

**Limited Tender Inquiry Running of Cafeteria (Mess) at Boys & Girls Youth Hostel
for Government Medical College, D&NH, Silvassa for the Year 2019-20.**

Administration of
Dadra & Nagar Haveli, U.T.,
Office of the Directorate of
Medical & Public Health Department

No. DMHS/GMC/Mess/2019/7489

Silvassa.

Date:25/06/2019

Limited Tender Inquiry

The Director of Medical & Health Services, Dadra & Nagar Haveli, Silvassa on behalf of President of India, invites sealed tender for Running of Cafeteria (Mess) at Boys & Girls Youth Hostel of Government Medical College, Dadra & Nagar Haveli, Silvassa for serving all types of snacks and meals etc. so as to reach on or before **11/07/2019** upto 15.00 hours by Post/Courier or deposit in to the tender box kept in the office of the undersigned.

Sr. No.	Particulars	EMD (Earnest Money Deposit)	Tender Fees (Non-Refundable)
1.	Running of Cafeteria (Mess) at Boys & Girls Youth Hostel of Government Medical College, Dadra & Nagar Haveli, Silvassa for serving all types of snacks and meals etc.	₹.1,00,000/-	₹.1,000/-

The tender have to be downloaded from www.dnh.nic.in and www.vbch.dnh.nic.in website from **26/06/2019** upto **11/07/2019**. Bid submission should be done along with Tender Fees/EMD in original by R.P.A.D./Speed Post or to be deposited in the tender box kept in the office of the undersigned. However, Tender Inviting Authority shall not be responsible for any postal delay.

1. The EMD & Tender Fees should not be forwarded by cash.
2. The Tender Fees will be accepted only in form of Demand Draft/A/c payee Cheque of any Nationalized or Scheduled Bank of India payable in Silvassa.
3. The EMD will be accepted in form of Fix Deposit Receipt / Demand Draft or Bank Guarantee from any Commercial Banks in an acceptable form payable at Silvassa in favor of under signed.

The tender inviting authority reserves the right to accept or reject any or all the tender to be received without assigning any reasons thereof.

Sd/-

Director

Medical & Health Services

“Tel.No.0260-2642940, 2640615”

e-mail ID : svbch.sil@gmail.com

Copy to :-

- 1) CPO, Dadra & Nagar Haveli, Silvassa for wide publicity in Newspapers.
- 2) I.T.Department, Dadra & Nagar Haveli, Silvassa with a request to publish in Website.
- 3) Website In-Charge, DMHS, Silvassa to publish in VBCH Website.
- 4) Accounts Section, DMHS, Silvassa for information.
- 5) Dean, Government Medical College, Silvassa for information.

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**U.T. ADMINISTRATION OF DADRA & NAGAR HAVELI,
OFFICE OF THE DIRECTORATE,
MEDICAL AND PUBLIC HEALTH DEPARTMENT,
SILVASSA**

Terms and Conditions for the “Running of Cafeteria (Mess) at Boys & Girls Youth Hostel of Government Medical College, Dadra & Nagar Haveli, Silvassa for all types of snacks and meals etc.”

Terms & Conditions

General Terms :

1. Please read the Terms & Conditions carefully before filling up the document incomplete Tender Documents will be rejected.
2. Before submitting the tender, details of documents to be attached may be verified from the Check List given on page number.....of the Tender Document.
3. The bidders, who download the Tender Document from website, are required to submit a separate demand draft towards the cost of the Tender Document. **EMD & TENDER FEES IS REQUIRED TO BE SUBMITTED WITH THE TECHNICAL BID ONLY.** Downloaded Tender Documents submitted without demand draft towards the cost of Tender Document shall be rejected.
4. The Tenderer must write the name & complete postal address of the bidding firm on the reverse side of the FDR/Demand Draft(s).
5. All pages of the Tender Document must be signed by the authorized signatory and sealed with the stamp of the bidding firm as token of having accepted all the Terms and Conditions of this Tender. Duty filled in tender form should be supported by “Letter of Transmittal” as at Annexure-I of the Tender Document.
6. Tender shall be submitted at Purchase & Tender Department, 4th Floor, Nursing College Building, Shri Vinoba Bhave Campus, Silvassa, as per the official tender form only. If submitted in any other manner, the same shall be summarily rejected.
7. Tenders received without the prescribed Earnest Money Deposit (EMD) of (Rupees One Lakhs only) shall be rejected.
8. The services to be rendered by the contractor must not be altered by the bidder.
9. The bidder has to provide 12 hours mess services.
10. No paper shall be detached from the Tender Document.
11. The name and address of the bidder shall be clearly written in the space provided for the purpose and no over-writing, correction; insertion shall be permitted in any part of the tender unless duly countersigned by the bidder. The tender should be filled in and submitted strictly in accordance with the instructions contained herein, otherwise the Tender is liable to be rejected.
12. The Financial bids submitted by all bidders should be valid for a minimum period of one year from the date of opening of Technical Bids.
13. Person signing the bid or other documents connected with tender must clearly write his/her name and also specify the capacity in which signing.
14. The Director of Medical & Health Services reserves the right to reject any or all the tenders without assigning any reason.
15. The Director of Medical & Health Services reserves the right to change any condition of the tender before opening of the Technical Bids.

