

Dr. APJ ABDUL KALAM GOVT. COLLEGE

Estd. - 2011

(Affiliated with Gujarat University, Ahmedabad)

Beneficiary college under RUSA, MHRD, Registered on AISHE MHRD portal

Dadra and Nagar Haveli Ucchha Shikshya Samiti, Silvassa-396230

Phone No: 9429427117 - Email: dnh.sihl2011@gmail.com - Website: dnh.nic.in/APJGC

No. EDN/APJAKGC/LIFT-AMC/2018/536/ 2133

Date : 13.08.2019

QUOTATION NOTICE (SECOND CALL)

Quotations are hereby invited on behalf of Principal, Dr. Dr.APJ Abdul Kalam Govt. College for comprehensive AMC (Annual Maintenance Contract) for Lifts in Dr.APJ Abdul Kalam Govt. College, Dadra & Nagar Haveli Ucchha Sikshya Samiti, Dokmardi, Silvassa-396230.

INTRODUCTION

Dr.APJ Abdul Kalam Govt. College is run by Dadra & Nagar Haveli Ucchha Sikshya Samiti is a Registered Govt. Society on 27th April 2011 under the Society Registration Act, 1860.

Quotations are invited from reputed and financially sound manufacturers/ service agencies for providing comprehensive AMC (Annual Maintenance Contract) for Three (03) Lifts/ Elevators (Make- Johnson) installed at Dr.APJ Abdul Kalam Govt. College ,Dadra & Nagar Haveli Ucchha Sikshya Samiti,Dokmardi,Silvassa-396230 as detailed below for a period of three (03) years (initially the period of contract shall be one year likely to be extended up to 02 years in basis of service of performance evaluation after 01 year each time).

Sr. No	Name of equipment	Make
1	03- Three Passenger Lift (Each of 5 Passengers)	M/s. Johnson Lifts Private Ltd.

1. Technical Bid document should be sent in a sealed cover subscribed with words "Quotation for Comprehensive AMC (Annual Maintenance Contract) for Lift in Dr.APJ Abdul Kalam Govt. College, Dadra & Nagar Haveli Ucchha Sikshya Samiti,Dokmardi,Silvassa-396230" on the envelop and should reach in the office of Dr.APJ Abdul Kalam Govt. College, Dadra & Nagar Haveli Ucchha Sikshya Samiti,Dokmardi,Silvassa-396230.
2. Quotations should be submit with the earnest money deposit of ` 6500 /- (Rupees six thousand five hundred Only) in the form of DD/FDR in favour of "Dr.APJ Abdul Kalam Govt. College", payable at Silvassa.
3. The bidding agency shall have at least three (03) years' experience in handling comprehensive annual maintenance contracts of Lifts/ elevators.
4. Incomplete Quotation will not be considered/ accepted.
5. The quotation should reach to the office of the undersigned upto 2.00pm on **31/08/2019**. Quotation received after due date and time shall not be entertained.

SCOPE OF WORK, ELIGIBILITY AND OTHER TERMS AND CONDITIONS

Three (03) lifts are required to be maintained. Comprehensive Annual Maintenance Contract shall include but not limited to the following:

1. Diagnose the faults and rectify the defects detected in reasonable time and maintaining Lifts as per all applicable Safety regulations in force from time to time by appropriate authority.
2. Repair/ replace the faulty parts etc. of the equipment.
3. Carry out preventive maintenance (at least once in a month) as per schedule as well as applicable safety norms and safety regulations as applicable from time to time. The schedule and reports shall be submitted to the Principal, Dr.APJ Abdul Kalam Govt. College, Dadra & Nagar Haveli Ucchha Sikshya Samiti, Dokmardi, Silvassa-396230.
4. Attend all breakdown calls, as and when occurred.
5. Upkeep the system, recording, required reading and maintenance of log book of works carried out.
6. All necessary spares, consumables , labour required to upkeep the Three (03) lifts in perfect working condition at all times shall be included in the scope and the responsibility of the firm.
7. Deputing trained/ competent supervisor/ staff to carry out the scheduled maintenance/ other maintenance.
8. Maintaining proper condition of operation of all the controls installed inside and outside the lifts/ elevators for convenient and safe operation of elevator service.
9. Replacing the worn out parts of the elevator with genuine parts as necessitated and observed during routine inspection or otherwise.
10. Response time of maximum 03 hours shall be maintained for emergency/ breakdown service throughout the year. The Quotation document shall mention the response time of the various minor/ major glitches/ issues and also the response time provided by the agency.
11. Training programme shall be provided by the agency officials

