

## **AGRICULTURE DEPARTMENT**

Our Mission Commitment & Performance  
for Development of Agriculture in  
Dadra and Nagar Haveli.

**THIS CHARTER IS THE STATEMENT OF THE MISSION AND  
COMMITMENTS OF THE DEPARTMENT OF AGRICULTURE,  
UNION TERRITORY OF DADRA AND NAGAR HAVELI.**

**OBJECTIVE, OUR PROGRAMME, APPLICATION FORMS FOR  
VARIOUS SCHEMES.**

### **OUR MISSION**

We dedicated ourselves in serving the farmers community in the U.T. create employment avenues, increase the Agriculture production and to uplift the socio-economic conditions of the weaker sections of the U.T. We are bound to ensure accountability and transparency in providing services to the farmers and enforcing rules and regulations.

### **OUR COMMITMENTS**

We commit to integrality and judiciousness, objectivity, transparency, courtesy and understanding the problems of the U.T. particularly of the farmer's community. We will be polite respect towards rights always welcome suggestions from them, try our level best to redress, grievances as early as possible, to simplify the rules and procedures for disposal of grievances within a limited time.

We shall ensure easy access of the people to all information relating to Government activities and decisions except to the extent required to be excluded on specific ground like national security.

We assure to improve the efficiency of the officers and staff of the department through trainings farmers must have access to accept our services through extension services.

We will review valuable suggestions/guidance periodically for improvement

of working of the department towards the upliftment of the farmers of this U.T.

### **OBJECTIVE.**

- Rising agriculture production and productivity through wider adoption of appropriate eco-specific and cost effective technology.
- Bringing more area under high yielding hybrid and improved varieties of crops through & increased supply of quality and planting materials
- Increasing cropping intensity
- Intensifying of farmers training and conducting of demonstration of farmers in the villages.
- Farmers to be encouraged for Mechanization through the use of Agricultural Implements and Machineries.
- Sustainable agriculture through IPM, INM, Watershed and Organic cultivation to be emphasized and popularized.
- Infrastructure facilities of the existing government farms to be strengthened for the production of the quality seeds, planting materials and developing them as Model Demonstration Centres for the farmers.
- Emphasis would be given on crisis management in the natural calamities.
- Study tour and training for farmers and technical staff will be priority to upgrade their technical know-how and for which there is a Farmers Training Centre at Silvassa.
- Analysis of soil samples collected from the farmer's field to know the NPK content and micro nutrients for judicious use of fertilizers and to reduce the cost of cultivation is our priority for which Soil Testing Laboratory is available.

### **OUR PROGRAMME.**

The main responsibility of our department is to be developing agriculture in the U.T. in a systematic and scientific line. Taking into consideration of the financial background of the farmers of this U.T. we are providing the following facilities:-

1. Distribution of improved seeds.
2. Distribution of Chemical fertilizers.
3. Distribution of pesticides and plant protection equipments.
4. Distribution of fruit grafts.
5. Distribution of storage bins and improved agriculture implements.

6. Financial incentive for growing commercial crops.
7. Soil Testing Laboratory.
8. Grant of subsidy for diesel engine electric pump set & PVC pipes.
9. Custom hire service.
10. Farmers training centre.
11. Seeds multiplication and demonstration farm.
12. Grant of license to manufacture and sell insecticides.
13. Grant of registration/license for retails/wholesale to sell fertilizer.
14. Rights for the farmers.

**TIME BOUND ACTIVITIES.**

Sr. No	Name of the activities/ service	Eligibility/beneficiaries description	Documentati on/formalities required	Time frame for disposal
1.	Multiplication & Distribution of High Yielding Varieties of Seeds.	With view to bring the maximum area under high yielding varieties. All the SC/STs. Small & Marginal and Non-Tribal farmers up to 2.00 Hect. Land are supplied with the seeds on 50% loan & 50% subsidy on the total cost of seeds.	Copy of the Khatavahi for SC/STs and copy of record of right village form No.VII-A (latest copy) for Non-Tribal farmers.	Within one week
2	Manures and Fertilizers.	Chemical fertilizers and green manure seeds are provided. All the SC/STs small & Marginal and Non-Tribal farmers up to 2.00 Hect. land are supplied with the fertilizers on 60% loan & 40% subsidy on the total cost of fertilizers.	---do---	---do---
3.	Plant Protection (subsidy for Pesticides/Insec ti-cides and Plant Protection Equipments.	All the SC/STs small & Marginal and Non-Tribal farmers up to 2.00 Hect. land are supplied with pesticides & plant protection equipment on 50% loan & 50% subsidy at present. The existing  ceiling limit of loan /subsidy for supply of	---do--	---do—  ---4---  ---4---

		pesticides per season is Rs.200/- for an individual farmers. For plant protection equipment the ceiling limit is Rs.750/- under the scheme plant protection equipment is given once in three years.		
4.	Commercial Crops.	Incentives to SC/ST Small & Marginal and Non-Tribal farmers up to 2.00 Hect. land eligible for the incentives @ Rs.400/- per Hect. Rs.1000/- for sugarcane & Rs.300/- per Hect. limited to Rs.600/- for potato & banana, for growing ginger, turmeric, onion, etc incentive @ Rs.200/- for 0.10 Hect. limited to Rs.400/- is being given.	---do---	Within 15 days
5.	Agricultural Engineering (Maintenance of Agricultural equipments).	Scheme under which loan: subsidy for purchase of diesel oil pump sets/electrical pump sets and PVC pipes storage bins & Agricultural equipments on 50% subsidy and 50% loan to SC/STs. Small & Marginal and Non-Tribal farmers up to 2.00 Hect. land. Incase of diesel oil pump sets/electric pump sets & PVC Pipes loan is given by the concerned Banks and subsidy is given by the department.	---do--- No due certificate from Patel Talati concerned.	Agri. Equip. within 15 days & for diesel oil pump sets/electrical pump sets and PVC pipes depend upon the loan sanctioned by the bankers.
6.	Horticulture & Vegetables Crops.	Distribution of fruit grafts at 50% subsidy & 50% loan subject to ceiling limit of Rs.500/- per individual farmers per year given to all the SC/STs. Small & Marginal and Non-Tribal farmers up to 2.00 Hect.	Copy of the Khatavahi for SC/STs and copy of record of right village form No.VII-A (latest copy) for Non-Tribal farmers.	Within 10 days.

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7.	Soil Testing.	Efficient and judicious use of fertilizer constitutes a major factor capable of making substantial contribution for increase Agricultural production soil samples are analyzed free of cost of all SC/STs. Small & Marginal & Non-Tribal farmers up to 2.00 Hect.	---do---	Within 15 days.
8.	Issue of license to sale and manufacturing insecticides.	1). Consent order of PCC 2).CIB registration 3).NOC from village Panchayat 4).Ownership or lease agreement of premises 5). Principle certificate of manufacturer.	All the citizen of India.	One month.

**NEW PROGRAMMES:**

**1). National Horticulture Mission (NHM).**

Looking to the potentiality of horticulture development in this U.T. & with a view to increase the area under Horticulture, the department has implemented the centrally sponsored programmed of National Horticulture Mission as “**Dadra & Nagar Haveli Horticulture Mission**” which will cover almost all areas of horticulture like green house, poly house, organic farming, formation of Nurseries, Floriculture etc. The financial assistance will be provided to farmers as per norms of the National Horticulture Mission.

**2). Adoption of Organic Farming.**

With a view to have a sustainable Agriculture & with a purpose to improve the fertility status of the Soil, the Department has now decided to adopt organic farming in the U.T. under which the farmer are being motivated to adopt organic farming by organizing farmers trainings on organic farming & by making visits to organic farm. The department is distributing organic fertilizer to the farmers.

**GRIEVANCES REDRESSAL**

- This department is sensitized to redress grievances in a responsible and effective manner through the following.

- A grievances cell has been set up in the department as well as in the attached and subordinate offices in order to ensure speedy redressed of grievances received from the public and employees directly or through department of administrative reforms and public grievances.
- A complaint committee has been constituted to deal with complaints of sexual harassment of women employees in the department.
- This department would like to appeal to the stake holders to provide full and complete information of the grievances in order to enable timely settlement of the issues involved. In any case department would make effort to settle grievances thus received from the stakeholders within a period of **three months time.**
- The Citizen's Charter will be reviewed annually for further improving our response to the public.

**CONTACT PERSONS/OFFICERS:-**

\* The addresses and phone numbers of the contact persons are as follows:

<p>1). Development Commissioner/ Secretary (Agriculture), Daman &amp; Diu and Dadra &amp; Nagar Haveli, Secretariat, Silavssa, Tel. 0260-2632126(O)</p>	<p>2). Deputy Conservator of Forests (T)/ Director of Agriculture, Dadra &amp; Nagar Haveli, Silavssa, Tel. 0260-2642734(O).</p>
<p>3). Deputy Director of Agriculture, Dadra &amp; Nagar Haveli, Silavssa, Tel. 0260-2642115(O). 0260-2642013(R).</p>	<p>4). Assistant, Department of Agriculture Silvassa. Tel. 0260-2642115(O).</p>