aug, 2018.* per “Annexure-I &II” and also agree with the terms and conditions attached with this tender document as attached.

Place:

Date: //2018.

Note: Strike out whatever is not applicable.

Signature of the tenderer
alongwith the rubber stamp

GENERAL INSTRUCTIONS TO BIDDER

1. The rate(s) quoted should be strictly for Dadra and Nagar Haveli and operative for supply orders issued by the department.
2. The rates should be quoted inclusive of all taxes. Any other taxes, etc. payable will be the responsibility of the tenderer and will be deducted from the bill by the department.
3. G.S.T as applicable has to be paid by the tenderer.
4. All other Taxes/duties/royalties charges payable on the sale/ transport etc. within and/or outside the State, the supplier shall be responsible for the same.
5. No extra charge for packing and insurance etc. will be paid on the rates quoted.
6. **The rates should be quoted only for the items specified in list of requirements and should be for the items of given specifications confirming to the standard(s) requirements of the given specification/ mark/manufactures.**
7. Rates quoted for items other than the specification mark/manufactures will not be considered. However, indigenous manufactures may quote their own makes providing specific/mark/manufacturers.
8. Where specifications/ mark/manufacture are not specified by this office the rates should be quoted only for the standard quality showing the specification intender.
9. The decision of the Tender Inviting Authority for acceptance rejection of any item mention including the decision for equivalent specification, standard and quality etc. of articles shall be final.
10. The tenderer should enclose E.M.D. of **Rs.9,000/-** with tender as Earnest Money Deposit by drawing a Demand Draft of any nationalized Bank at DNH in favor of the Authority Inviting Tenders. Tenders received without Earnest Money will be summarily rejected.
11. The amount of Earnest Money paid by the Tenderer (s) in form of EMD and whose tenders are not a, the Cheque or Demand Draft will be refunded to them by the Tender Inviting Authority.
12. Only on satisfactory completion of the supply order, the amount of Security Deposit or Earnest Money deposit will be refunded after expiry of guarantee period, if any or any such date/ period as may be mutually agreed upon.
13. The Event ***“Execution of cross country race & arrangement of cash Prizes to the Winners in the all games during the event of “Monsoon Magic Festival” at Village Randha (U.T. Of Dadra and Nagar Haveli) dated 09th & 10th Aug, 2018.*** as per tender document if found of different specifications after then that ordered/ specified and / or incompletes or torn articles will not be accepted. The work will have to replace the same at his own cost and risk. However, if no communication the Tender inviting Authority will not be responsible for any damage, loss etc. of such rejected

articles.

14. In case of failure to replace the accepted and rejected work from tenderer made, as mentioned in the conditions, the loss undergone by the Govt. will be recovered from the tenderer from security deposit/ earnest money or payment due of any bill (s) to the extent required.
15. In case of failure ***“Execution of cross country race & arrangement of cash Prices to the Winners in the all games during the event of “Monsoon Magic Festival” at Village Randha (U.T. Of Dadra and Nagar Haveli) dated 09th & 10th Aug, 2018.*** ordered for as per conditions and within the stipulated time limit, the same work will be executed if required from the tenderer who offered next higher rates or from any other sources, as may be decided by the Tender Inviting Authority and the loss to the Govt. on account of such purchases shall be recovered from the former supplier from security deposit/ earnest money deposit or bill (s) payable. The tenderer shall have no any right to dispute with such procedure.
16. If any time after the order ***“Execution of cross country race & arrangement of cash Prices to the Winners in the all games during the event of “Monsoon Magic Festival” at Village Randha (U.T. Of Dadra and Nagar Haveli) dated 09th & 10th Aug, 2018.*** the tender Inviting Authority shall for any reason what so ever not required the whole or part of the execution as per specification in the order the Tender Inviting Authority shall give notice in writing to the supplier who shall have no claim to any payment of compensation whatsoever on account of any profit or advantage which the supplier might have deprived from the supply of article in full quantity of articles not having been purchased shall have any claim for compensation by reason of any alteration having been done in the original instructions which shall involve any curtailment of the supply original contemplated.
17. If possible, the tenders will be opened in presence of Tenderer or their representative if any present in the office of the Tender Inviting Authority.
18. The right to accept or reject without assignment any reason any or all tenders in part or whole is reserved with the Tender Inviting Authority and his decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
25. The tender offer received which do not confirm with the terms and conditions of this office will be summarily rejected.
26. If the tenderer whose tender/quotation is accepted fails to execute the work order within stipulated time the EMD of such tender will stand forfeited to the Govt. and the for the supply shall stand terminated with no further liabilities on either party to the contract.
- 27. The tenderer shall submit the GST registration certificate of the agency and PAN card.**
28. No Separate agreement will be required to be signed by the successful tenderer(s) for the work of the contract for supply. Rates tendered/offered in response to the

concerned tender/quotation notice shall be considered as acceptance of all legal purpose.

29. If, in the opinion of the Authority, it is necessary to carry out any additional work, the Bidder shall carry out such additional work and with the prior authorization of the Authority. Fees for such additional work shall be decided by mutual agreement at rate similar to that finalized for other similar project.

