



सिलवासा नगर परिषद
SILVASSA MUNICIPAL COUNCIL
दादरा एवं नगर हवेली, /DADRA & NAGAR HAVELI,
सिलवासा /SILVASSA



No.DNH-SMCOADM (PROC)/11/2019-CO SMC/I/5760/2019 Date: 20-12-2019

Subject: - Purchase of Stationery for the Schools and Education Office of SMC for the year 2019-20.

-: QUOTATION NOTICE: -

Sealed Limited tenders are hereby invited from the interested suppliers for supply of following item as to reach the undersigned on or before **27/12/2019** up to 14.00 Hrs. by post or by hand delivery.

Sr. No.	Item Description	Qty	Unit	Basic Rate	Total Amount (Including GST)
1	File Cover (with Printing as per sample)	220	One No.		
2	Tag Bundle/ White less (144 tag in one bundle of 24" size), 100% Cotton	11	One Box		
3	Tag Bundle/ White less (72 tag in one bundle of 24" size), 100% Cotton	10	One Box		
4	U Pin , 26mm, Net wt. 90 gram, Make : Vikram	22	One Box		
5	Stapler (Small) , HD 10D, Kangaroo, 75	33	One No.		
6	Stapler Pin (Small), 10 Size One box 20 Pkt	15	One No.		
7	Stamp Pad, PVC Camlin stamp pad Colour: Violet	25	One No.		
8	Stamp Pad Ink, (Violet Colour), 100 ml Make: Camlin	18	One No.		
9	Whitener Pen, One piece Camlin 0007 Ml	30	One No.		
10	Plastic Scale 12" , Make: Camlin	28	One No.		
11	Gum Pest (Small) Camlin, 150 ml	48	One No.		
12	c-Ruled register 01 quire Pages 72 Anupam (White Page)	72	One No.		
13	c-Ruled register 02 quire Pages 144 Anupam (White Page)	70	One No.		

14	c-Ruled register 03 quire Pages 212 Anupam (White Page)	60	One No.		
15	c-Ruled register 04 quire Pages 280 Anupam (White Page)	42	One No.		
16	PVC Paper cutter, Size 18 mm	35	One No.		
17	Glue Sticks, Size 18 gm, Make Pidilite	78	One No.		
18	Fevicol, Size 100 gm, Make Pidilite	62	One No.		
19	Box File, Make: Vimlee Code: 2020	80	One No.		
20	Xerox Paper A/4, 70 GSM, Make: JK, 1 pkt in 500 Nos.	74	One Pkt.		
21	Xerox Paper FS 21.5 cm X 34.5 cm, 70 GSM, Make: JK, 1 pkt in 500 Nos.	71	One Pkt.		
22	Ruled Paper, Size 32 cm x 20 cm, Make: Metro, 240 in 1 pkt	15	One Pkt.		
23	Calculator 10 Digit, Make: Casio MJ 100	30	One No.		
24	Plastic Folder Mix Colour	109	One No.		
25	Magnetic White board duster Make Zeel Magnetic	17	One No.		
26	Duster (for Black/Green board)	260	One No.		
27	Kangaroo Punch, Size: DP 600	19	One No.		
28	Cello Tape 1", Size: 1"X45 LENGTH, Transparent Make Wandar	48	One No.		
29	Scissors, PS 19 (8.5 x 218mm)	15	One No.		
30	Sketch Pen, Make: Luxar, 10 nos. in 01 pkt. Mix Colour	24	One No.		

Terms & conditions are as under:

1. The rates for the above items should be inclusive of all taxes & quoted for the unit shown against each item & FOR at Silvassa.
2. The firms who are able to supply should quote the rates / provide materials from licensed outlets on receipt of the clear supply order by this Department.
3. Sealed envelope should be super scribed word **“Purchase of Stationery for the Schools and Education Office of SMC for the year 2019-20”**.

4. The supply should be completed within prescribed time limit given by the Department.
5. The materials found defective or damaged or otherwise not as per specification given, shall be rejected. The firm should replace the same otherwise payment will not be made.
6. The payment will be made after full satisfaction of the representative of Department.
7. The suppliers should quote their rates in their own letter pad OR on plain paper with their rubber stamp.
8. The Bidder/Agency have to deliver the items school wise as per the annexure attached herewith.
9. The rates should be valid up to 31/03/2020.
10. Right to reject or accept any or all limited tenders are reserved with the undersigned.
11. The tenders shall be opened on 27/12/2019 at 15:00 Hrs. in presence of the bidders if any.

