

**UT Administration of  
Dadra & Nagar Haveli  
UT of D& NH Skill Development Mission  
Govt. Industrial Training Institute, Silvassa**

**Expression of Interest (EoI) for Empanelment of Training Partners (TPs) for  
implementation of Scheme  
“ Pradhan Mantri Kaushal Vikas Yojana”-PMKVY 2.0 (2 016-2020)**

**Notice No. ITI/DNH/PMKVY/2017/41**

**Dated : 14/08/2018**

DNHSDM acts as an apex body for monitoring, co-ordinating and convergence related to Skill Development & Entrepreneurship Activities to leverage employability. UT Level Skill Development Mission (UT of D & NH Skill Development Mission) DNHSDM is the Project Implementation Agency for PMKVY 2.0 in UT Administration of Dadra & Nagar Haveli. Empanelment of TPs is one of the significant aspects for the smooth and seamless implementation of the scheme.

DNHSDM through this advertisement invites any partnership Firm/ Private Limited Company/ Public Limited Company/ Registered Society/ Trust/Association/Registered Proprietorship/ Government Institutions/ Public Sector Units/Universities/ Technical Educational Institutions affiliated with State or Central Government Board/ Council etc. and having skill training facility and are willing to impart short term skill development training programme and placement in accordance with prescribed norms of PMKVY 2.0 guidelines are eligible to apply. Interested parties can send their details in form of area of interest, preparedness, infrastructure availability and their experience in this area and submit the same in sealed envelope as specified by 03/09/2018 upto 16:00 hrs to the Dadra & Nagar Haveli Skill Development Mission Society, at above mentioned address. Any selection would be based on strength of experience, availability of infrastructure and preparedness. You can download the Bid document from website: [www.dnh.nic.in](http://www.dnh.nic.in) and [www.dnhtenders.gov.in/nicgep/app](http://www.dnhtenders.gov.in/nicgep/app) from 14/08/2018 to 03/09/2018 up to 15:00 hrs.

<b>Sr. No.</b>	<b>Items</b>	<b>Details</b>
1	Online download EoI from website: <a href="http://www.dnhtenders.gov.in/nicgep/app">www.dnhtenders.gov.in/nicgep/app</a> and <a href="http://www.dnh.nic.in">www.dnh.nic.in</a>	14/08/2018 up to 03/09/2018 15:00 hrs.
2	Last date and time of submission of queries for clarification	By 23/08/2018 up to 17:00 hrs through email
3	Response to Bidder's queries by email	By 28/08/2018
4	Last date & time of submission of EoI	03/09/2018 upto 16:00 hrs at chamber of the Principal, Govt. I.T.I., Amli, Silvassa-396230
5	EoI Bid-opening	03/09/2018 at 16:00 hrs.

sd/-  
(Rakesh Das)  
**Director  
Higher & Technical Education  
UT. of Dadra & Nagar Haveli**

**UT Level  
Skill Development  
Mission, Silvassa, D & NH**

INVITATION FOR  
EXPRESSION OF INTEREST  
FOR  
EMPANELMENT OF TRAINING PARTNER UNDER  
PRADHAN MANTRI KAUSHAL VIKAS YOJNA (PMKVY 2.0)

Last Date for Submitting the Proposal: 03/09/2018  
Time: 16:00 hrs.

UT Level Skill Development Mission  
Industrial Training Institute  
Silvassa  
396230

## Disclaimer

UT Level Skill Development Mission (i.e. UT of D & NH Skill Development Mission, herein after called "DNHSDM" or PIA authority) is inviting proposal for the scope of work mentioned herein through this Expression of Interest (Eol). The information contained in this Expression of interest ("Eol") or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of the Authority or any of their employees or advisers, is provided to Applicants on the terms and conditions set out in this Eol and such other terms and conditions subject to which such information is provided.

This Eol is not an agreement and is neither an offer nor invitation by DNHSDM to the prospective applicants or any other person. The purpose of this Eol is to provide interested parties with information that may be useful to them in the formulation of their proposals pursuant to this be complete, accurate, adequate or correct. Each applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and Completeness of the assumptions, assessments and information contained in this the Eol and obtain independent advice from appropriate sources.

DNHSDM may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in the Eol. The issue of this Eol does not imply that the authority is bound to select an applicant or to empanel the selected Applicant.

DNHSDM accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any applicant upon the statements contained in this Eol. Interested parties are expected to make their own inquires and research for gathering the insights, knowledge and information that may be required for submitting a proposal.

DNHSDM reserves the right not to proceed with the Eol and bidding process or invite afresh with or without amendments at any stage without assigning any reasons thereof, or to alter the timetable reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the proposal further with any party submitting a proposal in response to this Eol. Information provided at this stage is merely indicative.

