

Administration of
Dadra and Nagar Haveli, UT
Directorate of Education
Silvassa

No.DOE/DNH/AMC/CCTV/7/2018-19

Date:14/06/2019

LIMITED TENDER NOTICE

On behalf of the President of India, the undersigned has called for sealed Tender from the interested Authorized Dealers/Suppliers / Agency for “**Annual Maintenance Contract of CCTV Camera**”. The sealed Tender form to reach this office on or before 23/06/2019 up to 16:00 hrs. By RPAD/Courier or to be deposited by Hand in Tender box kept in the office of the undersigned.

Sr. No.	Description of Item	Particular	Estimated Cost (` .)	EMD (` .)	Tender Fees(` .)
1.	Annual maintenance for IP Based 240 Nos. Of CCTV Camera & 17 nos. of NVR System.	For 17 Hostels		11,500 /-	1000/-

Schedule

-Bid document downloading start from 16.06.2019
-Last date & Time for receipt of bid 23.06.2019 at 16:00 hrs.
-Technical bid opening date 24.06.2019 at 15:00 hrs
-Financial bid opening date 26.06.2019 at 11:30 hrs

The blank tender form along with schedule for terms and conditions can be downloaded from the website www.dnh.nic.in.

Submission of following documents is compulsory with tender documents.

1. Copy of GST registration
2. Copy of Income Tax Return for last three years.

3. Experience Certificate for similar work

The EMD in form of FDR from any scheduled bank drawn in favor of Director (Education), Dadra and Nagar Haveli, Silvassa should be attached with the tender. Tender without EMD & tender fees shall not be considered and summarily be rejected. The tender should be super scribed the words "Tender for Annual Maintenance of CCTV Camera & NVR System" The Bid document form along with terms and conditions can also be downloaded from the website www.dnh.nic.in and can be use for submitted along with the tender fee.

The undersigned reserves the right to accept / reject any or all tenders without assigning any reason.

Director (Education)
e-mail: doe-dnh@nic.in
Te. 0260-2642006

Copy fd. w.cs. to

1. The all Head of Offices, Dadra and Nagar Haveli, Silvassa for displaying on the Notice board.
2. The Director (IT), Secretariat, NIC, Silvassa for publishing / listing on the official Website of DNH Administration.

Terms and conditions for Annual Maintenance of “CCTV Camera” services to the system at various Social Welfare Hostels. :

1. The Limited Tender Notice should be received by ordinary post or by courier or RPAD within the date as mentioned in the tender notice.
2. All documents / papers should be put in Technical Bid except the price bid. The physical document and Technical Bid will be opened in presence of Tender Acceptance Committee and Tenderer or their authorized representative. The price bid will be opened of those suppliers who have qualified in the Technical Bid.
3. The tenderers should send an amount of ` .1,000/- (Rupees One thousand only) as Tender Fee in form of Demand Draft & ` .11,500/- (Rupees Eleven thousand five hundred only) as EMD in form of FDR drawn **on any scheduled bank in favour of the Director of Education, Dadra and Nagar Haveli, Silvassa** payable at Silvassa in the manner laid down in tender notice. Tenders received without Tender Fees & EMD will be summarily rejected. The EMD will be refunded to the unsuccessful tenders immediately after the tender is been finalized and on receipt of application from them.
4. The work should be at the satisfaction of the undersigned as per specifications other than the order specified and / or incomplete or broken articles will not be accepted. The supplier will have to replace the same as his own risk and cost within fifteen days from the date of intimation from the tender inviting officer. The tender inviting officer will not be responsible for any damage or loss of such articles.
5. The rates quoted should be inclusive all taxes. **(GST)** Bill should be submitted quarterly.
6. Tender received without as per specified in condition no.2 shall be liable for rejection.
7. No extra charges for packing, forwarding, weighing and insurance etc. will be paid on the rates quoted.
8. The rates should be quoted only for the items specified in the list of requirement and should be for the items of given specification / mark / manufacture. Rates quoted for items other than the required specifications/ Mark/ Manufacturer may not be considered.
9. The successful bidder will have to pay **Security Deposit of an amount equal to 10%** of the total value of the articles within ten (10) days from the date of demand, failing which order for supply will automatically be cancelled at the time of tender shall be treated as a part of the security Deposit. The Security Deposit will be accepted in the form of FDR only drawn from any Nationalized / Scheduled Bank payable at Silvassa. The validity of the FDR shall be a minimum one year.
10. The EMD paid will be refunded only on satisfactory completion of the work

orders for and on payment of bill of the supplies / Manufacturer as to be admitted for payment.

- 11.The EMD paid by the tenderer (s) earlier against any other tender(s) or supply is / are not adjustable with EMD required for this work and conditions.
- 12.The amount of EMD paid by the tender(s) whose tenders are not accepted will be refunded to them after completion of the tender process.
- 13.The rate offered by supplies/Manufacturer / Agency shall be inclusive of all Taxes, on account of transportation up to the destination as well as maintains CC TV Camera. Costs of parts which are required to be replaced and paid as per lowest rate (If available on GeM).
- 14.The Annual Maintenance Contract (AMC) rates shall be valid for One year. i.e. from the date of issue of the work order. AMC will be renewal for next year. If agency agreed for the approved rate and the service found satisfactory
- 15.All dispute subject to Dadra and Nagar Haveli jurisdiction only.
- 16.The right to accept or reject without assigning any reasons any or all tenders in part or whole is reserved with the tender inviting Officer and his/her decision(s) or all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
- 17.The successful tenderer / bidder shall submit a bill in the office of the Director (Education), Social Welfare Hostel along with the certified challan of the all Social Welfare Hostel Superintendent. No payment shall be made if the Challan / Bill (duly certified from the concerned Hostel Superintendent is not attached along with the final bill.
- 18.Monthly visit for maintenance and as per required by Hostel Superintendent. Hostel list as per Annexure I.
- 19.Complaint of not working CC T.V. Camera should be fixed within two days.
- 20.The AMC is Non-Comprehensive.

THE ABOVE CONDITIONS ARE ACCEPTED & ARE BINDING TO ME/US.

Signature of the Supplier with

Tender Inviting Officer

Director (Education)
Dadra and Nagar Have

Annexure-I

Name of work: Annual maintains Contract of “CCTV Camera” “ services to the system at various Social welfare Hostels.

Sr. No.	Name of Hostel
1.	Social Welfare Hostel, Silvassa (Boys)
2.	Social Welfare Hostel, Silvassa (Girls)
3.	Social Welfare Hostel, Randha (Boys)
4.	Social Welfare Hostel, Randha (Girls)
5.	Social Welfare Hostel, Khanvel(Boys)
6.	Social Welfare Hostel, Khanvel (Girls)
7.	Social Welfare Hostel, Mandoni(Boys)
8.	Social Welfare Hostel, Mandoni (Girls)
9.	Social Welfare Hostel, Dudhani (Boys)
11.	Social Welfare Hostel, Galonda (Boys)
12.	Social Welfare Hostel, Galonda (Girls)
13.	Social Welfare Hostel, Kharadpada(Boys)
14.	Social Welfare Hostel, Kharadpada (Girls)
15.	Social Welfare Hostel, Amboli (Girls)
16.	Social Welfare Hostel, Rakholi (Boys)
17.	Social Welfare Hostel, Surangi (Girls)

Director (Education)
Dadra and Nagar Haveli
Silvassa

Signature of supplier

With Rubber Stamp

Administration of
Dadra and Nagar Haveli, UT.,
Directorate of Education,
Silvassa.

No.DOE/DNH/AMC/CCTV/7/2018-19

Dt: **14/06/2019**

COMMERCIAL BID

SCHEDULE:

Name of Work: Annual Maintenance of “**CCTV Camera**” services to the system at various Social Welfare Hostels.

Sr. No.	Description of items	Particular	price in (Rs.)	
			In figure	In word
1.	Annual maintenance of “ CCTV Camera ” (240 Camera and 17 nos. of D.V.R.) the maintenance for smooth functioning of the system at various hostels.	Cost of All Hostels CC TV Camera & DVR Servicing for one year		

Director (Education)
Dadra and Nagar Haveli
Silvassa

Signature of supplier

With Rubber Stamp

