

**Administration of
Dadra and Nagar Haveli, U.T.,
Forest Department
Silvassa**

No. 8-6/625-FD/2008/V/09/182

Date: 03/03/2010.

SHORT TENDER NOTICE

Sealed Tenders in Two Bids system (Technical & Commercial Bid) are hereby invited by the Deputy Conservator of Forests (T), Dadra & Nagar Haveli, Silvassa on behalf the President of India, from leading manufactures, dealers/suppliers for supply of following materials.

Sr.No.	Particulars of Item	Approx. Cost	E.M.D.	S.D. In Rs. (Approx.)
01.	Supply of Polythene Bags at Timber Depot, Silvassa.	3.55 Lakh	9,000/-	18,000/-
	NOTE:- The detailed schedule of specification and quantity will be issued with the tender form and entire qty. of Polythene bags ordered will have to be supplied within 15 days from the date of issue of supply order.			

Tender form with detailed schedule of specification can be obtained from the office of the undersigned on payment of Rs.500/- (Non-Refundable) for each items by cash only during working hours on all working days from **04.03.2010 to 10.03.2010**. Tender is also available on the website www.dnh.nic.in which may be downloaded and used for submitting the tender but such tender should reach the undersigned in the manner along with tender fee in form of Demand Draft in due date only i.e. last date of issue of tender along with E.M.D.

The bidder should note that they should submit the Bid in 2 (Two) separate covers each super scribed "**Technical & Commercial Bid**". The cover-1 Super-scribed "**Technical Bid**" should comprise all documents pertaining to technical specification including Tender Form for technical offer requirement bid security i.e. E.M.D. confirmation of all Terms & Conditions of Tender Form alongwith Samples.The cover-2 super scribed "**Commercial Bid**" should comprise only rates schedule only.

The complete tender form for the items along with E.M.D. in form of F.D.R. of any Nationalized Bank in favour of undersigned should be properly covered in respect of each items subscribing the name of item/work on envelop and sent by registered /speed post or put into the Tender Box kept in the office, so as to reach this office by 15.00 hrs. on or before **12.03.2010**. The EMD shall not be considered by cheque/cash/DD. The "**Technical Bids**" will be opened on the same day in presence of the tenderers, if possible. Offers without obtaining tender documents, samples or tender without E.M.D. shall not be entertained. The department shall not be responsible for any postal delay.

Right to reject any or all tenders without assigning any reasons is reserved.

Sd/-
Deputy Conservator of Forests (T)
Dadra and Nagar Haveli
Silvassa

- Copy to all Head of Officers, Dadra and Nagar Haveli, Silvassa for wide publicity.
- Copy to all leading manufacturers/ suppliers as per list available in the office.
- Copy to the Field Publicity Officer, D & N H Silvassa for wide publicity.
- Copy to NIC, Silvassa for wide Publicity and publication / hosting on DNH website

Tender for “Supply of Polythene Bags at Timber Depot, Silvassa”.

Last date for issue of Tender : **10.03.2010.**

Last date for receipt of Tender : **12.03.2010.**

E.M.D. for Tender : **Rs. 9,000/-**

TENDER SCHEDULE

This tender is issued to M/s _____
of village _____. **Tender fee Rs.500/-** received
vide receipt No. _____ dtd. _____

Sd/-

Silvassa.
Dt. /03/2010.

Deputy Conservator of Forests (T),
Dadra and Nagar Haveli;
Silvassa.

To,
The Deputy Conservator of Forests (T),
Dadra and Nagar Haveli,
Silvassa.

Sir,

I/We, the undersigned Shri/M/s. _____ of
_____ hereby offer my/our rates as under enclosed. I /We agree with the
terms and conditions attached with this tender and promise to pay the rates shown
against item.

<u>Sr.No.</u>	<u>Description of Item</u>	<u>Unit</u>	<u>Qty. to be required</u>	<u>Rate offered</u>
1	-----As per tender form attached herewith-----			

Signature of Tenderer alongwith rubber stamps.

Note: Terms & Conditions are attached herewith.

Government of India.
Administration of
Dadra and Nagar Haveli, U.T.

Conditions for supply of stores, machinery & Equipments etc. to the Administration of Dadra and Nagar Haveli, Silvassa.

Quotation/Tender Notice No.8-6/625-FD/2008/V/09/182,

Dtd. 03 .03.2010

1. The rate (s) quoted should be strictly for free delivery at Silvassa/F.O.R. & will be valid and operative for supply orders issued on or before **30.06.2010.**
2. The rates should be quoted inclusive of all taxes.
3. The offer bid may submit with necessary documents in Two separate covers called.
 - (A)**Technical Bid:-** Should comprise E.M.D.,Samples(10nos.)all documents pertaining to technical specification including confirmation of all terms & conditions of tender forms.
 - (B)**Commercial Bid:-** Should contain price/rate schedule only.
4. Except C.S.T. all other Taxes/duties/royalties charges payable on the sale/transport etc. within and/or outside the state of the supplier shall be payable by the supplier.
5. No extra charge for packing, forwarding and insurance etc. will be paid on the rates quoted.
6. The rates should be quoted only for the items specified in list of requirements and should be for the items of given specifications confirm to the standard (s), requirements of the given specification/mark/manufactures.
7. Rates quoted for items other than the required specification mark/manufacture may not be considered. However, indigenous manufactures may quote own makes provided the specifications confirm to the standard (s) requirements of the given specification/mark/manufactures.
8. Where specifications/mark/manufacture are not specified by this office the rates should be quoted only for the Ist class and standard quality.
9. The decision of the Tender Inviting officer for acceptance/rejection of any articles supplied including the decision for equivalent specifications, standard and quality etc. of articles shall be final.
10. The Tenders should send in advance or enclose along with tender of **Rs. 9,000/-** as Earnest money Deposit in form of FOR of any Nationalized Bank in favour of the officer Inviting Tenders. Tenders received without Earnest Money will be summarily rejected.
11. (a) The successful tendered will have to pay within 10days from the date of demand an amount equal to 5%nof the total value of articles, that may be order the amount of Security Deposit.
 - (b) Non receipt of Security Deposit within stipulated time limit will result in automatic cancellation of the order for supply without any information.
 - (c) However in case if any articles are received for which the security deposit may not have been deposited, the full security deposit as may be due from the supplier will be recovered from the bill (s) for such articles.
12. The amount of Earnest money paid by the successful tenderer (s) will be adjusted against the amount of security Deposit to be paid by the successful tendered (s) as per condition No.11 above.

13. The amount of Earnest money by the tenderer (s) whose tenders are not accepted will be refunded to them and Cheque or Demand Draft may be refunded to them. Tender inviting officer is the amount is above **Rs.9,000/-** drawn on any branch of State Bank of India or its subsidiary schedule Bank. Where this mode of payment is not possible the amount will be refunded before expiry of guarantee period, if any such date/period as may be mutually agreed upon.
14. Only on satisfactory completion of the supplies ordered for and on payment of all bills of the supplier as to be admitted for payment, the amount of Security Deposit/Earnest money Deposit will be refunded after expiry of grantee period, if any or any such date/period as may be mutually agreed upon.
15. The Head of office will consider extension of time for remitting the Security Deposit as demanded. However, in case of denial to consider such extension the supplier is bound to abide by the limit given and liable to make good any loss to the Government on account of this failure to abide by the time limit.
16. (a) Railway receipt of other transport document should be drawn in favour of the officer Inviting Tender.

(b) Railway receipt or other transport document should not be sent by V.P.P. or through any Bank as this being a Government Office it is not possible to clear cash demands arrangements.

(c) Railway Receipt or Transport documents should sent to this office by Registered post immediately on dispatch of goods from dispatching end.
17. The suppliers of store equipments etc. of interior quality/standard or of different specifications other than that ordered/specified and/ or incompletes or broken articles will not accepted. The supplier will have to replace the same at this own cost and risk intimation of non-acceptance. However, if on communication is received within 15 days from the date of communication the Tender Inviting Officer will not be responsible for any damage, loss etc. of such rejected articles.
18. In case of failure to replace the unaccepted and rejected articles from suppliers made, as mentioned in the conditions, the loss underdone by the Government will be recovered from the suppliers security Deposit/Earnest money or payment due of any bill (s) to the extent required.
19. In case of failure to supply the store machinery and equipment etc. ordered for as per conditions and within the stipulated time limit, the same articles will be obtained if required from the tenderers who offered next higher rates or from any other sources, as may be decided by the tender inviting officer and the loss to the govt. on account of such purchases shall be recovered from the former supplier security deposit / earnest money or bill payable. The supplier shall have no any right to dispute will such procedure.
20. Extension of time limit for supplies may be considered by the tender inviting officer upto 50% of the original stipulated time for supplies and beyond that by the secretary to the Administrator of Collector, Dadra & Nagar Haveli, whosever may competent to accord expenditure sanction or enter into contract with reverence to the amount involved in the contract. The extension so granted may be with levy of compensation for delay in execution of supply order upto 5% of the cost of supplies ordered for at the discretion of the authority competent to grant extension of time limit provided such request is made well in time depending upon the circumstances and such decision in the mater will be final.
21. Demurrage charges paid by the tender inviting officer on account of delayed receipt of dispatch document / intimation will be recovered from the bills payable to the supplier.
22. (a) The supplier(s) of the machinery and equipments shall have to supply spare parts and when required on an agreed basis i.e. on agreed discount on the published category / list prices for and agreed period.

(b) The supplier(s) shall give adequate advance notice before any spares parts goes out of production to enable the tender inviting officer to order for spare parts machinery.

© If mutually agreed to the supplier(s) shall take available the blue prints of drawing etc. of the spares if and when required in connection with main machinery / equipments.

23. If at any time after the order for supply of machinery / spares / equipment the tender inviting officer shall for any reason whatsoever not require the whole or part of the quantity thereof as specified in the order the tender inviting officer shall give notice in writing of the fact to the supplier who shall have no claim to nay payment of compensation whatsoever on account of any profit or advantage which the supplier might have derived from the supply of article in full quantity of articles not having been purchased not shall have any claim for compensation by reasons of any alteration having been made in the original instruction which shall involve any curtailment of the supply originally completed.
24. The earnest money / security deposit (s) paid by the tenderers earlier against any tender (s) or supply order(s) is / are not adjustable with EMD or security deposit required by these conditions.
25. All bills should be in DUPLICATE and should invariably be mention the number and date of supply order.
26. All bills for amount above Rs.5000/- should be pre-receipted on a Revenue stamp of proper value. Bills for amount Rs.5000/- which are not pre-receipted on revenue stamp of proper value will not be accepted for payment.
27. Each bill sales Tax is charges must contain the following certificates on the body of the bill. **'CERTIFIED'** that the goods on which sales Tax has been charged have not bee exempted under the C.S.T. Act or the Rules made there under and the amount charged on account of the S.T. on theses goods is not more than what is payable under the provisions of relevant Act or the Rules made there under.
28. The tenders will be opined in presence of Tendered or their representative if any present in the office of the Tender inviting Officer.
29. The right to accept or reject without assignment any reasons any or all tenders in part or whole is reserved with the Tender inviting Officer and his decisions) on.
30. The tender offers received which do not confirm with the terms & conditions of this office will be summarily rejected. However, if any firm desire to consider exempted from payment of Earnest Money Deposit certified copies of its registration with DGS&D should be attached to their tender.
31. If case the supplier does not execute the supply order placed with him, the E.M.D. of the supplier will be forfeited to the Government and the contract for the supply shall stand terminated with no further liabilities on either party top the contract.
32. If the tendered whose tender/quotation is accepted fails to execute the supply order within stipulated time the E.M.D. of such tender will stand forfeited to the Government.
33. No Separate agreement will be required to be signed by the successful tender (s) for the purpose of the contract for supply. Rates tendered/offered in response to the concerned tender/quotation notice shall be considered ass acceptance of all above term & conditions for supply for all legal purposes.

The above terms and conditions are accepted and are binding to me/us.

Signature of the Supplier

Sd/-
Deputy Conservator of Forests (T)
Dadra and Nagar Haveli
Silvassa.

Note: Please return one copy of this condition duly signed alongwith your Tender/quotation.

ANNETURE-I

Tender No.:- 8-6/625-FD/2008/V/09/182, dtd. 03/03/2010 for Supply of Poly. Bags

Name of Work:- Supply of Polythene Bags.

CONDITIONS:-

1. The rates for the above items should be quoted for per unit/items shown against each items inclusive of all Taxes and F.O.R. at Timber Depot, Silvassa.
2. The rates should be quoted by the firms who have ready stock of polythene bags and are able to supply the material with in stipulated time from the receipt of the supply order by the department.
3. The material found defective or damaged or otherwise not as per the specification given shall be summarily rejected. The suppliers shall have to replace the defective material within valid period of order otherwise payment will not be made for the entire quantity.
4. The payment will be released only full supply of the material is made and material supported is of the satisfaction of the department.
5. The rates should be quoted only for the processed from virgin raw material. The Polythene bags processed from reprocessed raw materials shall not be accepted.
6. 10 Samples of polythene, bags of each size shall have to be enclosed with tender.
7. The EMD amount of **Rs.9,000/-** should be enclosed along with tender in form of FDR of any schedule bank in favour of the Deputy Conservator of Forests, Darda & Nagar Haveli, Silvassa. The tenders received without EMD will be summarily rejected.
8. The other conditions as per the attached statement.
9. Successful Tenderer shall have to supply the entire quantity of material within 15 (Fifteen) days from issue of the supply order.

Sd/-
Deputy Conservator of Forests (T)
Dadra and Nagar Haveli,
Silvassa,

: SCHEDULE :

Name of Work:- Supply of Polythene (empty) Bags.

Sr.No.	Description of Items	Qty.	Unit	<u>Rate Offered</u> <u>In Rs./In Fig.</u>	Amount
01.	Supply of polythene bags bubble free, transparent 'A' grade quality made from virgin material processed from LDPE/LLDPE Granules. The polythene bags should be capable to withstand pressure of wet-soil after complete filling in exposed condition of 6 (six) months. The rate should be inclusive of loading, unloading the material FOR at Timber Depot, Silvassa and of all taxes. (i) 10cm x 15cm x 250 gauge size..... (ii) 12cm x 25cm x 250 gauge size.....	2000 Kgs. 1000 Kgs.	One Kg. One Kg.		
		TOTAL.....RS.....			

Sign. & Seal of Agency.

Sd/-
Deputy Conservator of Forests (T)
Dadra & Nagar Haveli,
Silvassa.