to office/ security staff of the college specifically related to safety norms incase of Lifts.

The initial period of contract shall be of one year and likely to be extended further 02 years in performance basis.

1. The Quotation document containing eligibility criterion, scope of work, terms & conditions and draft agreement can be downloaded from Website <http://dnh.nic.in/APJGC/> & www.dnh.nic.in.
2. Quotations will be opened by the Committee' constituted by Dr. APJ Abdul Kalam Govt. College, DNHUSS in the Presence of bidders and/or their representatives. In case of representatives attending the meeting of the Committee, they should carry authority letter from the bidder/applicant contractor.
3. All the pages of the Quotation should be signed by the owner of the firm or his Authorized signatory. In case the Quotations are signed by the Authorized signatory, a copy of the power of attorney/authorization may be enclosed along with Quotation.
4. The bid security (EMD) without interest shall be returned to the unsuccessful bidders after finalization of contract.
5. The successful bidders will have to pay within ten (10) days from the date of demand and amount of 10% of the Bid cost as a Performance Security Deposit in form of Fixed Deposit receipt from Schedule bank in favour of Dr. APJ Abdul Kalam Govt. college payable at Silvassa.
6. The EMD shall be forfeited if successful bidder fails to undertake the work or fails to Comply with any of the terms and conditions of the contract.
7. The bid shall be valid and open for acceptance of the Competent Authority of Dr. APJ Abdul Kalam Govt. College, DNHUSS for a period of one year on contractual basis from the date of opening of the Quotations/issue of direction and no request for any variation in quoted rates and/withdrawal of Quotation on any ground by successful bidder shall be entertained.

8. To assist in the analysis, evaluation and computation of the bids, the Authority may ask bidders individually for clarification of their bids. The request for clarification and the response shall be in writing but no change in the price or substance of the bid offered shall be permitted.
9. After evaluation, the work shall be awarded normally to the Agency fulfilling all the conditions, technical parameters required and who has quoted the lowest. In case two or more agencies are found to have quoted the same rates, the Competent Officer authorized by Dr. APJ Abdul Kalam Govt. College, DNHUSS shall decide about the agency to which the offer shall be granted based on the report on the past performance of the firm, and length of experience etc. The decision of the Competent Authority shall be final.
10. Dr. APJ Abdul Kalam Govt. College, DNHUSS reserves the right to accept or reject any or all bids without assigning any reasons and also reserves the right to reject any bid which in his opinion is non responsive or violating any of the conditions/specifications without any liability to any loss whatsoever it may cause to the bidder in the process.
11. The Income-tax, GST / TDS as applicable shall be deducted from the bill unless exempted by the respective Department.
12. In case of non-compliance/non-performance of the services according to the terms of the contract, Dr. APJ Abdul Kalam Govt. College, DNHUSS shall be at liberty to make suitable deductions from the bill without prejudice to its right under other provisions of the contract.
13. The decision of Dr. APJ Abdul Kalam Govt. College, DNHUSS in regard to interpretation of the Terms & Conditions and the Agreement shall be final and binding on the Agency.
14. Bid once submitted shall not be allowed to be withdrawn and any default, after acceptance of bid, shall be deemed to be non-compliance of terms of contract and would be liable to forfeiture of bid security and/or levy of penalty, as the case may be.