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# PART - A

## 1. Background:

### I. UT of D & NH Skill Development Mission

DNHSDM act as an apex body for monitoring, co-ordination and convergence related to Skill Development & Entrepreneurship activities to leverage employability. Secretary, Education acts as Ex-Officio Chairman, DNHSDM also converges skilling, activity carried out by U.T. Administration of Dadra & Nagar Haveli and also monitor and evaluate the performance of various scheme, and also integrated strategy for enhancing the employability of youth in the state.

### II. Pradhan Mantri Kaushal Vikas Yojana (PMKVY 2.0)

The Union Cabinet had approved India largest Skill Certification Scheme, Pradhan Mantri Kaushal Vikas Yojana (PMKVY), which was launched on 15 July, 2015, on the occasion of world Youth skills Day by Honorable Prime Minister, Shri Narendra Modi. PMKVY is implemented by National Skill Development Corporation (NSDC) under the guidance of the Ministry of Skill Development and Entrepreneurship (MSDE). With a vision of a "Skilled India" MSDE aims to skill India on a large scale with speed and high standards. PMKVY is the flagship scheme that is driving towards greater realization of the vision.

Owing to its successful first year of implementation, the Union Cabinet has approved the Scheme for another four years (2016-2020) to impart skilling to 10 million youth of the country, for which Government of India has allocated a budget of Rs.12,000 crores with an objective to enable and mobilize a large number of youth (unemployed youth or, school/ college dropouts.) from increases productivity with existing workforce.

PMKVY 2.0 shall mainly focus on trainings such as short term, recognition of prior learning, special projects, Kaushal & Rojgar Mela and placement assistance.

The PMKVY 2.0 scheme shall be implemented under two components:

- I. Centrally Sponsored Centrally Managed (CSM): 75% of the PMKVY 2.0 funds shall be available from MSDE for skilling through National Skill Development Corporation (NSDC).
- II. Centrally Sponsored State Managed (CSSM): 25% of the funds of PMKVY 2.0 shall be allocated to the States. Total physical target allocated to U.T. of D & NH for skilling is 4000 youths (2016-2020), where year-wise target is 720 (2017-18), 1500 (2018-19), 1780 (2019-20).

Being a Project Implementation Agency for promotion of skill development, entrepreneurship & innovation in the state, DNHSDM has been entrusted to execute this scheme in Dadra & Nagar Haveli. In this reference, DNHSDM invites the Expression of Interest (Eoi) from interested and eligible training providers for submission of Proposal for empanelment to undertake project under CSSM component of PMKVY 2.0. The eligible empanelled training provider shall implement PMKVY 2.0 training in identified/proposed sector and job roles across Dadra and Nagar Haveli.

### III. Objective:

DNHSDM has the mandate to implement the Pradhan Mantri Kaushal Vikas Yojana (PMKVY 2.0) scheme state managed component by empanelling the training partners.

DNHSDM being a U.T level nodal agency for implementing U.T level component of PMKVY 2.0, and is expected that with respect to the key indicators and processes, to ensure achievement of overall PMKVY 2.0 goals and objectives. Empanelment of Training Partners is one of the significant aspects for the smooth and seamless implementation of the scheme.

In view of the above, DNHSDM by way of this EOI, invites application from interested applicants, for engaging an independent TP herein referred to as 'Applicant' for implementation of PMKVY 2.0 in the U.T of Dadra & Nagar Haveli.

#### 2. Schedule for invitation Eol

Sr.No.	Items	Details
1.	Name of the Organization	D & NH Skill Development Mission Address: Govt. Industrial Training Institute, Amli, Silvassa- 396230.
2.	Contact Person	1. Name: Shri Rakesh Das, Director, Technical Education E-mail: doednh18@gmail.com Tel: 9893476059  2. Name: Smt. Soumya E-mail: <a href="mailto:principal659dnh@gmail.com">principal659dnh@gmail.com</a> Tel: <a href="tel:8460408079">8460408079</a>
3.	Online download Eol from website: <a href="http://www.dnhtenders.gov.in/nicgep/app">www.dnhtenders.gov.in/nicgep/app</a> and <a href="http://www.dnh.nic.in">www.dnh.nic.in</a>	14/08/2018 to 03/09/2018 up to 15:00hrs.
4.	Last date & time for submission of queries for classification	By 23/08/2018 up to 17:00hrs. through e-mail.
5.	Response to bidder queries by email.	By 28/08/2018
6.	Last date & time of submission of Eol	03/09/2018 Chamber of Principal, Govt. Industrial Training Institute, Silvassa, Dadra & Nagar Haveli-396230
7.	Mode of Submission	<ul style="list-style-type: none"><li>• Hard copy of document, duly signed and serial numbered</li><li>• Soft/ scanned copies of all documents in Adobe pdf format on CD/DVD submitted in duplicate (not returnable) without password protection.</li><li>• Annex index of files along with the cover letter for easy reference</li></ul>

		<ul style="list-style-type: none"> <li>• Processing Fees: Rs.5000/-Non refund (DD)</li> <li>• EMD: Rs. 1 lakh (DD) of Nationalized Bank.</li> </ul>
8.	Eol Bid-opening	03/09/2018 at 16:00 hrs
9.	Presentation by the shortlisted applicants	If needed will be intimated by email.
10.	Announcement of empanelled training providers	Will be intimated latter on after detail scrutiny of bid-document.

- For further details terms & condition for bid, visit at [www.dnh.nic.in](http://www.dnh.nic.in) and [www.dnhtenders.gov.in](http://www.dnhtenders.gov.in)

### 3. General Terms/ Condition & Instructions for Bidders

- I. Any partnership Firm/private Limited Company/Public Limited Company/Registered Society/Trust/ Association/ Registered Proprietorship/Government Institutions/ Public Sector Units/ Universities/ Technical Educational institutes affiliated with State or Central Government Board/ Council etc. and having skill training facility and are willing to impact short term skill development training programme and placement in accordance with prescribed norms of PMKVY 2.0. Guidelines are eligible to apply.
- II. Interested parties may submit their Eol as mentioned in the above schedule along with a Demand Draft of Rs. 5000/- (Rupees Five Thousand only) in favor of “**Principal, Govt ITI,Silvassa**” payable at Silvassa as non-refundable processing charges. Late submission will not be entertained. The state and central government training organizations/ Institutes are exempted from paying processing charges.
- III. Empanelled training partner shall follow Accreditation, Affiliation & Continuous Monitoring of Training Centres for the skills Ecosystem, Branding and Communication Guidelines for program implementation as per the defined norms/criteria in PMKVY 2.0 Manual or its latest version & instructions given by Ministry of Skill Development & Entrepreneurship, Government of India.
- IV. Joint Ventures (JVs)/Special Purpose Vehicles (SPVs)/Consortiums are not permitted to respond to this Eol.
- V. Training Partner (TP) shall be responsible for training centres resources, setup, trainers, trainee mobilization, training, placement and post placement activities as per the prescribed guideline of PMKVY 2.0. Any amendments in the guideline or processing manual of PMKVY 2.0 shall be applicable and bidding to the successful training partner.
- VI. TPs shall have to conduct Kaushal and Rojgar Melas in the presence of Local MP/Dignitaries and government officials of UT Administration of Dadra & Nagar Haveli every six months with a good press/media coverage; they are also required to participate actively in National Career service Melas and on ground activities.
- VII. TPs shall be responsible for paying the insurance fee for every enrolled candidate in their respective batch.
- VIII. Registration of students and batch information to be done in consultation with PIA as per PMKVY 2.0 guideline and shall abide all rules & regulations laid down by DNHSMD.



- IX. TPs shall have MoU/ Industry Alliance to provide internships, on the job training and placement facilitation for candidate.
- X. Compliance to NSDC processes of entering details in the required format Skill Development Management System (SDMS) for Skills Training under PMKVY 2.0 scheme is must.
- XI. Trainers should match education qualification & experience criteria as mentioned in Model Curriculum of job role and/or as desired by SSC guideline. Assessment and certification of trainer with respective SSC is mandatory for imparting training under PMKVY 2.0
- XII. TP shall have to provide undertaking- cum indemnity bond available on PMKVY 2.0 website.
- XIII. DNHSDM reserves the right to withdraw this EoI without assigning any reasons for the same, if DNHSDM determines that such action is in the best interest of the scheme.
- XIV. The EoI submitted by the applicant shall remain valid for a period of 90 days after the closing date for submission of EoI prescribed in this document. EoI validity expressed for less than 90 days shall be rejected.
- XV. At any time prior to deadline for submission of EoI: DNHSDM may modify the EoI document. The amended document shall be notified through website and such amendments shall be binding on the bidders.
- XVI. The Proposal documents submitted after the response deadline shall not be accepted.
- XVII. The envelope containing the proposal should be clearly titled as “Proposal for the empanelment Training Partners to undertake the project under CSSM Component under PMKVY 2.0 – “DO NOT OPEN EXCEPT IN THE PRESENCE OF THE TENDER OPENING/EVALUATION COMMITTEE”.
- XVIII. DNHSDM may at its sole discretion and at any time during the evaluation of EoI, disqualify any applicants. If the applicant has made misleading or false reorientations in the forms, statements and attachments submitted in proof of the eligibility requirements.
- XIX. DNHSDM shall have all the rights to disqualify the application during the evaluation of EoI if:
- a. Submitted an EoI without required documentation;
  - b. Use of modified formats for submission;
  - c. Blacklisted by State/UT/Central Government or any Public sector Undertaking under them’
  - d. Been in litigation with any Government agencies/institutions in India;
  - e. Processing fee in the form of demand draft of Rs. 5000/- in the favor of ‘Principal, Govt. ITI Silvassa, payable at Silvassa, not attached with the proposal.
- XX. Applicants/ bidders shall have to submit a refundable Earnest Money Deposit (EMD) of Rs. 1,00,000/-(One lakh Only)
- a. EMD to be paid in the form of a Demand Draft/FDR/BG//BC Payable to ‘**Principal, Govt. ITI Silvassa**, payable at Silvassa drawn on any nationalized bank and must accompany with covering letter in a separate cover other than the proposal cover. Proposals that are not accompanied by the above Earnest Money Deposit (EMD) Demand draft in a separate cover shall not be considered.

- b. Existing agency/training partners does not have to submit EMD of Rs. 1 lakh.
  - c. The EMD of the unsuccessful agency would be returned (without interest) after the finalization of short listing.
  - d. The EMD will be forfeited on account of one or more of the following reasons:
    - I. In case, applicant withdraws from the Eol process during the period of validity of Eol (Eol shall be valid for 90 days of submission of proposal);
    - II. In case, applicant does not participate in the subsequent process of Eol (presentation before the committee, Signing of MoU) after having been shortlisted.
- Note: Government institutions shall be exempted from EMD.

#### 4. Short listing Criteria

The Applicant should be any Partnership Firm/Private Limited Company/Public Limited company/Registered society/Trust/ Association/ Registered Proprietorship/Government institutions/ Public Sector Units/ University/ Technical Educational institutes affiliated with State or Central Government Board / Council etc. should submit the proposal as per the attached annexure of Part-B of this Eol. The applicant must also submit documented proofs in support of the information provided in annexure of Part-B. Application without documented proofs shall be liable to reject.

1. The minimum eligibility criteria for non-government applicant agencies are following
  - Be in the business/executing skill development trainings
  - Have been active and operational continuously in India/U.T. of Dadra & Nagar Haveli for at-least last three years on the date of application.
  - Have average annual turnover of Rs. 75 Lakh in the past three consecutive years – (FY 2015-16, 2016-17, 2017-2018)
  - NSDC partner, i.e. where NSDC has stake, either through equity or loan shall be exempted against the eligibility criteria of financial turnover and experience
  - Not have been blacklisted by any State or Central Government agency.
2. Pure State/ Central Government institutions shall be exempted from paying processing charges and EMD and Performance Security Deposit.
3. Agency/applicant having four or above star rating centers, as per Centre Accreditation and Affiliation Process of NSDC on SMART portal, shall be preferred for award of project.
4. The Centres already accredited and affiliated by SSC under SMART may be considered for number allocation on priority.
5. NSDC partner companies which have been funded by NSDC or other training providers in which are already working under PMKVY 2.0 CSCM component will be given preference in the selection process. However, they shall be awarded target only for those job roles other than approved job roles in which the training is being imparted by the respective training partner under CSCM component and for such awarded targets, the TP shall undergo the CAAF process.
6. After due evaluation of applications U.T Project Approval Committee (U.TPAC) will award the project. The awarded TP/ applicant will not impart training under Franchisee model.
7. TP' shall have to select job roles mention in Annexure- 6 for which they will be awarded targets.

## 5. Other Instruction to Applicants

- a. All documents to be submitted duly and sealed (with official seal) in two separate cloth bound covers one original and one duplicate with duly numbered pages. Both covers to be written on top ORIGINAL and DUPLICATE respectively. Original documents to be kept in ORIGINAL marked cover and photocopied documents to be kept in DUPLICATE marked cover.
- b. Applicant is expected to examine all instructions, forms, terms and specification in the EoI documents. Failure to furnish all information required by the documents of submits a EoI not substantially responsive to the bidding documents in every respect may result in the rejection of the application.
- c. The shortlisted agency should furnish a Performance Security Deposit (PSD) of Rs. 5 lakhs, in the form of a Bank Guarantee (BG) at the time of signing of MoU for Empanelment or Earnest Money Deposit (EMD) can be adjusted against Performance Security Deposit (PSD). The PSD shall remain valid for a period of one years from the date of signing of MoU or issuance of BG.
- d. General power of attorney/Board of Directors resolution/ Deed of Authority contract and all correspondences/documents thereof. Format for General Power of Attorney is given at Annexure-2
- e. Duration of the project will be one year from the date of signing the MoU, which can be further extended if needed.
- f. Funding pattern will be as per PMKVY 2.0 guidelines (as amended from time to time).
- g. The Applicant has to follow PMKVY 2.0 guideline/ any circular issued by DNHS DMS pertaining to CSSM component (as amended from time to time) for Training delivery, Assessment & Certification, Placement, Tracking, Payouts etc.
- h. For further details, visit website of MSDE.
- i. There will be adjusted payments for the candidates who drop out post disbursal of the first tranche. The amount disbursed to TP against a dropped or failed candidates in the first tranche shall be adjusted in the subsequent tranches.
- j. Candidates may enroll second time in the same or different course in the scheme, but the payout for such candidates shall only be given for maximum of two courses provided there is a six-month gap between the certification date of the first course and batch start date of the subsequent course.
- k. Annual reconciliation of pay-outs disbursed against each candidate certified and placed by TP shall be undertaken before disbursal of the final tranche.
- l. Any excessive payment shall be adjusted and released or recovered from the TP.
- m. Once the training provider is empanelled with DNHS DM they will have to set up the centre and get it accredited through SMART portal and get the centre affiliated with SSC through SMART. Based on the rating of the centre the number allocation will be done by DNHS DM.
- n. Four STAR centres will get target for 6 months and Five STAR centres will get target for 1 year based on their centre capacity. This will ensure that numbers are given at only those centres which are fully prepared to commence training. Target allocation will be done a centre wise basis and not TP wise.

