

प्रशासन / Administration of
संघ प्रदेश दादरा एवं नगर हवेली / Dadra and Nagar Haveli, UT
(कार्मिक और प्रशासनिक सुधार विभाग)
(Department of Personnel & Administrative Reforms)
सचिवालय, सिलवासा / Secretariat, Silvassa
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सं. / No.1-15(A-02)/ADM-05/Part-II/500

तिथि / Date : 27/07/2018

To,

All Public Information Officers,
Dadra and Nagar Haveli,
Silvassa.

SUBJECT : RTI Report 2017 -2018.

Sir / Madam,

The Department of Personnel and Administrative Reforms is the Nodal Office for Dadra and Nagar Haveli, Silvassa to provide the consolidated report under the Right to information Act to be Central Information Commission, New Delhi.

Accordingly, all the Public Information Officers, Dadra and Nagar Haveli, Silvassa are requested to furnish the Annual Report – 2017 -2018 (Quarter wise i.e. April – June, July – September, October –December and January – March) in the prescribed format attached along with this circular latest by 03-08-2018 positively.

The matter may be treated on **TOP PRIORITY.**

Yours faithfully,



(S. Krishna Chaitanya)
Deputy Secretary (Personnel)

Encl : Annexure

Copy to : Concerned file.

1st Quarter : (April - June) (2017-2018)

* Block -1 (Details about the request and appeals) Progress during quarter.						
Requests	Opening Balance as on beginning of 1st Quarter.	No. of applications received as transfer from other PAs u/s 6(3).	Received during the Quarter (including cases transferred to other PAs).	No. of cases transferred to other PAs u/s 6(3).	Decision requests / appeals rejected.	Decision requests / appeals where accepted.
First Appeals						
	Total No. of CAPIOs designated		Total No. of CPIOs designated		Total No. of AAs designated.	

* Block -II (Details about the request and appeals) Progress during quarter.				
Registration Fee collected (in ₹) u/s 7(1)	Addl. Fee collected (in ₹) u/s 7(3)	Penalty Amount Recovered (in ₹) as directed by CIC u/s 20(1)	No. of cases where disciplinary action taken against any officer u/s 20(2).	