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16. The successful bidder will have to enter into an agreement with the Director of Medical & Health Services (as per draft agreement given in Annexure- II before taking charge of the Mess and commencement of the Canteen work.

17. Canvassing in any form will make the tender liable to rejection.

ELIGIBILITY CONDITIONS/GUIDELINES FOR EVALUATION OF TECHNICAL BIDS

18. Basic Eligibility:

- a) The application should be in catering business (excluding beverage and snacks services) for a minimum period of five year as on 31.03.2019.
- b) Experience of running successfully the catering services during the last five years ending 31.03.2019 as per following:
 - 3 similar completed works each having not less than 100 persons on its dining strength.
 - 2 similar completed works each having not less than 200 persons on its dining strength.
 - 1 similar completed works each having not less than 300 persons on its dining strength.

Similar nature of work means the running of the Restaurants/messes of institution/ organizations/ companies/guest houses.

c) Average Financial Turn-Over (Gross)

The bidder's average annual financial turnover (gross) in catering services during the last three financial years, i.e.2016-2017, 2017-2018, 2018-2019 duly audited by CA should not be less than 35 Lakhs. Year in which no turnover is shown would also be considered for working out the average.

d) Financial Solvency

The bidder should have a solvency of 30% of the cost of the work. A certificate to this effect may be enclosed from the banker.

e) Performance Certification.

The bidders performance, as per format at Annexure- III for each work completed in the last three years and in hand should be certified by a responsible person from the concerned organization. The certificate should also indicate the compliance of statutory requirements.

f) Tenders received without proper documents, including demand draft, shall be summarily rejected.

1. The initial criteria prescribed in Para 18 above, in respect of years of operation in the business, experience of similar class of work completed and financial turnover will first be scrutinized and the applicant's eligibility for empanelment for the work will be determined.
2. The above may be followed by the visit of Team of Government Medical College to the sites of the contractor to inspect the site (s) at present contract (s) for on-the-spot first hand information regarding the quality of food and services provided etc.
3. On the basis of 1 and/or 2 above the financial bids will be opened.

GUIDE LINES FOR SUBMISSIONS OF TENDER

19. The is to be submitted in Two Bid System :-

Technical Bid :

- (i) Sealed Technical Bid, along with a Tender Fee & EMD drawn in favour of "**The Director of Medical & Health Services, D&NH**", payable at Silvassa, towards Tender Fee & Earnest Money Deposit (Technical Bid, Tender Fee & EMD in one sealed envelope super-scribed "**TECHNICAL BID FOR RUNNING OF CAFETERIA (MESS) AT BOYS & GIRLS YOUTH HOSTEL OF GOVERNMENT MEDICAL COLLEGE, DADRA & NAGAR HAVELI, SILVASSA**"). Tender Document received without Tender Fee & EMD will be summarily rejected.

Commercial Bid :

- (ii) Sealed Financial Bid placed in a separate envelop super-scribed: "**FINANCIAL BID FOR RUNNING OF CAFETERIA (MESS) AT BOYS & GIRLS YOUTH HOSTEL OF GOVERNMENT MEDICAL COLLEGE, DADRA & NAGAR HAVELI, SILVASSA**".

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20. The above mentioned two sealed envelopes should bear the name and complete postal address of the bidder. Sealed envelopes containing Technical Bid and Financial Bid should be placed in a bigger envelope super-scribed “**BID FOR RUNNING OF CAFETERIA (MESS) AT BOYS & GIRLS YOUTH HOSTEL OF GOVERNMENT MEDICAL COLLEGE, DADRA & NAGAR HAVELI, SILVASSA**”. This bigger envelope bearing the name & complete postal address of the bidder should be addressed to the Purchase & Tender Department, 4th Floor, Nursing College Building, Shri Vinoba Bhave Campus, Silvassa should reach on or before 3.00 pm on 12.07.2019. Tenders received after due date & time shall not be accepted.

OPENING OF BIDS :

21. The Technical Bids will be opened on same day if possible in Office of Director of Medical & Health Services in the presence of such bidders who may wish to be present, either in person or through their authorized representatives (duly supported with authorization letter).
22. The Financial Bids of only technically acceptable tenders (as mentioned in para 18 above) will be opened for further consideration. The decision of the Director of Medical & Health Services in this regard will be final and no requests etc. will be entertained from the bidders. The date and time of opening of financial bid(s) will be intimated only to such bidders who are found eligible as per evaluation criteria prescribed by the Director of Medical & Health Services.
23. EMD of the unsuccessful bidders will be returned, without interest, within a period of three months from the date of award of contract to the successful bidder.