# PART - B

1. Important Instruction:

- The applicant should fill the details in each Table from 2.1 to 10.1 and attached all supporting documents.
- Proposal should carry the covering Letter, as per the format enclosed at Annexure-1.
- List of job roles approved by MSDE for CSSM component under PMKVY 2.0 is enclosed at Annexure-6.

2. Applicant's Details:

TABLE-2.1

SN NO	Description	Supporting Document/s	Details
1.	Organization name	<ul style="list-style-type: none"> <li>• If Proprietorship Firm Copy of Certificate of the Proprietorship duly certified by a Accountant. Copy of trade license/ sales tax registration/ IT registration/ GST registration.</li> <li>• If Partnership Firm Copy of Registered Partnership Deed/ Certificate of the Partnership duly certified by a Chartered Accountant.</li> <li>• If Public/Private limited Company Copy of Registration/ incorporation certificate and Memorandum and Articles of Association.</li> <li>• If Society/ Trust /Association Copy of Registration Certificate and Bylaws of Society/ Trust / Association.</li> </ul>	
2.	Type of organization		
3.	Registration number		
4.	Date of registration		
5.	Place of registration		

6.	PAN CARD	Copy the PAN Card	
7.	Registered address	Copy of Light Bill	
8.	Corporate head-office address	Proof of Address	
9.	Website	Name of URL	
10.	National skill Development Corporation (NSDC) partner (where NSDC has a stake, either through equity or loan)	Relevant supporting document	
11.	Name & contact details of the authorized signatory	Power of Attorney	Name: Designation: Mobile No: Email ID:
12.	Name & contact details of primary point of contact:		Name: Designation: Mobile No: Email ID:
13.	Nature of business of the applicant firm	The brief write-up on the nature of business of the applicant firm	

### 3. Turnover of Organization:

The applicant should give declaration by charter accountant on their letter head only signed and sealed in following format:

To whomsoever it may concern

On the basis of audited financial statements, we hereby certify that (Name of Agency) having registered office at (Office address) has an average annual turnover of Rupees Seventy Five Lakhs (Rs.75 Lakhs) in the past three consecutive years (2015-16, 2016-2017, 2017-2018). The details of annual turnover are mentioned below:

Table-3.1

Sl. NO.	Financial Year	Annual Turnover (INR)
1	2015-16	
2	2016-17	
3	2017-18	

Note: Audited financial statements for the past three years (FY 2015-2016, 2016-2017, 2017-2018) should be submitted by the Applicant.

(Chartered Accountant):

Signature Name

Registration No.

Contact No.

Seal:

Date:

Place:

#### 4. Past training & Placement Performance

- a. Provide details of past experience of conducting similar development training in last 3 years (FY 2015-16, 2016-17, 2017-18).
- b. Provide details of skill training programmes run under Central Government (excluding PMKVY and STAR scheme) funding, State Government funding Programmes and especially under PMKVY and STAR scheme in Table 4.1, 4.2 & 4.3.
- c. Details of only trained and certified and placed candidate to be provided in Annexure 7.
- d. Candidates details shall be verified on random basis and verification outcome may be used for the proposal evaluation purpose.

Table-4.1: Central Govt. Funded Training Programs (exceeding PMKVY and STAR)

Sl No.	Name of Project	Funding Ministry/ Dept.	Key Description of the Project	Project Duration (Start & End Date)	Total Candidates Trained	Total Candidates Certified	Total Candidates Placed	Placement %	Remarks

Table-4.2: State Govt. Funded Training Programs

Sl No.	Name of Project	Funding Ministry / Dept.	Key Description of the Project	Project Duration (Start & End Date)	Total Candidates Trained	Total Candidates Certified	Total Candidates Placed	Placement %	Remarks

Table-4.3: PMKVY and STAR Scheme

Sl No.	Name of Project	Funding Ministry / Dept.	Key Description of the Project	Project Duration (Start & End Date)	Total Candidates Trained	Total Candidates Certified	Total Candidates Placed	Placement %	Remarks



## 5. Details of Existing Training Centres:

If training centre is non-operational mentioned the date from which it is non-operational in remarks column.

Table 5.1: Details of Existing Training Centre

- Attach plan lay out of the existing centre

SI No.	Training Centre Name	Complete Address	State	Owned or Rented (if rented provide copy of latest rent agreement)	Area in sq. mtr. (show office and training area separately)	Training is State Sponsored or Central Sponsored	Training Centre Started from	Courses/ Job Roles run so far	Residential or Non-Residential	Details of Current Projects/ training

## 6. Details about Centres in U.T of Dadra & Nagar Haveli

- \* Table 6.1: CAAF Approved Centre Details

SI No.	Training Centre Name	Complete Address	District	CAAF approved Yes/No	Centre ID	Star Grading	Approved/ applied job Role	Training/ Batch Capacity Job Role wise	Job role wise no. of batches

Table 6.2: New Training Centre Details

SI no.	Training centre Name	Complete address	District	Name of Proposed Job roles training	Training/ Batch capacity Job Role wise	Job role wise No. of batches

- \* Table 6.3: Details of Trainers at CAAF Centres

SI No.	Training Centre Name	Complete Address	District	Trainer Name	Education qualification of the trainer	Experience of the trainer	Contact Detail of trainer along with email & Mobile no.	Certified by which SSC	Certified for which Job Role	Certified since when	Certificate No./ID.

Table 6.4: Training Content Availability

Sl No.	Name of SSC	Name of Job role	Student Workbook availability	Trainer Handbook Availability	NSQF aligned (yes/no)	In-house developed or SSC Model Contact

\* Table 6.5: Training currently being conduct at CAAF Approved Centres

Sl No	Training Centre Name	Name of the Project	Training under going in Job Role	Target	Training start date	Training completion date	Capacity for Vacant Job Role

Table 6.6: Detail of training centre other than mentioned in A

Sl No.	Training Centre Name	Complete address of the centre	Situated in which Pocket (Rural or Urban)	Is it in tribal Pocket Yes or NO	Is it Women Exclusive Yes or No	Does the centre having facility for persons with disability Yes or No

Note: Following Details pertaining to centres may be annexed with proposal

- i. Photographs of CAAF approved/under-process centres.
- ii. Photographs of food production facility for residential centres.
- iii. Photographs of accommodation facility for residential centres.
- iv. Photographs of Placement and Entrepreneurship cell, counseling, lab, classrooms, centre area etc.

7. Furnish details and strategy to be adopted for mobilization of trainers

Table-7.1

Please give detail pertaining to the proposed mobilization strategies and best practices that the applicant will adopt for mobilization of candidate for PMKVY.

8. Mentioned Best Practices to be adopted for quality

assurance Table-8.1

Please give detail regarding best practices to the adopted to ensure quality assurance including IT or MIS platform.

9. Please furnish detail regarding methodology to be adopted for placement of the successful trainees and their post placement tracking mechanism

Table-9.1: Furnish detail regarding methodology to be adopted for placement of the successful trainees and their post placement tracking mechanism

Please give detail regarding methodology to be adopted for placement of the successful trainees and their post placement tracking mechanism
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10. Provide the details of the centre management team that is proposed to Deployed for the project as per the table below

Table-10.1: The detail of the team that is proposed to be deployed for the project profile of each member to be submitted separately as per Annexure-5

Sl No.	Name of the staff	Designation	Years of Experience	Area of Experience	Proposed in management

## Annexure 1: Forwarding Letter

(Strictly on applicant Letterhead)

Date:

To,  
The Member Secretary  
UT of Dadra & Nagar Haveli Skill Development Mission Society,  
Govt. Industrial Training Institute, Amlī  
Silvassa-396230.

Dear Sir,

Sub: EoI published by DNHSDM for empanelment to undertake the project under Centrally Sponsored and State Managed Component under Pradhan Mantri Kaushal Vikas Yojana (PMKVY 2.0) in Dadra & Nagar Haveli.

Please find enclosed Proposal in respect of the empanelment to undertake the project under Centrally Sponsored and State Managed Component under Pradhan Mantri Kaushal Vikas Yojana (PMKVY 2.0) in Dadra & Nagar Haveli, in response to the Expression of Interest (EoI) Document issued by UT of D & NH Skill Development Society Mission (DNHSDM).

