

Administration of  
Dadra and Nagar Haveli U.T.  
(Department of Police)  
Silvassa

No. DNH/Police/GNL/Police Personal Refreshment/42

Date: 10 /01/2019

**LIMITED SHORT TENDER NOTICE**

Sealed Limited Tenders are hereby invited by the undersigned on behalf of the President of India from the Authorized Dealers/suppliers/Cateress for Provide Refreshment to the Police force to be deployed during the visit of Hon'ble Prime Minister of India, so as to reach the office of the undersigned on or before **15/01/2019 up to 11.00 hrs.**

Sr. No.	Particulars	Estimated Cost	E.M.D.	Tender fee (non-refundable)
1	<b><u>Refreshment:</u></b> Lunch Box (Mung masala, Dry Allu, Puri, Kadhi, Rice, Pickle with 500 ml water bottle ( including all taxes)	Rs. 4.65 lakhs	Rs. 11,625/-	Rs. 500/-
2	Breakfast Pohva/Samosa			

Tender document along with schedule of rates and terms & conditions can be downloaded from the web site [www.dnh.nic.in](http://www.dnh.nic.in) from **10/01/2019 to 14/01/2019** and can be used for submission.

Bid submission should be done along with tender fee and E.M.D. in original by R.P.A.D./Speed Post or to be deposited in the office of the undersigned. However, Tender Inviting Authority shall not be responsible for any postal delay. Any tender received without mandatory documents, tender fee and E.M.D. shall be summarily rejected.

The tender inviting authority reserves the right to accept or reject any or all the tender in part or whole without assigning any reasons thereof.

Sd/-  
**Dy. Superintendent of Police (HQ)**  
**For Dy. Inspector General of Police**  
Dadra and Nagar Haveli  
Silvassa

**Copy fd. wcs.to:**

1. All Heads of office, DNH, Silvassa for necessary action and wide publicity
2. The Director (IT), DNH, Silvassa for uploading the tender document on official website
3. Copy to all reputed agencies/suppliers/dealers/manufacture for information & action

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E.M.D.	Rs. 11,625/-
Last date of issue of Tender	14/01/2019
Last date of receipt Tender	15/01/2019

(Signature and Name of Tenderer  
with date and rubber stamp)

**Sd/-**  
**Dy. Superintendent of Police (HQ)**  
**For Dy. Inspector General of Police**  
Dadra and Nagar Haveli  
Silvassa

**TENDER FORM**

This tender form is issued to Shri/M/s. \_\_\_\_\_  
of against tender fee of Rs. \_\_\_\_\_ received vide receipt/DD/FDR  
No. \_\_\_\_\_ dated \_\_\_\_\_

**Sd/-**  
**Dy. Superintendent of Police (HQ)**  
**For Dy. Inspector General of Police**  
Dadra and Nagar Haveli  
Silvassa

To,

**Dy. Superintendent of Police (HQ)**  
Police Department, Dadra and Nagar Haveli  
Silvassa

Sir,

I/We the undersigned \_\_\_\_\_ hereby offer my/our rates in enclosed Schedule of rates. I/We agree with terms & conditions attached with this tender and promise to supply the articles as per specifications at rates shown in enclosed schedule within stipulated period.

(Signature and Name of Tenderer  
with date and rubber stamp)

Administration of Dadra and Nagar Haveli U.T.  
(Department of Police)  
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**SCHEDULE OF RATE**

Sr. No.	Name of Item with specifications	Required Quantity	Rate per Nos./ unit	Total Value (in INR)
1	<b>Refreshment:</b> Lunch Box (Mung masala, Dry Allu, Puri, Kadhi, Rice, Pickle with 500 ml water bottle ( including all taxes)	1800/- for two days		
2	Breakfast Pohva/Samosa	1800 for one day		

Signature and Name of Tenderer  
with date and rubber stamp)

**Sd/-**  
**Dy. Superintendent of Police (HQ)**  
**For Dy. Inspector General of Police**  
Dadra and Nagar Haveli  
Silvassa

Administration of  
Dadra and Nagar Haveli U.T.  
(Department of Police)  
Silvassa

