

**“Limited Tender Inquiry - Appointment of Statutory Auditor under  
Rogi Kalyan Samiti for Shri Vinoba Bhawe Civil Hospital, Silvassa (2018-19)”**

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Administration of  
Dadra & Nagar Haveli, U.T.,  
Office of the Directorate  
Medical & Public Health Department  
“Tel.No.0260-2642940, 2640615”  
e-mail ID : [svbch.sil@gmail.com](mailto:svbch.sil@gmail.com)

No. MS/RKS/VBCH/SA/2018-19/773

Silvassa.

Date: 05/12/2018

**Limited Tender Inquiry**

The Director of Medical & Public Health Services/ Member Secretary, Rogi Kalyan Samiti, Dadra & Nagar Haveli, Silvassa on behalf of President of India, invites sealed tender for **“Appointment of Statutory Auditor”** from the reputed/ Authorized Agencies, so as to reach on or before **24/12/2018** upto 15.00 hours by Post/ Courier or deposit in to the tender box kept in the office of the undersigned.

Sr. No.	Particulars	Tender Fees
01.	<b>Appointment of Statutory Auditor</b> under Rogi Kalyan Samiti for Shri Vinoba Bhawe Civil Hospital, Silvassa.	₹.500/- Non - Refundable

Tender can be downloaded from [www.dnh.nic.in](http://www.dnh.nic.in) and [www.svbch.dnh.nic.in](http://www.svbch.dnh.nic.in) from **07/12/2018 to 22/12/2018**. The Sealed Tender should be properly covered in respect of each item subscribing the name as mentioned above on envelope. The tenders will be opened on the same day in presence of the Tenderers, if possible. The Tenders shall be submitted in single bid system.

Tender can be downloaded from [www.dnh.nic.in](http://www.dnh.nic.in) and [www.svbch.dnh.nic.in](http://www.svbch.dnh.nic.in). Right to reject any or all tender without assigning any reason is reserved.

*Sd/-*

**Director**

Medical & Public Health Services/  
Member Secretary (RKS)  
“Tel.No.0260-2642940, 2640615”  
e-mail ID : [svbch.sil@gmail.com](mailto:svbch.sil@gmail.com)

**Copy to :-**

- 1) CPO, Dadra & Nagar Haveli, Silvassa for wide publicity in Newspaper.
- 2) I.T. Department, D&NH, Silvassa with a request to publish in Website.
- 3) Accounts Section, (RKS), Silvassa for information.
- 4) P&T Department, DMHS, Silvassa for information.

## **Terms and Conditions:**

The Tenders shall be submitted in single-bid system. Tender Fee has to be submitted along the tender documents which have to be deposited in the Tender Box kept at Procurement & Tender Department, Fourth Floor, College of Nursing Building, Shri Vinoba Bhave Civil Hospital Campus, Silvassa. The envelope should be super scribing as **Limited Tender Inquiry – “Sealed Cover of Bid for Appointment of Statutory Auditor” under RKS for SVBCH, Silvassa**. The **Tender Fees** should be enclosed with **BID** only.

### **Tender Fees (Non Refundable) ` .500/-:**

- a. The Tender Fees should not be forwarded by cash.
- b. The Tender Fees (Non Refundable) will be accepted only in form of DD/ A/c payee Cheque in favor of **Member Secretary, Rogi Kalyan Samiti, Silvassa** from any Nationalized or Scheduled Bank of India payable in Silvassa.
- c. All tenders must be accompanied by Tender fees as specified in schedule otherwise tender will be rejected.

## **REQUEST FOR PROPOSAL (RFP) :**

Rogi Kalyan Samiti, Shri Vinoba Bhave Civil Hospital, seeks to invite proposal from C&AG empanelled Chartered Accountant firms those are eligible for PSU audits for the year 2018-19 for conducting the statutory audit of Rogi Kalyan Samiti under the National Health Mission for 2018-19. The details about the background of the auditee, the units to be covered in the audit, scope of work, terms of reference, and the eligibility criteria for selection of the C.A. firms are given in the following paragraphs.

## **Terms of Reference (ToR) :**

1. National Rural Health Mission (NRHM) of the Ministry of Health & Family Welfare was launched on 12th April, 2005 by the Government of India to improve medical facilities in all the area in the country.

