

School Management and Development Committee (SMDC)  
Govt. Higher Secondary School, (Tokarkhada) (EM)  
Directorate of Education  
UT of Dadra & Nagar Haveli  
Silvassa -396230

No. GHSS (T) (EM)/SSA/Excursion Trip Within UT/2019-20/      Date: .12. 2019

**LIMITED TENDER NOTICE**

Sealed Tenders are invited from the interested travel agencies for providing various services for the Excursion Trip for Students as per Schedule terms and conditions to be organized for 01 day picnic (**Six (06) batches, each batch consisting of approximately 275 students through five buses in each batch**) tentatively on **06/01/2020 to 11/01/2020** (from Silvassa - Dharampur (Nearby place) - Mohangadh - Silvassa) duly super scribed "**Tender for providing services for Excursion Trip.**", so as to reach this office on or before **01/01/2020 up to 15:00 Hrs.** by RPAD / Courier or to be deposited BY HAND in Tender Box kept in the office of the undersigned.

The envelop should comprise all mandatory documents with full technical specifications, Tender Form, bid security (i.e. EMD, Pan Card, confirmation to all Terms and Conditions of Tender and Price Bid. Bids will be opened on **01/01/2020 up to 16:00 Hrs.** in presence of Tenderers or their authorized representative, if any.

The blank tender Forms along-with Terms & Conditions can be had from the Office of the undersigned during the office hours till **31/12/2019 before 15.00 Hrs** on payment of Tender Fee ` **1000/- (Rupees one thousand only)** only in Cheque/DD (Non Refundable). EMD FOR ` **8,150/- (RUPEES EIGHT THOUSAND ONE HUNDRED FIFTY ONLY)** SHOULD BE DRAWN IN FORM OF FDR/DD OF ANY SCHEDULE/NATIONALIZED BANK IN FAVOUR OF **SMDC TOKARKHADA (T) (EM)**.

The undersigned reserves the right to accept/reject any or all Tenders without assigning any reason.

**Sd/-**  
**I/c Head Master/ Chairman, SMDC**  
**Govt. Higher Secondary School, (T) (EM)**  
**Silvassa**

**Copy fd .w. cs. to:-**

1. The All Heads of Offices, Dadra & Nagar Haveli, Silvassa, for displaying on the Notice Board.
2. The Director (IT), Secretariat NIC, Silvassa for publishing / listing on the official website of DNH Administration.

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E.M.D. : ` 8150/-

Last Date of issue of Tender : 31/12/2019 till 15.00 Hrs  
Last Date of receipt of Tender : 01/01/2020 till 15.00 Hrs  
Date for opening of Tender : 01/01/2020 at 16.00 Hrs

**LIMITED TENDER FORM:**

This tender form is issued to  
M/s. \_\_\_\_\_ of \_\_\_\_\_ on  
receipt of Tender fees ` 1000/- (Rupees one thousand only) vide Receipt No.  
\_\_\_\_\_

Dated \_\_\_\_\_.  
Silvassa.

Sd/-  
I/c Head Master/ Chairman, SMDC  
Govt. Higher Secondary School, (T) (EM)  
Silvassa

To  
The Headmaster/ Chairman, SMDC  
Govt. Higher Secondary School (T) (EM)  
Dadra & Nagar Haveli,  
Silvassa.

I/We the, undersigned \_\_\_\_\_ of M/s.  
\_\_\_\_\_ hereby offer my/our rates as enclosed. I/We agree  
with the terms and conditions attached with this tender and promise to supply the  
'Services' as per attached Annexure.

(Sign & Name of the Supplier)

**TERMS & CONDITIONS FOR PROVIDING SUPPLY OF SERVICES FOR LOCAL EXCURSION TRIP FOR STUDENTS OF GOVT. HIGHER SECONDARY SCHOOL (T) (EM), SILVASSA UNDER RASHTRIYA MADHYAMIK SHIKSHA ABHIYAN, SILVASSA**

No. GHSS (T) (EM)/SSA/Excursion Trip Within UT/2019-20/ Date: .12. 2019

1. The rates quoted must be valid for three month.
2. Journey shall be performed by Road through the rout indicated in the Schedule.
3. The rate must be quoted **PER STUDENT (including escort)** inclusive of all the services i.e. Bus hiring charges, Entry Fees, fuel charges, oil, all taxes (including toll) & other maintenance charges and boarding & lodging facilities etc.
4. All the vehicles must have one cleaner, assistant with the driver (with valid HMV license).
5. The vehicle will be used for 06 day and will be in possession of Govt. Higher Secondary (T) (EM), Silvassa, Dadra & Nagar Haveli.
6. The agency must have enough experience for conduct travel and tour.
7. The vehicle must have fitness certificate and all the seats and windows etc be in prefect manner.
8. The agency should be in position to provide alternative vehicle on very short notice at Silvassa or at any other place indicated in the tour / route.
9. The agency should be in position to provide alternative driver or cleaner as per the requirement arises at Silvassa or any other place of the tour / route.
10. The food must be freshly prepared and to be served hot under clean and hygiene conditions.
11. The vehicle must reach the venue of depart at least two hours before the scheduled departure time and the driver and cleaner should be available to have a photograph with the bus at the venue.
12. Journey will not be allowed between 11.00 PM to 06.00 AM.
13. Tender received after the due date and time will not be taken into consideration.
14. No advance payment will be made in any circumstances.
15. All bills should be in duplicated / triplicate and shall invariably mention the number and date of supply order.
16. The envelop should comprise all mandatory documents with full technical specifications, Tender Form, bid security (i.e. EMD), Pan Card, confirmation to all Terms & Conditions of Tender and Price Bid.
17. The tender will be opened in presence of suppliers or their representative if possible.
18. R.T.O documents and Insurance Papers should be in valid condition. An attested copy of the same has to be submitted.
19. **The single rate per student should be quoted otherwise tender will be rejected.**
20. The decision of the Tender Inviting Officer for acceptance / rejection shall be final.
21. The tenderers should send in advance or enclose along-with tender an amount of **₹8,150/- (RUPEES EIGHT THOUSAND ONE HUNDRED FIFTY ONLY)** as Earnest Money Deposit in form of FIXED DEPOSIT / DEMAND DRAFT drawn on any scheduled bank in favour of the SMDC (T) English Medium Tenders received without Earnest Money will be summarily rejected.
22. However, in case if any articles are received for which the Security Deposit may not have been deposited, the full Security Deposit as may be due from the supplier will be recovered from the bill(s) for such articles.