Sd/-
Chief Officer
Silvassa Municipal Council
Silvassa

Copy to:

1. All Head of Office, D&NH, Silvassa for kind information and wide publicity.
2. The Assistant Director (IT), DNH, Silvassa with request to uploading in DNH Administration Website and Official Silvassa Municipal Council website (www.smc-dnh.nic.in).
3. Notice Board.

SCHOOL-WISE LIST OF MATERIAL

Sr. No.	Name of Item	Unit	CPS Silvassa GM	PS Pataliyafaliya	PS Ultanfaliya	PS Dayatfaliya	CPS Silvassa MM	CPS Silvassa EM	CPS Silvassa HM	CPS Dokmardi	PS Agriwad	CPS Tokarkhada	PS Bhurkudfaliya	PS Kamlifaliya	CPS Baldevi	PS Kakadiyafaliya	PS Dandulfaliya	Total
1	File Cover (with Printing as per sample)	1 No.	15	10	5	12	24	50	12	20	10	15	6	6	15	10	10	220
2	Tag Bundle/ White less (144 tag in one bundle of 24" size), 100% Cotton	1 Box	1	1	0	0	1	0	1	1	1	0	1	1	1	1	1	11
3	Tag Bundle/ White less (72 tag in one bundle of 24" size), 100% Cotton	1 Box	1	1	1	1	1	1	1	0	0	0	1	1	0	0	1	10
4	U Pin , 26mm, Net wt. 90 gram, Make : Vikram	1 Packet	1	1	1	6	1	2	0	1	1	0	0	0	1	1	6	22
5	Stapler (Small) , HD 10D, Kangaroo, 75	1 No.	2	2	2	2	2	4	4	2	2	2	2	1	2	2	2	33

6	Stapler Pin (Small), 10 Size One box 20 Pkt	1 Box	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	15
9	Stamp Pad, PVC Camlin stamp pad Colour: Violet	1 No.	2	2	2	2	2	2	0	2	2	1	1	1	2	2	2	25
10	Stamp Pad Ink, (Violet Colour), 100 ml Make: Camlin	1 Bottle	2	1	1	1	1	2	0	2	1	1	1	1	2	1	1	18
11	Whitener Pen, One piece Camlin 0007 M1	1 No.	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	30
12	Plastic Scale 12" , Make: Camlin	1 No.	5	2	2	2	5	0	0	2	2	2	0	0	2	2	2	28
13	Gum Pest (Small) Camlin, 150 ml	1 No.	2	5	1	3	6	0	10	1	2	5	0	0	5	5	3	48
14	c-Ruled register 01 quire Pages 72 Anupam (White Page)	1 No.	5	5	5	6	6	20	10	5	2	2	0	0	2	2	2	72
15	c-Ruled register 02 quire Pages	1 No.	5	5	5	6	12	12	10	5	2	2	0	0	2	2	2	70

	144 Anupam (White Page)																	
16	c-Ruled register 03 quire Pages 212 Anupam (White Page)	1 No.	5	5	5	6	4	4	10	2	2	2	0	0	0	5	10	60
17	c-Ruled register 04 quire Pages 280 Anupam (White Page)	1 No.	5	2	2	6	4	4	5	1	0	0	0	0	0	3	10	42
18	PVC Paper cutter, Size 18 mm	1 No.	2	2	1	4	4	4	4	2	2	2	1	1	2	2	2	35
19	Glue Sticks, Size 18 gm, Make Pidilite	1 No.	5	2	2	6	6	6	20	6	4	4	2	2	5	4	4	78
20	Fevicol, Size 100 gm, Make Pidilite	1 No.	5	5	5	12	6	6	6	2	2	4	2	2	2	1	2	62
21	Box File, Make: Vimlee Code: 2020	1 No.	4	4	4	6	6	16	8	4	4	6	2	2	6	4	4	80
23	Xerox Paper A/4, 70 GSM, Make: JK, 1 pkt in 500 Nos.	1 Pkt	4	2	4	6	8	12	10	5	2	4	2	2	4	5	4	74

	LENGTH, Transparent Make Wandar																	
35	Scissors, PS 19 (8.5 x 218mm)	1 No.	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	15
39	Sketch Pen, Make: Luxar, 10 nos. in 01 pkt. Mix Colour	1 Pkt	2	1	1	2	2	2	2	2	1	2	1	1	1	2	2	24