The NHM seeks to provide accessible, affordable and quality health care to the population, especially the vulnerable sections. It also seeks to reduce the Maternal Mortality Ratio (MMR) in the country from 407 to 100 per 1,00,000 live births, Infant Mortality rate (IMR) from 60 to 30 per 1000 live births and

the Total Fertility Rate (TFR) from 3.0 to 2.1 within the 7-year period of the Mission. It has now been termed as National Health Mission (NHM). NHM is overarching NUHM also and includes Non-Communicable Diseases (NCD) as well.

2. One of the visions of the Mission is to increase public spending on health from 0.9% to 2-3% of GDP, with the improved arrangement for community financing and risk pooling. The NHM has provided an umbrella under which the existing Reproductive and Child Health Programme (RCH) and various National Disease Control Programmes (NDCPs) have been repositioned. National Urban Health Mission (NUHM) has also been added as submission of National Health Mission.
3. At present the following Programmes/ Schemes falls under the National Health Mission in Shri Vinoba Bhave Civil Hospital:
  - (1) Rogi Kalyan Samiti
  - (2) Rashtriya Bal Swasthya Karyakram
  - (3) Rashtriya Kishore Swasthya Karyakram
  - (4) Janani Shishu Suraksha Karyakram
  - (5) Support to District Hospital
  - (6) National Programme for Prevention & Control of Deafness
  - (7) National Programme for Prevention & Control of Cancer, Diabetes, Cardiovascular Diseases & Stroke
  - (8) Any new schemes approved

**4. Institutional and Funding Arrangements:**

For the implementation of the above programmes, Creation of Society has been done and has been registered. The Chairperson of RKS is District Magistrate/Collector and the Member Secretary is Medical Superintendent, Shri Vinoba Bhave Civil Hospital.

**5. Funding & Accounting Arrangements:**

Funds for the various programs are transferred from Mission Director of UT of D&NH, Grant in Aid from UT Administration and Collection of User Charges, Annual Work plans are made which is approved by the Governing body and is then executed. Each program has separate bank accounts, maintains separate books of accounts and other financial records as per the requirement of each program and also submit separate financial activity reports at carrying frequencies to the respective monitoring unit in the UT.

## **6. Objective of audit services:**

The objective of the audit is to ensure that UT Administration receives adequate, independent, professional audit assurance that the grant proceeds provided by UT Administration & Mission Director are used for purposes intended in line with approved PIPs and AWP of individual programs and that the annual financial statements are free from material mis-statements and the terms of the credit/ loan agreements of the development partners are complied with in all material respects.

The objective of the audit of the financial statements - individual financial Statements as well as the Consolidated Financial Statements of Rogi Kalyan Samitis as a whole i.e. (Balance Sheet, Income & Expenditure, Receipt & Payment, together with relevant accounting policies, notes to accounts and schedules (Bank Reconciliation Statements, Statement of Funds Position, Reconciliation of Expenditures as per Audited financial statements with the expenditure reported as per the Financial Monitoring Report (FMR) is to enable the auditor to express a professional opinion as to whether:-

- (1) the financial statements give a true and fair view of the Financial Position of the individual and Consolidated financial statement of RKS at the end of each fiscal year and of the funds received and expenditure incurred for the accounting period ended March 31, 2018.
- (2) the funds were utilized for the purposes for which they were provided, and where programs are financed by development partners, the respective program expenditures are eligible for financing under the relevant grant/ credit agreement. The books of accounts as maintained by the Rogi Kalyan Samiti shall form the basis for preparation of the individual financial statements as well as the consolidated financial statements as a whole.

## **7. Standards:**

The audit will be carried out in accordance with **Engagement & Quality Control Standards (Audit & Assurance Standards)** issued by the Institute of Chartered Accountants of India in this regard.

The auditor should accordingly consider materiality when planning and performing (except where a certain minimum coverage of implementing units is specified) the audit to reduce the risk to an acceptable level that is consistent with the objective of the audit. In addition, the auditor should specifically consider the risk of material misstatements in the financial statements resulting from fraud.

**8. CA firms eligible for audit:**

Chartered Accountants firms those are empanelled with C & AG for the year 2018-19 and eligible for doing PSU audits only will be eligible for the audit of the Rogi Kalyan Samiti. In this regards firm have to submit the details about the firm as per **Form T-2**.

**9. Audit Fees and TA/DA:**

The firms those are interested to be appointed will have to quote consolidated audit fees including expenses on TA/DA. The firm quoting the minimum consolidated fees including towards TA/DA expenses will be awarded the work of audit.

