

Administration of
Dadra and Nagar Haveli, U.T,
Directorate of Medical & Health Services
Shri Vinoba Bhawe Civil Hospital

No.DMHS/AB-NHPM/Staff Recruitment/2018/548/284

Date: 12/12/2019

ADVERTISEMENT

Directorate, Medical and Health Services, Dadra and Nagar Haveli, Silvassa invites applications from eligible candidates for the posts under AB-PMJAY for UT Administration of Dadra & Nagar Haveli and Daman & Diu. The applications should reach the undersigned on or before **20.12.2019**

Eligible and desirous Candidates may forward their applications in the prescribed format (download from website) to the Office of the Director, Directorate of Medical & Health Services, DNH, Silvassa with one set of attested photocopy of educational qualifications and experience certificate.

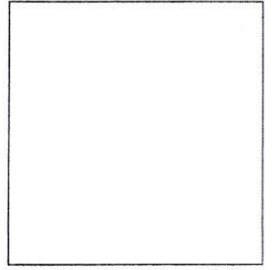
Note: Details regarding eligibility, Recruitment rules, Salary details and the prescribed format of application is available on the official website: www.dnh.nic.in or www.vbch.dnh.nic.in


(Dr. V.K. Das)
Director (M&HS)
0260-2642940

**Recruitment Rules for the Advertisement No. DMHS/AB-NHPM/Staff
Recruitment/2018/548/284 dated 12/12/19 are as below:**

Sr. No.	Name of Post	Age	Qualification	Consolidated Salary per month	Jobs & Responsibilities
1	Medical Management & Quality Manager/ Beneficiary Verification Manager for Claim Management	Not Exceeding 45 years	<p>I. Essential - MBBS from a recognized medical college;</p> <p>II. MBA or Postgraduate Diploma in Business Administration or Master of Health/Hospital Administration or Master of Public Health or MBA in healthcare would be of additional advantage</p> <p>III. At least 3 years of work experience in the area of healthcare quality.</p> <p>IV. Experience in insurance or TPA industry in the area of provider management is desirable.</p>	Rs. 70,000/-	<p>Medical Management & Quality Manager</p> <ul style="list-style-type: none"> • Designing standard packages and hospitals empanelment criterion for additional ties like State schemes such that they are complimentary to AB-PMJAY • Empanelment of Hospital • Quality & Patient safety • Punitive action against hospitals <p>Beneficiary Verification Manager</p> <ul style="list-style-type: none"> • Coordination for smooth beneficiaries verification • Manage issues related to beneficiary verification
2	Finance Manager/ Grievance Redressal Manager	Not Exceeding 40 years	<p>I. MBA (Finance) / CA from a recognized institution preferably with a degree in Commerce from a recognized university.</p> <p>Experience of at least 2 years, preferably 1 years in insurance/ healthcare.</p> <p>II. Exposure to financial management operation research, systems analysis, computer programming, government accounting, funds flow management, utilization certificates and scheme wise expenditure reporting in a govt. set up and development of accounting packages will be an added advantage.</p>	Rs. 50,000/-	<p>Finance Manager</p> <ul style="list-style-type: none"> • Fund management • Managing initial corpus & funding of trust • Managing finance & admin processes • Claim settlement • Payments • Budgeting & accounting • Internal and external audit <p>Accounts Assistant</p> <ul style="list-style-type: none"> • Assisting Accounts manager in finance & admin processes <p>Administrative Officer</p> <ul style="list-style-type: none"> • General administration of the programme <p>Grievance Redressal Manager</p> <ul style="list-style-type: none"> • Oversee Grievance Redressal Mechanisms • Undertake beneficiary communications. • Local grievance Redressal

APPLICATION FORM
DIRECTORATE OF MEDICAL & HEALTH SERVICES
SHRI VINOBA BHAVE CIVIL HOSPITAL, SILVASSA
UT OF DADRA AND NAGAR HAVELI
AB-PMJAY



Name of Post applied for.....

Name of candidate (in block letters)

Father's name:

Address for communication:

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.....
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Phone no. : Mobile No.....

E_mail address:

Date of birth:(attested copy of valid Proof should be enclosed)

Age (as on ~~19.12~~2019) Years..... MonthsDays.....

Category : ST/ SC/ OBC / Others (attested copy of valid Proof should be enclosed)

Domicile of D&NH : Yes / No. (attested copy of Domicile Certificate issued by Mamlatdar,
Dadra and Nagar Haveli should be enclosed)

Language Known: