

**ADMINISTRATION OF
DADRA & NAGAR HAVELI U.T
National Nutrition Mission
(POSHAN ABHIYAN)
Lekha Bhavan, Silvassa, Dadra & Nagar Haveli
Ph No. 0260 – 2630304**

No.ICDS/Poshan Abhiyan/Vehicle/2018/19

Date:06/08/2018

E-Tender Notice

Child Development & Project Officer (CDPO), Dadra & Nagar Haveli, Silvassa on behalf of Deputy Secretary (Social Welfare), Dadra & Nagar Haveli invites onlinetender on <https://dnhtenders.gov.in> by **2 bid system** for **Hiring of Vehicle TAVERA/INNOVA** for Dadra & Nagar Haveli POSHAN Abhiyan from **registered travel agencies**.

Sr. No.	Particulars	No of Vehicle required	Period of Vehicle required	Approx. Cost	EMD (Amount in Rupees)	Tender Fee
1	Hiring of Vehicle TAVERA/INNOVA	2 (Two)	12 Months	₹9,60,000/-	₹24,000/-	₹ 500/-

Publish date	07/08/2018 6:00 PM
Document download/Sale start date	07/08/2018 6:00 PM
Document download/Sale end date	13/08/2018 4:30 PM
Bid submission start date	07/08/2018 6:00 PM
Bid submission end date	13/08/2018 5.30 PM
Bid opening date	14/08/2018 11.00 AM

Bidders have to submit tender in Two Bid System – Technical Bid and Price Bid. Price Bid has to submit in Electronic format only on <https://dnhtenders.gov.in> website till the last date and time for submission. Price Bid in Physical format shall not be accepted in any case.

Technical Bid submission should be done along with tender Fees, EMD in original and other required documents by Courier / Speed Post or to be deposited in the tender box kept in the office of the undersigned. However, Tender Inviting Authority shall not be responsible for any postal delay. Tenders can be downloaded from <https://dnhtenders.gov.in>, <http://dnh.nic.in/tenders-dadra-nagar-haveli.aspx>.

1. The EMD and Tender Fees should not be forwarded by cash.
2. The tender fee will be accepted in form of DD & E.M.D in form of FDR/DD in the name Of **Deputy Secretary(Social Welfare)** from any Nationalized / Commercial Bank Payable at Silvassa.

The tender inviting authority reserve the right to accept or reject any or all the tenders. In case bidder needs any clarification on the process of bidding for participating in online tender for further details correspondence can be made on Email: [nmdnh\[at\]gmail\[dot\]com](mailto:nmdnh[at]gmail[dot]com), Website: <https://dnhtenders.gov.in>

(-Sd/-)
(Namrata Singh Parmar)
(Child Development & Project Officer)
U.T. of Dadra & Nagar Haveli,
Silvassa – 396 230

Copy to:-

1. The Director (IT), DNH, Silvassa with a request to display the tender notice on official website of Dadra & Nagar Haveli
2. CPO, Dadra & Nagar Haveli, Silvassa for publicity in Newspaper as per publicity policy

U.T. ADMINISTRATION OF DADRA & NAGAR HAVELI,
National Nutrition Mission (POSHAN Abhiyan), Dept. of Social Welfare, SILVASSA

Terms and Conditions for the “Hiring of (02) Two Vehicle, TAVERA/INNOVA” for
POSHAN Abhiyan, Union Territory Administration of Dadra & Nagar Haveli, Silvassa.

Instructions to Bidders

1. The rates should be valid for the period of Two year from the date of issue of work order for the vehicles.
2. The rate quoted must be inclusive of all taxes as applicable time to time, fuel charges and other maintenance charges and salary of the Driver.
3. If any Government tax rates increases the same will be borne by the bidder and TDS will be deducted as per the rules as and when applicable.
4. The vehicle must have all the legal documents like valid registration certificate, P.U.C. certificate, Insurance and must have paid all Government dues like road tax etc. The vehicle has to be provided with Driver bearing valid Driving license.
5. The vehicle must have registered on or after 01st January, 2015, in good condition, rates must be inclusive of all tolls, fuel charges, oil and other maintenance charges.
6. All the documents like attested photocopies of R.C. book, Insurance, Driving license of Driver, P.U.C. certificate, Agency Registration Certificate, GST Certificate etc. to be enclosed with technical bid.
7. The tenderer should send Earnest Money Deposit ₹24,000/- in form of Demand Draft/FDR drawn from any Nationalized / Schedule Bank in favour of **Deputy Secretary(Social Welfare)** Dadra and Nagar Haveli. Tender offered without Earnest Money Deposit will be summarily rejected.
8. Rate should be offered for vehicle per month. Maximum covering limit is 2500 Kms per month. The payment for mileage above 2500 Kms. will be paid on the basis of per km.
9. In case of failure to provide vehicle during tenure or removal of the vehicle by owner or travel Agency or contractor, the loss suffered by Administration will be recovered from their Security Deposit/E.M.D or payment due of any bill(s)
10. On acceptance of rate in all respect, the vehicle should be handed over to the department within 7 days from the date of receipt of the work order.
11. In case the vehicle owner does not implement work order placed with him, the contract for the hiring of vehicle shall stand terminated and the E.M.D./Security Deposit will be forfeited by tender inviting authority
12. The standby vehicle is to be provided by the successful tenderer in case of breakdown failure of vehicle immediately, so that the office work will not be interrupted
13. No separate agreement will be required to be signed by successful tenderer for hiring of vehicle. For legal purpose. Bill of Quantity (BOQ) and terms & conditions duly signed with stamp by the tenderer will be liable
14. Any dispute subject to Dadra and Nagar Haveli jurisdiction only
15. Right to accept or reject any or all tenders is reserved with the tender inviting authority.
16. Vehicle provided should be with air-conditioning facility

17. Only on satisfactory completion of the work order, bills shall be admitted for payment
18. The vehicle will be used by Dadra & Nagar Haveli National Nutrition Mission (POSHAN Abhiyan), Silvassa and as and when required vehicle will be utilized for office purpose outside Dadra & Nagar Haveli as well
19. The tendering authority shall not hold any responsibility of any accident of the vehicle on Duty.
20. Vehicle will be used for 12 hours in a day and also more when required by the Mission. The vehicle will be in possession of the authorized officer of NNM, Silvassa.
21. The vehicle will be utilized on any day (including holidays) and it must be available with a designated office/officer. The concerned officer/in charge of the vehicle under whom the vehicle is being utilized, is fully empowered to give holiday or not to give holiday on any day without assigning any reason for which no charges will be paid for that day/days. No extra charges will be paid for outstation trips over and above the prefixed quoted price in tender.
22. A bill should be in triplicate and pre-receipted and invariably mention the number and date of work order.
23. All bills amounting above ₹ 5,000/- should be pre-receipted on a Revenue stamp of proper value. Bill amounting above ₹ 5,000/- which are not pre- receipted on Revenue stamp of proper value will not be accepted for payment.
24. No advance payment will be made in any circumstances.
25. Offer received after due date and time will not be considered.
26. Successful tenderer have to provide their Bank details for payment.
27. Vendor as to give 1 month prior notice before terminating the contract failing to which penalty of 1 % per day of total monthly contract amount will be imposed. Further, if the tenderer commits default in execution of service of providing the said vehicle, tender inviting authority shall, without prejudices to any other right or remedy available in law, be at liberty to forfeit the earnest money/security deposit absolutely
28. The tenderer should upload scanned copies of:
 1. Earnest Money Deposit (EMD)
 2. Tender fee
 3. PAN Card
 4. GST Registration
 5. Certificate of Registration of vehicle & Insurance.
 6. Registration Certificate of Agency.
 7. Terms and Conditions Duly Signed/Stamped, Schedule Specification Duly Signed/Stamped, Tax Registration No. Proof, Registration certificate of the agency.

The above terms and conditions are accepted and are binding to me/us.

**Signature of Travel Agencies
With rubber stamp**

From,

Address: _____

Pin: _____ Dt. ____/____/2018

To,

Child Development & Project Officer
U.T Administration of Dadra & Nagar Haveli
Silvassa

**Subject: Tender Submission for Hiring of (02) Two Vehicle (TAVERA/INNOVA) for
Dadra & Nagar Haveli National Nutrition Mission (POSHAN Abhiyan)**

Dear Sir,

I / We undersigned _____ hereby offer my/our rates in enclosed Schedule of rates. I / We agree with terms and conditions attached with the tender and promise to provide vehicle on hire at the rates shown in enclosed schedule for the period stipulated in the order.

Signature of the Tenderer
With Rubber Stamp

Schedule of Specifications

Hiring of Vehicle for the Year 2018 – 2019

Dadra & Nagar Haveli National Nutrition Mission (POSHAN Abhiyan), Silvassa

Sr. No.	Particulars	No of Vehicle required	Period of Vehicle required	EMD (Amount in Rupees)	Tender Fee (Amount in Rupees)
1	Hiring of Vehicle TAVERA/ INNOVA	2 (Two)	12 Months	₹24,000/-	₹ 500/-

Signature of Bidders/Dealers with Rubber
Stamp

(-Sd/-)
Child Development & Project Officer
U.T. of Dadra & Nagar Haveli
Silvassa - 396230

Following documents are enclosed:-

Sr. no	Particulars (Attested copies)	Yes/No
1	EMD (Earnest Money Deposit) (Fix Deposit Receipt/Account Payee Demand Draft/Banker's Cheque or Bank Guarantee)	
2	Tender Fees (DD)	
3	Copy of Pan Card	
4	PUC Certificate	
5	Copy of Insurance Certificate of Vehicle	
6	Commercial Vehicle Registration	
7	Tax Registration of Firm	

Schedule of Specifications

Hiring of Vehicle for the Year 2018 – 2019

Dadra & Nagar Haveli National Nutrition Mission (POSHAN Abhiyan), Silvassa

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1	Hiring of Vehicle TAVERA/ INNOVA	2 (Two)	12 Months	₹24,000/-	₹ 500/-

A. Vehicle under Dadra & Nagar Haveli National Nutrition Mission (POSHAN Abhiyan) up to 2500 KM:

(Total Amount Rupees in Words)

B. Rate Per KM above 2500 KM

(Total Amount Rupees in Words)

Signature of Bidders/Dealers with Rubber
Stamp

(-Sd/-)
Child Development & Project Officer
U.T. of Dadra & Nagar Haveli
Silvassa - 396230