

# Dr. APJ ABDUL KALAM GOVT. COLLEGE

## (SILVASSA COLLEGE)

College of Arts, Commerce & Science  
(Affiliated with Gujarat University, Ahmedabad) (College Code: 509)  
Dadra and Nagar Haveli Ucchha Shikshya Samiti, Silvassa  
Silvassa (Dokmardi)-396230.

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Date: 28/06/2018

### QUOTATION NOTICE

Dr. APJ Abdul Kalam Govt. College, Silvassa invites sealed quotations for hiring vehicle with Driver from reputed travel agencies, so as to reach on or before **09/07/2018** upto 3.00 pm by post or deliver in the college.

### TERMS AND CONDITIONS

- 1) The bidder should be a Reputed Travel agency with valid GST Registration as per Govt. of India norms.
- 2) The bidder should quote rates, as per **Annexure-A** attached herewith the notice, on their own letter heads OR on plain paper duly rubber stamped and signed.
- 3) The vehicle with Driver will be hired initially for six months and extendable further six months if mutually agreed with same rates, terms and condition.
- 4) The rates quoted must be inclusive of Driver salary, fuel charges, oil, other repair & maintenance charges, insurance and all other statutory taxes.
- 5) All roads tolls/bridge tolls shall be reimbursed on production of proof of payment along with monthly bills.
- 6) The rates must be quoted on monthly basis up to 1200 kms and beyond 1200 kms at per/km basis.
- 7) The quotation should reach to the office of the undersigned upto 3.00pm on **09/07/2018**. Quotation received after due date and time shall not be entertained.
- 8) Sealed envelope should be super-scribed word "**Quotation for Hiring Vehicle**".
- 9) The vehicle has to be provided with a Driver carrying Valid Driving License.
- 10) As far as possible the driver will be granted weekly off on every Sunday. However his service will be utilized on Sunday also if required for vehicle in regular works no extra charges will be paid.
- 11) Nothing extra will be paid towards night hours or out station trips.
- 12) The Vehicle will be used in working hours and will be in possession of Dr. APJ Abdul Kalam Govt. College, Dadra & Nagar Haveli Ucchha Sikshya Samiti, Silvassa.
- 13) Vehicle Model manufacture year should not be older than 2016 and the vehicle should be in good condition.

- 14) On acceptance of rate in all respect, the vehicle should be handed over to the department within 07 days from to date of receipt of the work order.
- 15) No advance payment will be made in any circumstances.
- 16) The successful bidder will have to furnish Performance Security Deposit for an amount equal to 10% of the six month contract bid price in form of Demand Draft/FDR of any Nationalized Bank in favour "**Dr. APJ Abdul Kalam Govt. College**" payable at Silvassa within 10 days of receipt of work order.
- 17) All bills should be in duplicate and shall invariably mention the number and date of work order.
- 18) In case, failure to provide vehicle during contract period or to withdraw the vehicle by bidder, the loss suffered by the college will be recovered from the travel agency from the Security Deposit/Earnest Money or payment due of any bills to the extent required.
- 19) In case the bidder does not implement work order placed with him the contract for the hiring of vehicle shall stand terminated with no further liabilities on either parties to the contract and the agency will be black-listed/ Performance Security Deposit will be forfeited.
- 20) In case of vehicle breakdown, under service, repair or any other reason alternate arrangement should be made by the selected bidder.
- 21) R.T.O. documents, Driver License, PUC and Insurance Paper should be in valid and up-to-date condition. Attested copies of the same have been submitted with rate schedule.
- 22) All disputes will be subject to Dadra & Nagar Haveli jurisdiction only.
- 23) The Vehicle will be used only by Dr. APJ Abdul Kalam Govt. College, Silvassa
- 24) The College is not responsible if the vehicle is damaged during contract period.
- 25) Income Tax and GST shall be applicable as per rules.

Sd/-  
Principal  
Dr. APJ Abdul Kalam Govt. College  
Silvassa

Stamp and Signature of Bidder with rubber stamp.

## Annexure-A

Date: / /2018

### RATE SCHEDULE

Rate schedule for providing vehicle on hiring basis to Dr. APJ Abdul Kalam Govt. College, Silvassa.

Sr. No.	Particulars	Quantity	Rate per Month (upto 1200 Kms)
1.	Hiring of <b>Vehicle with Driver</b> for this college. The vehicle (Maruti Suzuki Swift D-Zire or equivalent with AC) will be used for local movement of Principal's official work and other college work.	1 Vehicle	Rs. Rate per Km. beyond 1200 Kms. Rs.

Rupees: \_\_\_\_\_.

**\* Rates quoted should be inclusive of all taxes /charges.**

Mandatory documents to be submitted.

1. Attested Copy of RTO Registration Certificate of the Vehicle.
2. Attested Copy of Insurance certificate of the Vehicle.
3. Driver Identification with RTO License.
4. Valid PUC Certificate

**Stamp and Signature of the Bidder.**