In case the audit team request with the state for stay arrangement etc. then cost to the state for such stay arrangements etc. will be adjusted against the consolidated fees quoted. The Audit Fee should be quoted considering this aspect.

**10. Scope & Coverage of audit:** In conducting the audit special attention should be paid to the following:

- a) An assessment of adequacy of the project financial systems, including financial controls. This should include aspects such as adequacy and effectiveness of accounting, financial and operational controls; level of compliance with established policies, plans and procedures; reliability of accounting systems, data and financial reports; methods of remedying weak controls; verification of assets and liabilities and a specific report on this aspect would be provided by the auditor annually as part of the management letter.

- b) Funds have been spent in accordance with the condition laid down by the Department of Health & Family Welfare, Government of India from time to time with due attention to economy and efficiency, and only for the purpose for which the financing was provided. Counterpart contribution from UT Administration, where required has been provided.
- c) Goods and services financed have been procured in accordance with the relevant procurement guidelines issued by the GoI/ UT Administration. For any externally funded programmes, auditor must satisfy that all expenditure, including procurement of goods and services have been carried out as per the procurement manual of the individual programmes and guidelines issued by the Programme Divisions of GoI and have all the necessary supporting documentation.
- d) All necessary supporting documents, records and accounts have been kept in respect of the project.

## **11. Project Financial Statements**

A format of such financial statements and relevant schedules showing the consolidation of all the programmes is given at (**APPENDIX A** - FORMAT of FINANCIAL STATEMENTS) and also on the website of DNH NIC at [www.dnh.nic.in](http://www.dnh.nic.in). Project Financial Statement shall include the following:

- i. Audit Opinion as per **APPENDIX-C**.
- ii. Balance sheet showing accumulated funds of the project balances other assets of the project, and liabilities, if any.
- iii. Income & Expenditure account for the year ending on 31st March....,
- iv. Receipt and Payment Account for the year ending on 31st March....,
- v. Other Schedules to the Balance sheet as appropriate, but which shall include
  - Statement of Fixed Assets in the form of a Schedule,
  - Schedule of Loans and Advances (Age-wise analysis)
  - Schedule of all Cash & Bank Balances (supported by bank reconciliation statements)
  - Program wise statement of expenditure

- vi. Notes on Accounts showing the accounting policies followed in the preparation of accounts in the RKS and any other significant observation of the auditor.
- vii. Auditor shall have to specify the significant observations, including internal control weaknesses for each program and also specify the institution to which these relates to enable/ facilitate appropriate follow up action.
- viii. Sanction wise Utilization Certificates (UCs) as per Form 19-A of GFR 2005; duly tallied with the Income & Expenditure and expenditure on Fixed Asset during the financial year (which have been shown as capitalized) **[Attach a statement showing the details of expenditures clubbed in the Utilisation Certificate tallying with the Income & Expenditure Account and Schedules forming part of it]. A separate utilisation certificate for state share contribution has to be issued.**
- ix. Action Taken Report on the previous year's audit observations.
- x. Reconciliation of the FMR Expenditures of the last quarter i.e. 31st March with expenditure as per the Annual Audited Financial Statements in the FMR format only for the financial year covered by audit period identifying the variance and the reasons for the same. This has to be certified by the auditor.
- xi. Representation by Management: The RKS management should sign the financial statements and provide a written acknowledgement of its responsibility for the preparation and fair presentation of the financial statements and an assertion that the project funds have been expended in accordance with the intended purposes as reflected in the financial statements.

**12. Financial Monitoring Reports (FMR)** In addition to the primary opinion on the financial statements, the auditor is required to audit last quarter FMR (quarter ending March) submitted to RKS. The auditor should apply such tests as the auditor considers necessary under the circumstances to satisfy the audit objective. Where ineligible expenditures are identified as having been included in the financial reports, these should be separately noted by the auditors. The audit report should include a separate paragraph commenting on the accuracy and propriety of expenditures included in the financial statements and FMRs including whether procurement procedures have been followed, and the extent to which the GoI can rely on Quarterly FMRs.