We hereby confirm that:

1. The proposal is being submitted by (name of agency who is the applicant, in accordance with the conditions stipulated in the EoI).
2. We have examined in detail and have understood the terms and conditions stipulated in the EoI Document issues by DNHSDM and in any subsequent communication sent by DNHSDM. We agree and undertake to abide by all these term and conditions. Our Proposal is consistent with all the requirements of submission as stated in the EoI or any of the subsequent communication from DNHSDM.
3. The information submitted in our Proposal is complete, is strictly as per the requirements as stipulated in EoI, and is correct to the best of our knowledge and understanding.
4. We would be solely responsible for any errors or omissions in our Proposal. We acknowledge that DNHSDM will be relying on the information provided in the Proposal and the documents accompanying such Proposal for empanelment of the applicant for aforesaid programmed, and we certify that all information provided in the application is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such proposal are true copies of their respective originals.

5. We acknowledge the right of DNHSDM to reject our proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
6. We satisfy the legal requirements and meet all the eligibility criteria as laid down in the EoI.
7. This proposal is unconditional and we hereby undertake to abide by the terms and conditions of the EoI.
8. We have not directly or indirectly or through an agent engaged or indulged in any corrupt Practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
9. We have enclosed the processing fee and EMD in the form of demand draft as stipulated in EoI in separate cover. The details are as under.

Item	Amount in INR	Demand Draft No.	Date	Drawee Bank
Processing Charges	Rs. 5000/-			
EMD	Rs. 1,00,000/-			

In witness thereof, we submit our proposal for the EoI published by DNHSDM

For and on behalf of:

Signature:

Name:

Designation

(Company Seal)

(Authorized Signatory)

## Annexure 2: Format for power of Attorney

(Required only if the Signatory to the Bid is not directly authorized by the Company Board, or Partners. Otherwise the Board Resolution Partners Resolution would suffice)

Date:

To,  
The Member Secretary  
UT of Dadra & Nagar Haveli Skill Development Mission Society,  
Govt. Industrial Training Institute, Amlī  
Silvassa-396230.

Dear sir,

Sub: EoI published by DNHSMD for empanelment of undertake the project under Centrally Sponsored and State Managed Component under Pradhan Mantri Kaushal Vikas Yojana (PMKVY 2.0) in Dadra & Nagar Haveli.

<Proposer's name> hereby authorizes <Designation Representative's name> to act as a representative of <Proposer's name> for the following activities wide its Board Resolution (and Power of attorney if applicable) attached herewith.

To attend all meetings conducted by DNHSMD (PIA) and shall discuss, negotiable, finalize and sign any proposal or agreement and contract with AMC related to EoI.

Yours faithfully,

<Signature and Name of appropriate authority of the Proposer >

<Signature and name of the Designation Representative of the Proposer for acceptance of this Power of Attorney>

For

<Name of Proposer >

Encl: Board resolution for Authorized Signatory

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<sup>1</sup> In case the signatory to the bid is not directly authorized through a Board/Partners Resolution of the firm, then the Power of Attorney Vesting relevant power to the signatory should be attached. The purpose is to trace the authorization to a Board/Partner's Resolution.

### Annexure 3: Format for Bank Guarantee for Performance Security

Date:

To,  
The Member Secretary  
UT of Dadra & Nagar Haveli Skill Development Mission Society,  
Govt. Industrial Training Institute, Amlī  
Silvassa-396230

Sub: Submission of Bank guarantee

- i. This Deed of Guarantee made this day of \_\_\_\_\_ 2018 \_\_\_\_\_ between Bank of \_\_\_\_\_ (herein after called the "bank") on the one part, and \_\_\_\_\_ (hereinafter called the Authority of the other part).
- ii. Whereas authority has awarded the Contract for (Providing Training). (herein after called the Contract) to: \_\_\_\_\_ (Name of Service Provider) (hereinafter called the service Provider).
- iii. AND WHEREAS the Service Provider is bound by the said Contract to submit to the Authority a Performance Security for a total amount of Rs. \_\_\_\_\_ (Amount in Figures and words).
- iv. NOW, WE UNDERSIGNED \_\_\_\_\_ (Name of Bank) \_\_\_\_\_ do hereby unconditionally and irrevocably undertake to pay to the Authority an amount not exceeding Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) without any demur merely on a demand in writing from Authority stating that amount claimed is due and payable by the Service Provider. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. We, the Bank, further undertake to pay to the Authority (AMC) any money so demanded notwithstanding any dispute raised by the Service Provider in any manner whatsoever and our liability under these presents is absolute, unconditional, unequivocal and irrevocable.
- v. We, the Bank, further agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreements.
- vi. This Guarantee is valid for a period of 365 days from the date of signing. (The initial period for which this Guarantee will be valid must be for at least \_\_\_\_\_ days/months longer than the anticipated expiry date of the Warranty period or Annual Maintenance Contract (as the case may be) as stated in the 'General Conditions of Contract'. We undertake not to revoke this guarantee during its currency without the written consent of the Authority.
- vii. At any time during the period in which this Guarantee is still valid, if the Authority agrees to grant a time extension to the Service Provider or if the Service Provider fails, to complete the works within the time of completion as stated in the Contract, or fails, to discharge itself of the liability or damages or debts as stated under Para 5, above, it is understood that the

bank will extend this Guarantee under the same conditions for the required time on demand by Authority and at cost of the service Provider.