EVALUATION OF FINANCIAL BIDS OF THE TECHNICALLY QUALIFIED BIDDERS

24. The highest rent quoted by the bidder shall be awarded the work of contract.

PERIOD OF CONTRACT :

25. The contract for Mess Services shall remain valid initially for a period of three years. However, in order to evaluate the performance and services of the Contractor, the contract will have probationary period of three months. The contract for the remaining 33 months will be confirmed only if the services and quality of items served by the contractor are found satisfactory during the probationary period.
26. The three-years contract period is subject to renewal by Director of Medical & Health Services satisfactory performance on mutually agreed terms and conditions for a further period of one year or till such time mutually agreed to.

FORFEITURE OF EMD

27. EMD of the successful bidder shall be liable to be forfeited if the contractor does not fulfil any of the following conditions:
- i. An agreement is not signed in the prescribed form within ten days of the receipt of the Letter of Award of the Contract.
 - ii. The Contractor does not start the mess services within seven days of the stipulated date for non-commencement of mess services.
28. If the successful bidder withdraws or alters the terms of the tender during this period, the Earnest Money Deposit shall be forfeited.

SECURITY DEPOSIT

29. The successful bidder will be required to submit to the Director of Medical & Health Services Fixed Deposit Receipt (in original)/ Bank Guarantee made in favour of “The Director of Medical & Health Services, Silvassa” Six Months Rent as Deposit on account of Performance Security. The Fixed Deposit Receipt/Bank Guarantee should be renewed from time to time & will be retained by Director of Medical & Health Services for the entire period of the contract and on termination of the contract; Director of Medical & Health Services will refund to the same contractor.

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30. If the Contract is terminated by the Contractor without giving stipulated period of notice or fails to observe the terms & conditions of the Tender, Letter of Award for the Contract and the agreement signed by the Contractor with Director of Medical & Health Services, the Security Deposit will be forfeited without prejudice to the Director of Medical & Health Services & the right to proceed against the contractor for any additional damages that Director of Medical & Health Services suffers as a result of the breach of the aforesaid terms and conditions.

ELECTRICITY AND WATER CHARGES

31. The Contractor will not be required to pay to the electricity & water charges.

STATUTORY OBLIGATIONS OF THE TENDERER (CONTRACTOR)

32. The Contractor shall be responsible for engaging adequate number of trained/semi-trained manpower required for providing good mess services.
33. The employees of the Contractor should possess good health and should be free from any diseases, especially contagious and frequently recurring diseases.
34. The Contractor will, prior to the commencement of the operation of contract, make available to Dean, Medical College the particulars of all the employees who will be deployed at the Dean, Medical College premises for running the Mess. Such particulars, inter alia, should include age/date of birth, permanent address, police verification report and profile of the health status of the employees.
35. The Contractor shall be responsible for timely payment of wages to his/her workers as per Minimum Wages Act of Government and fulfil all other statutory obligations, such as, Provident Fund, ESI, and Service Tax/GST etc. in force from time to time.
36. The Contractor shall ensure proper discipline among his/her workers and further ensure that they do not indulge in any unlawful activity.
37. Employment of child labour is strictly prohibited under the law. Therefore, the Contractor will not employ any child.
38. In the event of violation of any contractual or statutory obligations by the Contractor, he/she shall be responsible and liable for the same. Further, in the event of any action, claim, damages, suit initiated against the Dean, Medical College by any individual, agency or government authority due to acts of the Contractor, the Contractor shall be liable to make good/compensate such claims for damages to the Dean, Medical College. As a result of the acts of the Contractor, if the Dean, Medical College is required to pay any damages to any individual, agency or government authority, the Contractor would be required to reimburse such amount to Medical & Public Health Department or Medical & Public Health Department reserves the right to recover such amount from the payment(s) due to the Contractor while settling his/her bills or from the amount of Security Deposit of the Contractor lying with Medical & Public Health Department.
39. The Contractor shall ensure compliance of all laws relating to cleanliness, sanitary, hygienic and health conditions and other laws in force from time to time with regard to the environment around cooking place, dining hall and surrounding etc.
40. The Contractor shall at all times keep indemnified the principal employer, namely, Dean, Medical College and its officers and designated concerned staff for and against all third party claims whatsoever (including property loss and damage, personal accident, injury or death of any person) and/or the owner and the Contractor shall at his/her own cost and initiative at all times, maintain all liabilities under Workman's Compensation Act / Fatal Accident Act, Personal Injuries, Employees State Insurance Act, PF Act, etc. in force from time to time.
41. The Mess staff shall be issued Identity Cards bearing photographs. The contractor shall provide sufficient sets of Uniforms and pair of shoes to his employees and shall ensure that they wear them all times and maintain them properly.