23. The amount of Earnest Money Deposit paid by the tenderer(s) whose tenders are not accepted will be refunded to them by Cheque or Demand Draft (as may be convenient to the Tender Inviting Officer, if the amount is above ` 5,000/- drawn on any branch of **State Bank of India** or its subsidiary Scheduled Bank, where this mode of payment is not possible the amount will be refunded at the cost of the tenderer. No Security Deposit will be refunded before completion of tour.
24. The Chairman will consider extension of time limit for remitting the Security Deposit as demanded. However, in case of denial to consider such extension the supplier is bound to abide by the limit given and liable to make good any loss to the Government of account of his failure to abide by the time limit.
25. The Earnest Money(s), Security Deposit(s) paid by the tenderer(s) earlier against any tender(s) or supply order(s) is / are not adjustable with Earnest Money or Security Deposit required by these conditions.
26. All bills should be in TRIPLICATE and shall invariably mention the number and date of supply order.
27. The right to accept or reject without assigning any reasons any or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s) or all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
28. The tender/offers received which do not confirm with the terms & conditions of this office will be summarily rejected.
29. If the Tenderer, whose tender is accepted and fails to provide the services within stipulated time the Earnest Money Deposit of such tenderer will stand forfeited by the Government.
30. In case the contractor does not provide the services in full, placed with him, the E.M.D. of the supplier will be forfeited by the Government and the Contract for the supply shall stand terminated with no further liabilities on either party to the Contract.
31. No separate agreement will be required to be signed by the successful tenderers(s) for the providing services. Rates tendered / offered in response to the concerned Tender shall be considered as acceptance of all above terms & conditions for supply for all legal purpose.
32. All disputes subject to Dadra and Nagar Haveli jurisdiction only.

THE ABOVE CONDITIONS ARE ACCEPTED & ARE BINDING TO ME / US.

**Signature of the Supplier with**

**Tender Inviting Officer.**

**Rubber Stamp with date.**

**Sd/-  
I/c Head Master/ Chairman, SMDC  
Govt. High Secondary School, (T) (EM)  
Silvassa**

**NOTE : Please return one copy of these conditions duly signed along with your tender / quotation**

## PRICE BID

### FOR PROVIDING SERVICES FOR LOCAL EXCURSION TRIP FOR STUDENTS UNDER GOVT. HIGHER SECONDARY SCHOOL (T) (EM), DADRA & NAGAR HAVELI, SILVASSA

No. GHSS (T) (EM)/SSA/Excursion Trip Within UT/2019-20/      Date: .12. 2019

No.	Description of Items	No. of Students	Unit price in (₹)	
			In figure	In word
1	Providing various services (i.e. Transportation and food) for the local excursion trip for 1630 students as per Schedule and Terms & Conditions to be organized for 06 (from Silvassa - Dharampur (Nearby place) - Mohangadh - Silvassa)	1630		

**Rubber Stamp with date.**

Sd/-  
I/c Head Master/ Chairman, SMDC  
Govt. High Secondary School, (T) (EM)  
Silvassa

**SCHEDULE OF SUPPLY**

**FOR PROVIDING SERVICES FOR LOCAL EXCURSION TRIP FOR STUDENTS  
UNDER SSA IMPLEMENTATION SOCIETY, DADRA & NAGAR HAVELI,  
SILVASSA.**

<b><u>Sr. no.</u></b>	<b><u>Service</u></b>	<b><u>Nos.</u></b>
<b><u>1</u></b>	<b><u>Number of Buses</u></b>  1 <sup>st</sup> Batch- 05 Buses 2 <sup>nd</sup> Batch- 05 Buses 3 <sup>rd</sup> Batch- 05 Buses 4 <sup>th</sup> Batch- 05 Buses 5 <sup>th</sup> Batch- 05 Buses 6 <sup>th</sup> Batch- 05 Buses	<b><u>30 Buses</u></b>
<b><u>2</u></b>	<b><u>Date of Journey:</u></b>  1 <sup>st</sup> Batch- 06/01/2020 2 <sup>nd</sup> Batch - 07/01/2020 3 <sup>rd</sup> Batch - 08/01/2020 4 <sup>th</sup> Batch - 09/01/2020 5 <sup>th</sup> Batch - 10/01/2020 6 <sup>th</sup> Batch - 11/01/2020	<b><u>275 Students &amp; 15 Escort</u></b> <b><u>275 Students &amp; 15 Escort</u></b> <b><u>275 Students &amp; 15 Escort</u></b> <b><u>275 Students &amp; 15 Escort</u></b> <b><u>280 Students &amp; 15 Escort</u></b> <b><u>250 Students &amp; 15 Escort</u></b>