15. In case of failure to supply the stipulated services by the contractor for the intended period, the contract may be cancelled by the College and EMD/bid security will be forfeited.
16. The Dr. APJ Abdul Kalam Govt. College, DNHUSS reserves the right to accept or reject any part of the Quotation or whole of the Quotation, without assigning any reason.
17. Bidder may inspect the system before quoting, office of the Principal, Dr. APJ Abdul Kalam Govt. College, DNHUSS may be contacted for the same. A bidder shall be deemed to have full knowledge of installation whether he inspects it or not.
18. The contract covers servicing and comprehensive maintenance of all the Three (03) lifts. Cables, terminations and all the connected accessories of the equipment are also included in the contract.
19. The bidder has to submit certificate of each visit of maintenance work done for proper working of the lift.

(For any further clarification, please contact Dr. Bhagwanjee Jha, I/c. Principal, Dr. APJ Abdul Kalam Govt. College, DNHUSS, contact no: 9429427117, Email: dnh.sih12011@gmail.com)

Signature valid

Digitally signed by
BHAGWANJEE JHA
Date: 2019.08.08 22:20:38 IST
Reason: Approved

Dr. Bhagwanjee Jha,

Principal,

Dr. APJ Abdul Kalam Govt. College

Silvassa

QUOTATION DOCUMENT (TECHNICAL BID)

1. Specification of Three (03) passenger lifts:

a	Manufacturer of Three (03) lifts	M/s. Johnson Lifts Private Ltd.
b	Nos. of Floor served by the lifts	Ground floor and Three floors
c	Capacity of the lifts	Three (03) Passenger Lift of 05 Passengers
d	Place of installation of the lifts	Installed at Dr.APJ Abdul Kalam Govt. College , Dokmardi,Silvassa-396230, DNH (U. T.)
e	Date of installation of the lifts	Sep-2015

2. Name, address and contact number of the concern:

3. Proof of Work Order/ Work completion certificate/ experience in the work of providing comprehensive AMC (Annual Maintenance Contract) for Lifts/ Elevators. This shall cover the details of works of similar nature, approximate magnitude and duration carried out and/or on hand for last 3 years along with a certificate from the agency where the job was carried out. The Agency may also attach copies of certificate(s) about "Satisfactory Performance".

S r N o	Yea r	Name of the client with address and contact no.	Contract value	Proof submitted
				Yes/ No
				Yes/ No

				Yes/ No

4. Mention the registration number of following:

Sr No	Registration under/ Particulars	Proof submitted
	GST	Yes/ No
	PAN	Yes/ No
	License for lift operators as applicable	Yes/ No
	Other registrations as applicable	Yes/ No

5. Undertaking of the Agency confirming the availability of the adequate manpower of requisite qualification and experience for deployment. (Attach the copy of undertaking)
6. Acceptance of terms and conditions attached (Yes/ No). Please sign each page of terms and conditions as token of acceptance and submit as part of Quotation document.
7. Power of Attorney/authorization for signing the bid documents

8. Please submit an undertaking that the company/firm/proprietor is not blacklisted by any Govt. undertaking or department with regard to the functioning of the company /firm / proprietor. (Please attach the copy of undertaking).

Stamp/Signature of Bidder

Name:

Designation:

Company Seal:

Date:

Place:

Financial Bid

Comprehensive AMC (Annual Maintenance Contract) for Three (03) Lifts in Dr.APJ Abdul Kalam Govt. College ,Dadra & Nagar Haveli Uchha Sikshya Samiti, Dokmardi, Silvassa-396230:-

Sr. No	Particulars	Per Year	Total (In rupees)
(1)	Comprehensive AMC (Annual Maintenance Contract) charges for all the Three (03) Lifts		
(2)	Add: GST/ applicable tax @ ____%		
	TOTAL [1+2]		
(In Words, In Rupees)			

*** Note:**

1. All the terms and conditions shall be strictly adhered.
2. For calculation for the Financial Bid, consider month as 30 days and Year as 365 days.

I certify that all the terms and conditions of the Quotation document are acceptable to us.

Stamp/Signature of Bidder

Name:

Designation:

Company Seal:

Date:

Place: