

**प्रशासन /Administration of**  
**संघ प्रदेश दादरा एवं नगर हवेली / Dadra & Nagar Haveli,(UT)**  
**कौशल विकास एवं उद्यमशीलता विभाग / Department of Skill Development & Entrepreneurship,**  
**सरकारी औद्योगिक प्रशिक्षण संस्थान / Govt. Industrial Training Institute**  
**सिलवासा / Silvassa**

Phone No. 0260-2642078 (Fax) 0260-2642079 E-mail Id:-iti1976.Silvassa@gmail.com.

No. ITI/DNH/PMKVY/RECRUITMENT/2019/268

Dated: 02/12/2019

**Walk in Interview for the posts of Managers under Pradhan Mantri**  
**Kaushal Vikas Yojana**

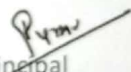
UT level Skill Development Mission , DNH Department of Higher & Technical Education, Dadra & Nagar Haveli requires two Managers for implementation of Pradhan Mantri Kaushal Vikas Yojana 2.0 (PMKVY) and therefore this department is conducting a Walk in Interview for the posts of Managers in different capacity on Short Term Contract basis which is as under :

Designation	No of posts	Consolidated remuneration per month	Essential Qualification	Desirable Qualification	Scope of work
1. Manager (Finance Cum MIS)	01	Rs. 30,000/-	BCA/B.tech/ MBA Finance/ CA/ICWA/ B.Com from recognized university.	<ul style="list-style-type: none"><li>• Diploma in Computer /IT.</li><li>• Having good knowledge of accountancy, tally version 9, Computer, IT, Data Management, Process documentation, web based reporting formats, video conferencing, Etc</li><li>• Proficiency in English Language</li></ul>	<ul style="list-style-type: none"><li>a) Support in maintaining data and approvals on SDMS portal</li><li>b) Generating Reports and Sharing with stakeholders</li><li>c) Developing reports for SSDM,MSDE and other Stakeholders</li><li>d) Generation of internal and external financial reports as per PMKVY 2.0 financial guidelines</li><li>e) Preparing UCs Submission and fund disbursement to TPs.</li></ul>

Designation	No of posts	Consolidated remuneration per month	Essential Qualification	Desirable Qualification	Scope of work
2. Manager (Training Provider)	01	Rs. 25000/-	Bachelor degree from any recognized university with at least 50% marks	<ul style="list-style-type: none"> <li>• Prior project management experience</li> <li>• Good People Management and communication skill</li> <li>• Proficiency in English Language.</li> <li>• Basic Computer Knowledge and typing</li> </ul>	a) Empanelment of TPs under PMKVY 2.0 b) Monitoring of Training Providers Performance. c) Scorecard development analysis. implementation of frameworks for quality assurance.

Candidates with experience in the concerned field will be given weight age.

Eligible and desirous candidates may come for walk in interview for the above Posts on the date 13/12/2019 at 02:00 PM in the chamber of Director (Education), PWD Campus, Silvassa 396230, DNH with a copy of Bio data and self attested copies of certificates of educational qualification and experience etc. Prior Information of participation may be given through email : lti1976.silvassa@gmail.com

  
 Principal  
 Govt. Industrial Training Institute  
 Dadra & Nagar Haveli.  
 Silvassa

To

1. All Head of Offices. Dadra and Nagar Haveli. Silvassa for wide publicity.
2. Chief publicity Office (CPO) for publicity.

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Dated:02/12/2019

**प्रधान मंत्री कौशल विकास योजन माटे प्रबंधक (मेनेजर) नी जग्या माटेनुं वोक**  
**धन छन्टरव्यु नी जहेरात**

संघ प्रदेश कौशल विकास मिशन , दादरा नगर हवेली हेहाण, उच्यतर तेमज तकनीकी शिक्षण विभाग, दा.न.ह. प्रधान मंत्री कौशल विकास योजनाना अमलीकरण माटे 02 प्रबंधक (मेनेजर) नी कोन्ट्राक्ट बेसिस पर निमणक करवा माटेनुं वोक धन छन्टरव्यु सामवामा आवे रहे.

Designation	No of posts	Consolidated remuneration per month	Essential Qualification	Desirable Qualification	Scope of work
1. Manager (Finance Cum MIS)	01	Rs. 30,000/-	BCA/B.tech/ MBA Finance/ CA/ICWA/ B.Com from recognized university	<ul style="list-style-type: none"><li>• Diploma in Computer /IT.</li><li>• Having good knowledge of accountancy, tally version 9, Computer, IT, Data Management, Process documentation, web based reporting formats, video conferencing, Etc</li><li>• Proficiency in English Language</li></ul>	<ul style="list-style-type: none"><li>a) Support in maintaining data and approvals on SDMS portal</li><li>b) Generating Reports and Sharing with stakeholders</li><li>c) Developing reports for SSDM,MSDE and other Stakeholders</li><li>d) Generation of internal and external financial reports as per PMKVY 2.0 financial guidelines</li><li>e) Preparing UCs Submission and fund disbursement to TPs.</li></ul>

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
નોંધ : સંબંધિત ક્ષેત્રના અનુભવી ઉમેદવારોને ભાર (વહેતેજ) મુજબ પ્રાધાન્ય આપવામાં આવશે.

માટેનું વોકેશન ઇન્ટરવ્યૂ ની તરીખ : 13/12/2019

માટેનું વોકેશન ઇન્ટરવ્યૂ નું સમય : 02:00 બપોરે.

માટેનું વોકેશન ઇન્ટરવ્યૂ નું સ્થાન : શિક્ષા નિર્દેશક, ઇ.ન.હ., પી.ડેવલ. ડી, કેમ્પસ, ના ષ્ટામી

પહેલા જાણકારી આપવા માટે ઈ મેઇલ આઇ ડી : Iti1976.silvassa@gmail.com

  
અધ્યક્ષ

સરકારી ઔદ્યોગિક તાલીમ સંસ્થા  
દાદરા અને નગર હવેલી  
સેલવાસ - 365230

પ્રતિ.

૧. દરેક ખાતાના વડાઓ, સેલવાસ ઇ.ન.હ. બાહોડી પ્રસિદ્ધિ માટે

૨. મુખ્ય પ્રચાર કાર્યાલય, ઇ.ન.હ.