- viii. The Guarantee hereinbefore contained shall not be affected by any change in the Constitution of the Bank of the Service Provider.
- ix. The neglect or forbearance of the Authority in enforcement of payment of any moneys. The payment whereof is intended to be hereby secured or the giving of time by the Authority for the payment hereof shall in no way relieve the Bank of their liability under this deed.
- x. We, the Bank, undertake not to revoke this Guarantee except with the previous consent of the Authority in writing. This Guarantee shall be valid up to \_\_\_\_\_ and we undertake to renew/extend this Guarantee from time to time till the completion of performance by the Service Provider of its obligations under the Contract and /or as demanded by the Authority.
- xi. The expression “the Authority the Bank” and “the Service Provider” hereinbefore used shall include their respective successors and assignees.

In witness whereof I/We of the Bank have signed and sealed this guarantee on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ being herewith duly authorized.

For and behalf of the \_\_\_\_\_  
Bank Signature of authorized  
Bank official Name:  
Designation: Stamp/Seal of  
the bank: Signed,  
sealed and delivered

For and on behalf of the bank  
By the above named \_\_\_\_\_

In the presence of:

Witness 1.  
Signature  
Name  
Address

Witness 2.  
Signature  
Name  
Address



## Annexure 4: Format for Self – Declaration

Format for Self – Declaration certifying that the Entity/Promoter/s/ Director/s of Entity are not blacklisted (On a stamp Paper of relevant Value- To be notarized)

### Anti-blacklisting Declaration

IM/.....(Name of the Proposer), (the names and addresses of the age registered office.) hereby certify and confirm, that we or any of our promoter/s/ director/s are not barred by U.T. Administrator of Dadra & Nagar Haveli (UTAODNH) / any other entity of UTAODNH or blacklisted by any state government or central government / department/ Local Government / Municipal Body/ Public Agency in India or from abroad from participating in providing Consulting/ Advisory Services of any kind, wither individually or as member of a Consortium on the \_\_\_\_\_ (Proposal submission Date).

We further confirm that we are aware that our Application for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of this EOI at any stage of the Bidding Process or thereafter during the agreement period. Dated this..... Day of .....2018

Name of the Proposer

Signature of the Authorized Person

Name of the Authorized Person

### Annexure 5: Profile of proposed team other than trainers

Photo	Name			
	Designation			
	Proposed Role			
	Date of Birth			
	Education			
Employment Record	From	To	Company	Position Held
Brief Profile				
Detail of work experience	Nature of work handled:  From date to date:			
Languages	Languages	Read	Write	Speak
Date:  I, clarify that to the best of my knowledge and belief, above details is true. I understand that any willful misstatement described herein may lead to disqualification or rejection of my application  Name and sign along with seal				

## Annexure 6: Details of Job Roles approved by NSDC / MSDE

Job roles under CSSM Component of PMKY 2.0 for training in F.Y. 2018-19 for the U.T of Dadra and Nagar Haveli					
Sr No.	Category (I,II,III,IV)	Sector	Name of the job role	Whether QPs/ NOS exist or not (Y/N)	Manufacturing/ Service
1	Category IV	Agriculture	Dairy Farmer / Entrepreneur AGR/Q4101	Y	Service
2	Category IV	Beauty and Wellness	Beauty Therapist BWS/Q0102	Y	Service
3	Category IV	Apparel, Made ups & Home Furnishing	Packers AMH/Q1407	Y	Service
4	Category IV	BFSI	GST Accounts Assistant BSC/Q0910	Y	Service
5	Category IV	Plumbing	Plumber General PSC/Q0104	Y	Service
6	Category IV	Construction	Construction Painter & Decorator CON/Q0503	Y	Service
7	Category IV	Rubber	Injection Moulding Operator RSC/Q0207	Y	Manufacturing
8	Category IV	Construction	Mason General CON/Q0103	Y	Manufacturing
9	Category IV	Electronics & Hardware	Mobile Phone Hardware Repair Technician ELE/Q8104	Y	Manufacturing
10	Category IV	Automotive	Commercial Vehicle Driver Level-4 ASC/Q9703	Y	Service

Annexure 7: Provide details of only trained, certified and placed candidates

Sr No.	Name of Project	Name of Trade/ Course/ Job role	Duration of Trade/ Course/ Job role	Name of Candidate	Contact details of Candidate	Placement details of Candidates