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42. The Contractor shall be personally responsible for conduct and behaviour of his staff and any loss or damage to Medical & Public Health Department moveable or immovable property due to the conduct of the Contractor's staff shall be made good by the contractor. If it is found that the conduct or efficiency of any person employed by the Contractor is unsatisfactory, the Contractor shall have to remove the concerned person and engage a new person within 48 hours of intimation by Medical & Public Health Department. The decision of the Dean, Medical College in this regard shall be final and binding on the Contractor.
43. The Contractor shall not appoint any sub-contractor to carry out his obligations under the contract.
44. The Contractor shall keep the Mess and its surrounding areas clean and up to date sanitation every day after the services are over. The cleaning includes cleaning of kitchen, mess hall, floor, counter, benches, tables, chairs, etc. Medical College Staff will have 24-hour access to inspect the Mess premises at any time for ensuring the cleanliness and hygienic conditions of the Mess kitchen and dining hall premises
45. Dean, Medical College reserves the right to appoint officers/officials to inspect the quality of raw material, food and other items prepared and sold in the Mess. Any defect(s) pointed out by such officers/officials during their visits shall be properly attended to by the Contractor.
46. The Contractor shall get the prices of all items approved by Dean, Government Medical College and no changes, what-so-ever shall be made without prior written approval of Dean, Government Medical College.

OTHER OBLIGATIONS OF THE CONTRACTOR

47. The Contractor will use only branded raw material for preparation of items. The permissible brands of various items are given in Annexure-IV.
48. The Dean, Government Medical College will provide to the Contractor space for storing raw material, kitchen space for cooking and preservation of perishable items, sitting and serving space, etc. free of cost. The Dean, Government Medical College shall also provide tables and chairs in the serving area (list enclosed).
49. Care must be taken to ensure that, while carrying out the work, no fittings, fixtures, furnishings, equipments provided by the Dean, Government Medical College are damaged. Any damages done to the same or any other property will have to be repaired / replaced by the Contractor, failing which the same will be got done by Government Medical College at the contractor's risk and cost. In this regard, the decision of the designated officer of Government Medical College shall be final and binding on the Contractor.
50. All work shall be carried out with due regard to the convenience of Government Medical College. The orders of the concerned authority shall be strictly observed.
51. The successful bidder is required to provide RO system for drinking water at free of cost for all customers and packaged drinking mineral water or any other packaged food material procured from the premises outside (including soft drinks) or any other items, at the rate not exceeding the MRP of such items. The contractor shall give 25% discount on all items to college staff.
52. The Contractor shall install electronic fly – kill / insect repellent equipment, emergency lighting / gas and fuel supply at his own cost.
53. Storing/supply/sale and consumption of drugs, alcoholic drinks, cigarettes, gutka, panmasala, tobacco or any other items of intoxication are strictly prohibited in the campus, including Mess. Any breach of such restrictions by the Mess Contractor will attract deterrent action against the Contractor as per statutory norms.
54. No minimum guarantee will be furnished to the Contractor towards consumption of food items.

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55. The workers employed by the Contractor shall be directly under the supervision, control and employment of the Contractor and they shall have no connection what-so-ever with Dean, Government Medical College shall have no obligation to control or supervise such workers or to take any action against them except as permissible under the law. Such workers shall also not have any claim against Government Medical College for employment or regularization of their services by virtue of being employed by the Mess Contractor, against any temporary or permanent posts in Government Medical College.
56. The Contractor shall ensure that either he/she himself/herself or his/ her representative is available for proper administration and supervision at the works to the entire satisfaction of Dean, Government Medical College.
57. The Contractor will bring his own tools, cookers, hot boxes, steam boxes, trolleys, equipment, utensils, plates, jugs, cupboards, racks, utensil stands, double sink, work table, etc., in sufficient quantity as needed to maintain the Mess services.
58. The Contractor shall not use the Mess premises for any other activity except for the purpose for which it has been provided for.

PAYMENT

59. The successful tenderer shall pay the sum of yearly lease rent to the department before signing of the lease agreement for the first year and one month in advance during the subsequent year of the lease period specified.
60. In case of the failure in making the payment of lease rent one month in advance, penal interest at the rate of 12% per annum or as may be prescribed from time to time will be charged for a maximum period of two months from the due date of payment with written permission from the Director of Medical & Health Services to allow such extension which shall not exceed two months from due date of payment.
61. In case the lessee fails to make payment of the annual rent alongwith interest as above within 2 months from the commencement of the particular year, the lease agreement shall be terminated and the security deposit will be forfeited. In such cases, the lessee shall not have any claim on any investment made in the leased property and the same shall become the property of Government Medical College. However the Dean, Medical College may at his discretion, allow further extension to pay the annual rent with interest in case convincing reasons are there to delay the payment of rent.

TERMINATION OF THE CONTRACT

62. The Contract can be terminated by either party, i.e., Government Medical College or the Contractor, after giving three-month notice to the other party extendable by mutual agreement till alternate arrangements are made. However, Government Medical College serves the right to terminate the contract without giving any notice in case the Contractor commits breach of any of the terms of the contract. Government Medical College decision in such a situation shall be final and shall be accepted by the Contractor without any objection or resistance.
63. On termination of the contract, the Contractor will hand over all the equipments/ furniture/ articles etc., supplied by Government Medical College, in good working condition, back to Government Medical College.
64. If the successful bidder withdraws or the services provided by the successful bidder are not found satisfactory (say in a month or so) during the probationary period of three months from the date of taking over charge of the Mess services, Government Medical College reserves the right to terminate the contract without giving any notice and initiate appropriate necessary action in the matter for making alternate arrangements.