In addition to the audit reports, the auditor will prepare a “Management Letter” as per **Appendix-D**, in which the auditor should summarise the observation on the internal control issues (other than those which materially affect his opinion on the financial statements) as under:

- Give comments and observations on the accounting records, systems and internal controls that were examined during the course of the audit;
- Identify specific deficiencies and area of weakness in the system and internal controls and make recommendations for their improvement;
- Report on the level of compliance with the financial internal control.
- Report procurements which has not been carried out as per the procurement manual/ guidelines of the state for the individual programmes.
- Communicate matters that have come to the attention during the audit which might have significant impact on the implementation of the project; and
- Bring to Society’s attention any other matter that the auditor considers pertinent.

**The observations in the management letter must be accompanied by the implications, suggested recommendations from the auditors and management comments/response on the Observations/ recommendations have to be obtained and reported along with the Audit report.**

### **13. Reporting and Timing**

The final Audit Report should be submitted by **31st July**, (i.e. within four months of the end of the financial year), to the RKS and the RKS should then promptly forward **3 copies (Spiral Bound) and also soft copy in MS Excel / MS Word and Scanned (Both) is also to be submitted in mail or CD** of the audited financial statements and audit report along with the **final Utilisation Certificates** signed by the State and Auditor both, to GoI with their comments, if any.



#### **14. Additional Instructions to Auditors**

- a) Audit Report of the RKS & NRHM shall include audit of all the transactions at the UT level.
- b) Audit for the financial year will include all the components under NHM.
- c) The auditor will specifically mention in the audit report about coverage of audit on these components and also will ensure that the releases and expenditures are duly separately reflected in each program financial statement.
- d) The auditor appointed shall be **required to issue a Consolidated Audit Report** for each programme separately.
- e) Financial Statements and relevant schedules shall be prepared in accordance with the format provided by Ministry of Health and Family Welfare, GoI (**APPENDIX-A-FORMAT of FINANCIAL STATEMENTS**).  
However, specific programme requirements (in accordance with the agreement with the GoI and Development Partners) may also be incorporated in the separate schedule of the programme.
- f) Auditor shall certify all the Utilization Certificates in the prescribed format (Form 19A of GFR, 2005) of GOI for all programmes of NHM. The Utilisation Certificate shall be furnished sanction wise and Utilisation Certificate shall be issued for each sanction issued during the respective financial year. The Utilization Certificates should be jointly signed by the Member Secretary and the Auditor.
- g) The auditor shall also append the Checklist (**APPENDIX-B - CHECKLIST FOR AUDITOR**)
- h) Audit Opinion as per the Model Format provided at **APPENDIX - C**.
- i) Management Letter as per **APPENDIX - D** along with the comments/reply of the Member Secretary, RKS.

#### **15. Re-appointment of Auditor:**

As the auditor once appointed can continue for two more years, subject to the satisfaction of the performance by the RKS which wishes to reappoint the same auditor shall have to seek the approval of the Executive Committee after obtaining the consent of the auditor and confirming that the said firm is in the panel of C&AG and eligible for conducting PSU audits for the year for which firm is being re-appointed. Further, any comments/remarks/observation of the Ministry in this regard shall have to be considered while re-appointing the same auditor.

## **16. General Provision:**

The RKS should ensure that the auditor should follow the latest formats given in the RFP.

The auditor shall be given access to any information relevant for the purpose of conducting the audit, this will normally include (other than all financial and procurement records) the PIPs and the instructions issued by MOHFW regarding scheme guidelines, administrative orders issued.

### **Guidelines for Submitting the Proposals:**

Agencies are required to submit the proposal as per the guidelines and formats detailed out in the following paras:

i. The original and all copies of the Technical Proposal shall be placed in a sealed envelope clearly marked “**TECHNICAL PROPOSAL**” Similarly, the original Financial Proposal shall be placed in a separate sealed envelope clearly marked “**FINANCIAL PROPOSAL**” followed by the name of the assignment, and with a warning “**DO NOT OPEN WITH THE TECHNICAL PROPOSAL.**” The envelopes containing the Technical and Financial Proposals shall be placed into an outer envelope and sealed. This outer envelope shall bear the submission address, reference number and title of the Assignment, and be clearly marked “**DO NOT OPEN, EXCEPT IN PRESENCE OF THE OFFICIAL APPOINTED.**” The Society shall not be responsible for misplacement, loss or premature opening if the outer envelope is not sealed and/or marked as stipulated. This circumstance may provide a case for Proposal’s/ bid’s rejection. If the Financial Proposal is not submitted in a separate sealed envelope duly marked as indicated above, this shall constitute grounds for declaring the Proposal non-responsive/ invalid.

ii. **Single Proposal:** A firm should submit only one proposal. If a firm submits or participates in more than one proposal, all such proposals shall be disqualified.

iii. All agencies must comply with the Technical Specification, General Conditions and Format/Requirements for Technical and Financial proposal.