Tender Notice No.DNH/Police/Police Personnel/Refreshment/42

Date: 10/01/2019

**TERMS AND CONDITIONS**

1. **Following mandatory documents (attested copies) must be submitted along with the bid:**
  - a. Tender document duly signed and stamped on all pages including Terms & conditions acceptance
  - b. Tender fee and E.M.D in original
  - c. GST Registration certificate
  - d. Registration Certificate of Shop/Establishment
  - e. Copy of valid ISO certificate/other quality certificates (if any)
  - f. Copy of PAN
2. All documents/certificates/papers should be put with technical document along with price bid, kept in sealed cover superscribed“ TENDER FOR PROVIDING REFRESHMENT TO POLICE FORCE”. The tender bid will be opened in presence of Tender opening Committee and Tenderer or their authorized representatives.
3. The bidder should submit one good quality sample of each item as per specification to the office of undersigned. Pictures or prints of sample items should also be submitted if items are large and heavy, etc.
4. The rates should be quoted only for the items specified in the schedule of rate. It should be for the items of given specifications and confirm to the standard(s) as per the given specification/mark/manufacture. Where specifications/mark/manufacture is not specified by this office the rates should be quoted for 1<sup>st</sup> class quality. Rates quoted for items other than the required specification/mark/manufacture may not be considered. However indigenous manufacture(s) may quote their own make with specifications.
5. The rates should be quoted in Indian Rupees inclusive of all taxes/levies/surcharges/F.O.R etc. The rate(s) quoted shall imply free delivery and installation/commissioning of equipment or product at the offices of Police Department inclusive of packing, transport, insurance, installation and other charges.
6. The rate should be valid and operative for one year from the date of issue of work order.
7. The Earnest Money Deposit for an amount of **Rs.11,625/- (Rupees Eleven thousand six hundred twenty five only)** in form of DD/Fixed Deposit Receipt from any nationalized/scheduled bank drawn in favour of “Dy. Superintendent of Police (HQ), DNH, Silvassa” should be enclosed with the Technical bid. Tender without EMD will not be considered and will be summarily rejected. The validity of the FDR should be for a minimum of six months.
8. The successful bidder shall have to pay Security Deposit of an amount equal to 10% of the total value of the items within Ten (10) days from the date of demand, failing which the supply order placed to the agency for supply of item will stand automatically cancelled without any intimation. The Security Deposit can be accepted from any nationalized bank payable at Silvassa. The validity of the FDR should be for a minimum of six months. The amount of Earnest Money paid by the successful tenderer will be adjusted against the amount of Security Deposit to be paid by the successful tenderer.
9. The E.M.D./Security Deposit paid by the tenderer(s) earlier against any other tender(s) or supply is not adjustable with E.M.D./Security Deposit required for this tender/work.
10. In case successful bidder fails to supply & install/commission/execute the work order as per specification shown in schedule and terms & conditions within stipulated time or if the material supplied is not found to be as per the specification, the entire supply order is liable for cancellation. E.M.D./Security Deposit paid will be forfeited to Government and said agency shall be blacklisted. Further, the same may be procured from the bidder who offered next lowest or from any other sources as may be decided by the Tender Inviting Authority. Any loss to Government on account of such purchase(s) shall be recovered from the original supplier's through E.M.D/Security Deposit or bills payable. The supplier shall have no right to dispute with such procedure.

11. If any material is found defective, it should be replaced by the supplier at his own risk & cost. If the successful tenderer fails to replace the goods declared to be not of standard quality or not conforming to acceptable standards or found to be decayed/spoilt, any loss to Government on account of such purchase(s) shall be recovered from the original supplier's through E.M.D/Security Deposit.
12. If at any time, after the order placed to the agency for supply & installation/commission of equipment for any reason whatsoever not required in whole or part of the quantity thereof as specified in the order, the Tender Inviting Authority shall give notice in writing to supplier for such curtailment and in such case, the supplier shall have no claim for compensation by reason of any alteration which shall involve any curtailment or the supply originally contemplated.
13. The quantity of the specific item as mentioned in schedule of rate may vary slightly in work order (as per the actual requirement) and payment shall be at actuals.
14. The E.M.D/Security Deposit paid will be refunded only on satisfactory completion of the work order/s. The amount of Earnest Money paid by the tenderer(s) whose tender is not accepted will be returned/refunded to them without any interest.
15. No advance payment or part payment will be made. Payment will be made only after full supply as per order given.
16. No form 'D' will be issued.
17. The tender is liable for disqualification/rejection due to any of the reasons mentioned below (not exhaustive):
  - a. Non-Submission of tender within stipulated time
  - b. Non-payment of Tender Fees and Earnest Money Deposit (E.M.D)
  - c. Non-Submission of mandatory documents
  - d. Tender is unsigned or not initialed on each page
  - e. Unsatisfactory past performance of the tenderer
  - f. Items with major changes/deviations in specifications/standard/grade/quality
  - g. Submission of misleading/invalid/false statement or information
  - h. Other reasons
18. For any queries/clarifications regarding sample items, tender, etc bidder may contact office of undersigned during working hours. Phone: 0260-2632888
19. Right to accept or reject without assigning any reason, thereof, any or all tenders in part or whole is reserved with the Tender Inviting Authority and his decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
20. If any dispute arises, the case shall be decided within the jurisdiction of Silvassa, Dadra & Nagar Haveli.

**THE ABOVE TERMS & CONDITIONS ARE ACCEPTABLE AND BINDING ON ME/US.**

(Signature and Name of Tenderer  
with date and seal)

**Tender Inviting Authority**

**Sd/-**

**Dy. Superintendent of Police (HQ)  
For Dy. Inspector General of Police  
Dadra and Nagar Haveli  
Silvassa**