PENALTY

65. The Government Medical College reserves the right to impose a penalty (to be decided by the Government Medical College authorities) on the Contractor for any serious lapse in maintaining the quality and the services wilfully or otherwise by the Contractor or his staff or for any adulteration.

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66. If Government Medical College is not satisfied with the quality of eatables served, services provided or behaviour of the contractor or his/her employees, the Contractor will be served with 24-hour notice to improve or rectify the defect(s), failing which the Government Medical College will be at liberty to take appropriate necessary steps as deemed fit.

JURISDICTION

67. All legal disputes between the parties shall be subject to the jurisdiction of the courts situated in Dadra & Nagar Haveli only.

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CHECK LIST OF DOCUMENTS TO BE ATTACHED

WITH TECHNICAL BID

1. Demand Draft/Bank Guarantee/Fixed Deposit Receipt for ₹.1,00,000/- towards EMD.
2. Demand Draft for ₹.1,000/-, towards Tender Fee.
3. Assessment Order (Certificate) for the last three years
4. Food Licence photocopies
5. Signature of the bidder or his/her authorized signatory on each page of the Tender Document as acceptance of the terms and conditions contained in the Tender Document.
6. Documentary evidence in support of the following:
 - (i) Number of years of having run Restaurants in the offices / organizations / hospitals / places of public utility / institutions / educational institutions along with number of persons availing the services offered by the contractor;
 - (ii) List of institutions/organizations (with complete postal addresses) served in the past and list of institutions/organizations where presently providing Restaurant services. Names, designations and telephone numbers of concerned officers in the respective organizations/institutions may also be indicated;
 - (iii) Work Plan – indicating the requirement of staff and deployment pattern of staff proposed and other details for smooth, efficient and satisfactory performance of the contract.

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ANNEXURE-II

DRAFT OF THE AGREEMENT

**TO BE JOINTLY SIGNED BY DEAN (GOVT.
MEDICAL COLLEGE) AND THE CONTRACTOR
FOR RUNNING THE MESS AT BOYS & GIRLS
YOUTH HOSTEL, SILVASSA
(To be signed on a Stamp Paper of ₹.100/-**

to be purchased by the Contractor)

AGREEMENT

This Agreement made this day the _____ between Shri/Mrs/Ms _____ of M/s _____ of the other part (hereinafter called the caterer) and whereas Government Medical College, Dadra & Nagar Haveli, Silvassa needs a caterer to run Mess for supply of tea, coffee, cold drinks, juice, biscuits, snacks, high-tea, break-fast, lunch and dinner, etc. mentioned in the Tender Document invited by Medical & Public Health Department for Government Medical College Students and Staff. Whereas it is thought desirable to grant a Contract (not being a lease) to the caterer to prepare and serve the aforesaid items to the Students and Staff in the Mess (in special cases as and when required). The terms and conditions mentioned hereinafter, it is hereby confirmed as having been agreed to between the respective parties as under:

1. That the Caterer has been granted the contract to run Mess in the premises of Boys & Girls Youth Hostel, D&NH, Silvassa, initially for a period of three years w.e.f. on the terms & conditions contained in the Tender Document, Medical College Letter of Award of the Contract and this agreement read together. If during this period, the performance is found satisfactory, the contract may be renewed for further specified period on the existing or mutually agreed to terms & conditions.
2. That the items served by the Caterer shall be wholesome and hygienic prepared in the clean atmosphere. The Dean of Government Medical College and/or their authorized nominees may at any time enter the kitchen area allotted to the caterer for the purpose of this contract and take away samples of raw material, semi-prepared or fully prepared eatable items free of cost for the purpose of inspection, trial or analysis, and the decision of the authorities of the Government Medical College with regard to the desirability or quality of the food articles offered for consumption shall be final. If any item of the menu/provision of food is found defective or not fit for use/consumption, the Government Medical College authorities may - (i) issue warning; and / or (ii) get the said raw material/items destroyed and ask the Caterer to purchase fresh stocks, without any payment of compensation to the Contractor for the discarded material/items. If, however, this problem recurs in spite of warning having been issued, the Government Medical College reserves the right to impose financial penalty as decided by the Government Medical College authorities or the contract may be cancelled without giving any notice.
3. The items of menu, which the Caterer would be expected to supply in the Mess, are indicated in the Appendix II. The rates of items to be served by the Caterer shall be valid on annual basis, for one year from the date of contract and in-between revision shall not be allowed. The Government Medical College may, if considered necessary, revise the rates only after one year of the contract in regard to the items of food/eatables and drinks. Till such time that the revised rates become operative, the caterer shall charge the existing rates.