- iv. The Technical Proposal shall be marked “ORIGINAL” or “COPY” as appropriate. All required copies of the Technical Proposal are to be made from the original. If there are discrepancies between the original and the copies of the Technical Proposal, the original governs.
- v. Financial proposals submitted by the firm should be valid for 1 year from the date of submission of the proposal by the firm.
- vi. Each page, Form, Annexure and Appendices of the Technical and Financial Proposal must be signed by the Authorised signatory of the firm.
- vii. All blank spaces in the financial proposal must be filled in completely where indicated, either typed or written in ink.
- viii. **RKS reserves the right to accept or reject any proposal without giving any explanation and can change the evaluation criteria as per its requirements in the interest of the organisation.**
- ix. If the required constitution of the team is not deployed the state may take appropriate action as it deems fit (including blacklisting of the firm) against the firm, keeping the Ministry informed.
- x. A firm cannot undertake the audit assignments of more than three states in a year. The audit assignment must be opted for as awarded by States chronologically i.e. on First come first served basis
- xii. Firm shall have to depute appropriate no. of teams for timely submission of Audit Report and to attain quality of audit.

**Technical & Financial Proposal will consist:**

- i. Letter of Transmittal ( **Form T-1**)
- ii. Details of the Firm along with Details of Partners (**Form T-2**)
- iii. Financial Bid (**Form F-1**)

**FormT-1  
Letter of Transmittal**

To,  
The Director (DMHS)/  
Member Secretary,  
Rogi Kalyan Samiti,  
Shri Vinoba Bhave Civil Hospital,  
Silvassa – 396 230

Dear Sir,

We, the undersigned, offer to provide the audit services for Rogi Kalyan Samiti, Shri Vinoba Bhave Civil Hospital, Silvassain accordance with your Request for Proposal dated [*Insert Date*]. We are hereby submitting our Proposal, having details about the firm and proposed audit fees.

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

The Fees quoted by us is valid up to one year from the date of submission of the proposal. We confirm that this proposal will remain binding upon us and may be accepted by you at any time before the expiry date. Prices have been arrived independently without consultation, communication, agreement or understanding (for the purpose of restricting competition) with any competitor.

We agree to bear all costs incurred by us in connection with the preparation and submission of the proposal and to bear any further pre-contract costs. **We understand that Rogi Kalyan Samiti is not bound to accept the lowest or any proposal or to give any reason for award, or for the rejection of any proposal.**

I confirm that I have authority of [*Insert Name of the C.A. Firm*] to submit the proposal and to negotiate on its behalf.

Yours faithfully,

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**Form T-2  
Particulars/Details of Firm**

<b>Sr. No.</b>	<b>PARTICULARS</b>	<b>Supporting Documents required to be submitted along with this Form</b>
1.	Name of the firm	
2.	Addresses of the firm	
	Head Office	Phone No. Fax No. Mobile No. of Head Office In-charge
	Date of Establishment of firm	
	Date since when is H.O. at the existing Station	
	Branch Office 1,2,3..... (Particulars of each branch to be given)	Phone No: Fax No: Mobile of each Branch Office In-charge:
	Mention the date of each branch offices since when existed at the existing place	
3.	Firm’s Income Tax PAN No.	Attach a copy of PAN Card
4.	Firm’s Service Tax Registration No.	Attach a copy of Registration
5.	Firm’s Registration No. with ICAI	Attach a copy of certificate downloaded from ICAI Website showing the name & address of H.O., B.O., and partners etc.
6.	Empanelment No. with C&AG	Attach proof of empanelment with C&AG for the year under Audit (2018-19) confirming that the firm is eligible for PSU audits.
7.	No. of Years of Firm Existence & Date of establishment of Firm	Attach a copy of proof
8.	Turnover of the firm in last three years	Attach a copy of Balance Sheet and P&L Account of the last three years or a C.A. certificate giving breakup of Audit Fee and Other Fees Received.
9.	Audit Experience of the Firm: 1. Number of Assignments in Commercial/Statutory Audit 2. Number of Assignments of Externally Aided Projects/Social Sector Project (exclude audit of Charitable Institution & NGOs) 3. Experience in RKS Audit	Copy of Offer Letter & the Fee Charged for each assignment.  (Relevant evidences to be given of the turnover and fees)
10.	<b>Details of Partners:</b> Provide following details: • Number of Full Time Fellow Partners associated with the firm. • Name of each partner,	Attested copy of Certificate of ICAI not before 1.1.2018