30. In any case of any dispute,

The above conditions are accepted and are binding to me and my assignee.

Signature of the Supplier.

Date: / /2018

Sd/
Tender Inviting Authority.

NOTE: Please return the copy of the conditions duly signed along with your Tender / quotation.

ANNEXURE -I (SCOPE OF WORK)

Name of Work: - *“Execution of cross country race & arrangement of cash Prizes to the Winners in the all games during the event of “Monsoon Magic Festival” at Village Randha (U.T. Of Dadra and Nagar Haveli) dated 09th & 10th Aug, 2018.*

The scope of services shall include but not be limited to the following:

1. The date of organizing the event of “Monsoon Magic Festival” is on 9th & 10th August, 2018.
2. Arrangement of volunteers for the proper execution of cross country race – Sports event.
3. Agency has to provide proper water facilities on the spots directed by the Department.
4. Installation of direction boards on route and printing & distribution of bibs.
5. Printing and distribution of passes to the participants on the route.
6. Quantum of cash prizes is already fixed by the department, i.e. Rs. 3,36,000/- (Three Lakhs Thirty Six Thousand Only) which is to be paid to the winners in the all games. Detailed list of cash prizes according to each game is already pre- filled in the annexure attached.

ANNEXURE-II (Financial Bid)

Sr. No.	Particulars	Qty.	Days	Unit	Rate (per unit)	Amount
1	Engaging agency for execution of cross country race (Arrangement of Volunteers, water facilities, glucose, Printing of directions boards & bibs, passes on the route etc)	1.00	1.00	Lumsum		
2	Cash Prices : (Already fixed by Department)					
A	Tarpa Dance Competition					
	I Prize	1.00	1.00	per team	10000.00	10000.00
	II Prize	1.00	1.00	per team	7000.00	7000.00
	III Prize	1.00	1.00	per team	5000.00	5000.00
B	Tur -Thali Dance Competition					
	I Prize	1.00	1.00	per team	10000.00	10000.00
	II Prize	1.00	1.00	per team	7000.00	7000.00
	III Prize	1.00	1.00	per team	5000.00	5000.00
C	Varsha Geet Competition(Only for Teams)					
	I Prize (Junior & Senior Group)	2.00	1.00	per team	10000.00	20000.00
	II Prize (Junior & Senior Group)	2.00	1.00	per team	7000.00	14000.00
	III Prize (Junior & Senior Group)	2.00	1.00	per team	5000.00	10000.00
D	Organizing Cross Country Race					
	I Prize (Boys & Girls)	2.00	1.00	per person	5000.00	10000.00
	II Prize (Boys & Girls)	2.00	1.00	per person	3000.00	6000.00
	III Prize (Boys & Girls)	2.00	1.00	per person	1500.00	3000.00
E	Kabbaddi Competition					
	I Prize	2.00	1.00	per team	10000.00	20000.00
	II Prize	2.00	1.00	per team	8000.00	16000.00
F	Ring Foot Ball Competition					
	I Prize	1.00	1.00	per team	10000.00	10000.00
	II Prize	1.00	1.00	per team	8000.00	8000.00
G	Poem Writing Competition (Theme on the spot) Duration 2 Hrs(junior and Senior)					
	I Prize	2.00	1.00	per no.	5000.00	10000.00
	II Prize	2.00	1.00	per no.	3000.00	6000.00
	III Prize	2.00	1.00	per no.	1500.00	3000.00
H	Volley Ball Competition (Boys & Girls)					
	I Prize	2.00	1.00	per team	10000.00	20000.00
	II Prize	2.00	1.00	per team	8000.00	16000.00
I	Rain Dance Competition(Junior and Senior)					

	I Prize	2.00	1.00	per person	10000.00	20000.00
	II Prize	2.00	1.00	per person	8000.00	16000.00
	III Prize	2.00	1.00	per person	5000.00	10000.00
J	Tug of War (Boys & Girls)					
	I Prize	2.00	1.00	per team	10000.00	20000.00
	II Prize	2.00	1.00	per team	8000.00	16000.00
K	Monsoon Painting Competition(Junior and Senior)					
	I Prize	2.00	1.00	per team	5000.00	10000.00
	II Prize	2.00	1.00	per team	3000.00	6000.00
	III Prize	2.00	1.00	per person	1500.00	3000.00
L	<u>Waste to Art Competition(Junior And Senior)</u>					
	I Prize	2.00	1.00	per person	5000.00	10000.00
	II Prize	2.00	1.00	per person	3000.00	6000.00
	III Prize	2.00	1.00	per person	1500.00	3000.00
3	Service charges for distribution of cash prizes					
	TOTAL (1 + 2 + 3).....(4)					
	GST @ 18% (As applicable)... ..(5)					
	TOTAL (Including GST).....(4 + 5)					

Inclusions:

- Please note that all the prices quoted above must be for the specifications/ quality of work as specified in Scope of Work of the Tender Document.
- The agencies must submit technical specifications of all the products for which the price is quoted.
- Rates quoted above shall be the final rate for all the above-mentioned items and services to be provided as mentioned in the Scope of Work in the RFP along with all applicable taxes like GST or any other tax / levy if required to be paid.

Stamp and signature of tenderer