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4. That the caterer shall not make any additions or alterations in the premises allotted to him for providing Mess services.
5. That the caterer has agreed to keep the premises and its surrounding area neat, clean and tidy at all times and according to the Health/Hygienic conditions bye-laws of the Food Act or any other government/statutory body. In the event of violation of any of the aforesaid bye-laws in and around the Mess Kitchen/cooking area or dining hall, the caterer shall be responsible for any penalty/fine imposed by the concerned authorities.
6. That in the event of Health Department or any other government/statutory body authorities taking samples of raw material used by the caterer and those samples are not found fit/up to the mark for human consumption, the caterer shall be fully responsible for any fine/penalty imposed or legal recourse taken by such authorities.
7. That the contractor does not have to pay to the Medical College electricity and water charges.
8. That the caterer has agreed to provide sufficient number of cooks, waiters and other support staff in the kitchen and dining hall and shall take all reasonable precautions to ensure that these workers attire themselves properly while on duty and are civil, polite, sober and honest in their dealings with the hospital staff, patient's, visitors and guests. He shall also employ only those workers whose antecedents have been verified by the police and are medically fit in all respects.
9. That any employee deployed by the Caterer in the premises becomes liable for suspension or dismissal by the Hospital due to his actions, disobedience or misconduct, the caterer shall accept the decision of the Medical College as final and abide by such decision. In such an event, Medical College shall not in any way be liable for any claim made by the concerned employee of the caterer for wages or damages and the caterer shall keep the caterer shall keep the Medical College authorities indemnified.
10. The Medical College will have the right to review the working of this contract from time to time and if at any time it is found that the caterer has failed to fulfil any of the conditions of this contract or that his working is unsatisfactory, the Medical College may terminate the contract after giving the caterer three-month notice, but no such notice will be necessary if the contract is terminated on the ground of service of any undesirable commodity.
11. That the caterer will not transfer or assign any part of his interest under this contract and that this contract shall also be liable to be terminated by the death or insolvency of the caterer before the expiry of the period of this contract that it is agreed between the parties that no interest whatsoever in the premises has been assigned by the Medical College to the contractor and the possession of the premises will always be that of the Medical College, even when the premises are in use or occupation of the caterer.
12. The Medical College shall provide to the caterer necessary furniture & fixtures, as per attached Annexures and he shall maintain them in good condition. He shall be responsible for their maintenance.
13. The caterer shall provide all other implements for running the Mess like cooking elements, crockery, cutlery, table linen, flower posts, livery or the Mess Staff and these shall be of good quality and standard.
14. The caterer shall be required to procure gas refills in sufficient quantity for cooking purposes at his cost.
15. The caterer shall also be responsible for the upkeep of articles provided (as per Annexure) by the Medical College. In case of any damage to the furniture and equipments (list attached) by any person, he will immediately inform in writing the concerned authorities of the Dean, Medical College for recovery of such losses/damages from the defaulters, failing which the caterer shall himself be liable to pay the cost as decided by the Medical College.

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16. That the Caterer shall maintain a Suggestion Book for recording suggestions for improvement of Mess Services. Such suggestions, as approved by the Medical College authorities, shall be forthwith acted upon. The suggestion book shall be kept open for inspection by the Medical College designated authorities.
17. The Caterer shall give 25% discount on all snacks/items to Medical College Staff.
18. The total area of the hostel mess is (1) Common Room – 79.75 sq.mt. (2) Dining Room – 178.75 Sq/Mt. (3) Kitchen – 25.85 Sq. Mt. (4) Washing Area – 27.28 Sq.Mt. and (5) Store Room – 24.53 Sq.Mt.
19. The materials supplied should be of good quality and should be fortified.
20. The Caterer has also to provide services on third floor at Girls Hostel.

In witness whereof the parties have put their hands to this agreement on the day aforesaid.

Countersigned:

Signed and delivered by:

1.

Dean (Govt. Medical College)
U.T. of Dadra & Nagar Haveli,
Silvassa.

2.

**Limited Tender Inquiry Running of Cafeteria (Mess) at Boys & Girls Youth Hostel
for Government Medical College, D&NH, Silvassa for the Year 2019-20.**

ANNEXURE-III

FORMAT FOR PERFORMANCE CERTIFICATION REFERRED IN POINT NO.18

(e)

(Furnish this information for each individual work from the employer for whom the work was executed)

1. Name of the contract and location
2. Agreement no.
 - a. Scope of Contract
 - b. Contract Cost
 - c. Date of start
 - d. Period
 - e. Amount of compensation levied, if any
 - f. Performance Report
 - (i) Quality of Food - Excellent/Very Good/Good/Fair
 - (ii) Resourcefulness - Excellent/Very Good/Good/Fair
 - g. Compliance of all statutory requirements- Yes / No

(Seal of the Organization)

(Signature of the Responsible Authority)

Date:

**Limited Tender Inquiry Running of Cafeteria (Mess) at Boys & Girls Youth Hostel
for Government Medical College, D&NH, Silvassa for the Year 2019-20.**

ANNEXURE – IV

**LIST OF KITCHEN EQUIPEMNT TO BE PROVIDED BY GOVERNMENT MEDICAL
COLLEGE**

Sr. No.	Description of Item	Qty.
1.	Wash Basin	02
2.	Work Table with Sink	01
3.	Cafeteria Chairs	122
4.	Cafeteria Table - Six Seater	14
5.	Cafeteria Table - Four Seater	10
6.	Any other materials issued will be incorporated in the Agreement.	-

**Limited Tender Inquiry Running of Cafeteria (Mess) at Boys & Girls Youth Hostel
for Government Medical College, D&NH, Silvassa for the Year 2019-20.**

MENU FOR OFFICIAL BREAKFAST/LUNCH/DINNER, ETC...