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Sr. No.	PARTICULARS	Supporting Documents required to be submitted along with this Form
	<ul style="list-style-type: none"><li>• Date of becoming ACA and FCA</li><li>• Date of joining the firm,</li><li>• Membership No.,</li><li>• Qualification</li><li>• Experience</li><li>• Whether the partners are engaged full time or part time with the firm.</li><li>• Their Contact Mobile No., email and full Address</li></ul>	

**Note: The firm shall give an undertaking that the team members are proficient in the State’s official language (both oral and written)**

Signature of Agency  
With Rubber Stamp

*Sd/-*  
**Director**  
Medical & Public Health Services/  
Member Secretary (RKS)  
“Tel.No.0260-2642940, 2640615”  
e-mail ID : [svbch.sil@gmail.com](mailto:svbch.sil@gmail.com)

**Form F-1**

**FORMAT OF FINANCIAL BID**

(Please provide the break-up of firm’s quoted fees for each work and unit)

<b>PARTICULARS</b>	<b>TOTAL AMOUNT (in `.)</b>
<b>AUDIT FEES</b>	
a. Audit fees _____ (Including cost of TA/DA)	Both in Numeric and in Words. `. _____/-
b. Service Tax _____	
c. Total Fees _____	(Rupees _____)
Note: Percentage of fund involved shall not be a basis of quoting the audit fees	_____)

**Note: In case of change in the rate of Service Tax the revised Service Tax shall be paid.**

Signature of Agency  
With Rubber Stamp

*Sd/-*  
**Director**  
Medical & Public Health Services/  
Member Secretary (RKS)  
“Tel.No.0260-2642940, 2640615”  
e-mail ID : [svbch.sil@gmail.com](mailto:svbch.sil@gmail.com)



### **Selection Process of the Auditor:**

For the purpose of the appointment of the statutory auditor for 2018-19 to 2020-21, following points should be taken into account: -

Open advertisement (as per Format for Advertisement as at Form-A) in leading newspapers at State level and National level for inviting proposals from CAG empanelled Chartered Accountant firms for statutory audit of State and District Health Societies should be issued first. A copy of the advertisement shall also be e-mailed to the Institute of Chartered Accountants of India (ICAI) for webhosting on ICAI website at secretary@icai.in & secretary@icai.org. (Format of the advertisement is enclosed).

A pre-bid conference shall be held (date to be indicated in the advertisement) wherein clarifications that the potential bidders shall be clarified.

The Executive Committee of the RKS will form a Standing Committee on Audit (SCA) with suitable representation from programme and finance wings. The SCA should invariably headed by the Member Secretary or other person nominated by the Executive Committee, RKS. This Standing Committee will also act as the Selection Committee for the selection of auditors. The Standing Committee on Audit will subsequently monitor the audit process and the follow up on audit paras and Action Taken Reports on those audit paras. After the selection of auditor by SCA the same shall also will have to be approved in the meeting of Executive Committee of the RKS. The detailed scheduled in regards to the tendering process shall be as under: -

1. **Date for collection of RFP:** Within 10 days of advertisement.
2. **Date of Pre-Bid Conference :** Next day of the last date for collection of the RFP.
3. **Date and time of opening of Tender:** On the day of closing of submission of proposal and after 2 hours of the closing time.

The selection process of auditor shall be subject to review by Financial Department, RKS. The selection will be done by selecting the firm having lowest quotation in Financial Bid (L-1). On completion of selection process, the firm selected shall be awarded the contract of audit of RKS by issuing the Letter of Award (LOA).

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The firm should execute a Contract with the State Health Society (SHS) within 2 weeks of the award of the issuance of LOA. In case the bidding firm is found not suitable for audit on any reasonable ground like information by the Ministry/ ICAI/ any State etc. RKS may reject such proposal without giving any reason.

Signature of Agency  
With Rubber Stamp

***Sd/-***  
**Director**  
Medical & Public Health Services/  
Member Secretary (RKS)  
“Tel.No.0260-2642940, 2640615”  
e-mail ID : svbch.sil@gmail.com