1. ORDINARY BREAKFAST, LUNCH & DINNER

Sr. No.	Particulars	ITEMS	Rate
01.	Menu	Breakfast :	₹.90/-
		Tea/Coffee/Milk – 100ml	
		Idli + Sambar / Poha / Uppama/ Samosa/ Khaman/ Dhokla/ Boiled Egg/Omlet + Bread/ Bread + Jam/ Puri Bhaji/ Burji Pav/ Sada Dosa / Masala Dosa/ Bhajiya (Any 1)	
		Lunch & Dinner :	
		Plain Rice / Zeera Rice / Pulav./ Veg. Khichdi / Dal Khichdi (200gms approx)	
		Chapati / Puri (plain / stuffed) – (4 Nos.)	
		Dal / Kadi / Sambhar (100ml)	
		Seasonal Veg. / Pulses/ Paneer (120 gms)	
		Egg Curry - (100gms) (Weekly once)	
		Raita (1 bowl)/ Papad – 1 No. (Weekly once)	
		Salad (50 gms), Pickle – (10 gms), Variyali – Mukhvaas.	
		Evening Tea & Snacks :	
		Tea/Coffee/Milk – 100ml	
		Bread + Butter + Jam / Cream Biscuits	

2. SUNDAY BREAKFAST/LUNCH & DINNER

Sr. No.	Particulars	Items	Rate	
1.		Breakfast :	₹.120/-	
		Tea/Coffee/Milk – 100ml		
	Breakfast Any 1	Idli + Sambar / Poha / Uppama/ Samosa/ Khaman/ Dhokla/ Boiled Egg/ Bread + Jam/ Puri Bhaji/ Burji Pav/ Sada Dosa / Masala Dosa/ Bhajiya		
		Lunch & Dinner :		
		Starter (Any 1)		Paneer Chilli Dry / Manchurian Dry / Papdi Chat / Cheese Corn Balls / Paneer Tikka Dry / Sabudana Vada / Daal Vada / Kothambir Vadi / Dhokala / Paatara – (100gms approx) Veg Lolipop / Cutlets/ Hara Bhara Kabab / Spring Rolls /Spinach Cheese Rolls – (2 Pic)
	Main Course			Plain Rice / Zeera Rice / Pulav / Biryani (Veg / Non – Veg) - (150gms approx)
				Chapati / Puri (Plain / Stuffed) (Assorted) – (4 Nos.)
				Dal / Kadi / Sambhar - (100ml)
				Paneer / Seasonal Veg./ Stuffed Veg. Curry - (120gms)
				Egg Curry - (100gms)
				Raita / Dahi Vada - (1 bowl)
		Salad (50gms), Papad (2 Nos), Pickle (10gms), Farshan (25 gms), Chutney & Variyali – Mukhvaas.		
	Dessert (Any 1)	Sweet Dish (50gms)/ Ice Cream (100gms)		
		Evening Tea & Snacks :		
		Tea/Coffee/Milk – 100ml		
		Bread + Butter + Jam / Cream Biscuits		

**Limited Tender Inquiry Running of Cafeteria (Mess) at Boys & Girls Youth Hostel
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The Successful Bidder must provide the following basic menus and the rates:

List of Snacks & Beverages for Outdoor Restaurant		
List of Beverages		
Sr. No.	Items	Rate
1.	Tea: 100 ml	₹.8/-
2.	Coffee : 100 ml	₹.10/-
3.	Lemon Water: 200 ml	₹.8/-
4.	Milk : 200 ml	₹.10/-
5.	Cold Drink: 200 ml	As per (MRP)
6.	Fresh Seasonal Juice : 200 ml	₹.20/-

LIST OF SNACKS AT CAFETERIA

Sr. No.	ITEMS	RATE
1.	Samosa : 2 nos with tomato sauce & green chutney	₹.10/-
2.	Veg. Pakoda : 200gms with tomato sauce & green chutney	₹.15/-
3.	Daalvada (200 gm) with tomato sauce & green chutney	₹.10/-
4.	Vadapav : 2 nos pav with 2 vadas with tomato sauce & green chilli chutney	₹.10/-
5.	Boiled egg : 2 nos	₹.10/-
6.	Omlette (1 egg) with 2 bread piece/pav : 1 nos	₹.15/-
7.	Bhurji (2 egg) with pav : 2 nos	₹.15/-
8.	Poha : 200 grams	₹.10/-
9.	Upma : 200 grams	₹.10/-
10.	Bread butter/jam : 3 slice (large size)	₹.10/-
11.	Sandwiches : 2 slice with tomato sauce & green chutney	₹.10/-
12.	Puri-sabji : 5 piece with 50 grams sabji	₹.15/-
13.	Ice-cream : 200 ml	As per (MRP)
14.	Plain dosa with sambhar & coconut chutney : 1 no	₹.10/-
15.	Masala dosa with sambhar & coconut chutney : 1 no	₹.15/-
16.	Mysore masala dosa-sambhar-chutney : 1 nos	₹.18/-
17.	Uttapam with sambhar&coconut chutney : 1 nos	₹.15/-
18.	Idly(rice / rava) – Sambhar – Chutney : 2 nos	₹.12/-
19.	Meduvada / daalvada – sambhar chutney : 2 nos	₹.12/-
20.	Bhel (mamara / corn) – 200 gm	₹.10/-
21.	Veg. Cutlet / kabab : 2 nos	₹.15/-
22.	Sabudanavada : 2 nos	₹.10/-
23.	Fruit salad with cream : 200 gms	₹.25/-
24.	Fruit salad without cream : 200 gms	₹.15/-
25.	Papdi chat : 200 gms	₹.10/-
26.	Stuffed paratha (aloo/gobhi/ mix veg.) with curd (50 gms) & pickle	₹.10/-
27.	Paneer paratha with curd (50 gms) & pickle	₹.15/-
28.	Dabeli : 2 nos	₹.15/-
29.	Pasta (red gravy / white gravy) : 200 gms	₹.20/-
30.	Hakka noodles : 200 gms	₹.15/-
31.	Maggi : 100 gms	₹.12/-

**Limited Tender Inquiry Running of Cafeteria (Mess) at Boys & Girls Youth Hostel
for Government Medical College, D&NH, Silvassa for the Year 2019-20.**

Sr. No.	ITEMS	RATE
32.	Mini pizza : 1 nos	₹.15/-
33.	Spinach corn cheese balls : 2 nos	₹.10/-
34.	Chole bhature with chopped onion : 1 nos	₹.20/-
35.	Veg biryani : 200 grams with 100 gm curd	₹.25/-
36.	Paneer pakoda : 150 gms	₹.20/-
37.	Pavbhajj with chopped onion : Pav 2 nos	₹.20/-
38.	Aalootikki 2 Nos.	₹.15/-
39.	Gulab Jamun / Rasgulla - 1 no	₹.10/-
40.	Mango Ras (Seasonal) 100ml	₹.20/-
41.	Ras Malai 100gms	₹.20/-
42.	Kheer 100gms	₹.15/-

BREAKFAST / SNACKS MENU FOR CAMP/MEETINGS
(9.00 AM TO 5.PM)

Sr. No.	ITEMS Breakfast (Any of the Below)	RATE
1.	Tea- coffee- greentea- coconut water- fresh fruit juice- dry fruit milk- buttermilk Poha-bread-butter- dry fruits – Dry Fruit cookies (chocolate/walnut/oats/multigrain/nuts cookies) -water bottle = 1 plate	₹.45/-
2.	Tea- coffee- green tea- coconut water- fresh fruit juice - dry fruit milk- buttermilk Upma-plum cake- dry fruits – cookies – protein bars -water bottle -= 1 plate	₹.45/-
3.	Tea- coffee- green tea- coconut water- fresh fruit juice- buttermilk - dry fruit milk Khaman –dhokla – plum cake- dry fruits – cookies- water bottle =1 plate	₹.40/-
4.	Tea-coffee-green tea-coconut water-fresh fruit juice- lassi dry fruit milk Harabharakabab – pastery – dry fruits – cookies – cake- water bottle	₹.55/-
5.	Tea-coffee-green tea-coconut water-fresh fruit juice – lassi – vanilla shake – dry fruit milk Paneer pakoda / cheese cubes – plum cake – dry fruit – cut fruits	₹.55/-
6.	Tea-coffee-green tea-coconut water-fresh fruit juice – lassi – vanilla shake – dry fruit milk – Buttermilk Bread roll – cheese balls – cut fruits – dry Fruits	₹.55 /-
7.	Calorie control:- Green tea -coconut water- fresh fruit juice – lemonade – roasted walnuts n almonds – pholmakhana – vegetable sandwich – cut fruits	₹.45/-

Sd/-

Director

Medical & Health Services
“Tel.No.0260-2642940, 2640615”
e-mail ID : svbch.sil@gmail.com

**Limited Tender Inquiry Running of Cafeteria (Mess) at Boys & Girls Youth Hostel
for Government Medical College, D&NH, Silvassa for the Year 2019-20.**

PRICE BID

**Running of Cafeteria (Mess) all types of Snacks and Meals etc.
at Boys & Girls Youth Hostel, D&NH, Silvassa.**

Sr. No.	Particulars	Monthly Rent
01.	Running of Cafeteria (Mess) at Boys & Girls Youth Hostel of Government Medical College, Dadra & Nagar Haveli, Silvassa for serving all types of snacks and meals etc.	

(Rupees in words _____

_____)

Conditions of Tender documents may be read before quoting rate. The highest bidder will be awarded the contract, if he/she satisfies other conditions. EMD of ₹.1,00,000/- in FDR of Schedule Bank should be enclosed.

Sd/-
Director
Medical & Health Services
“Tel.No.0260-2642940, 2640615”
e-mail ID : svbch.sil@gmail.com