

Administration of
Dadra and Nagar Haveli,
Office of the Medical Superintendent,
Shri Vinoba Bhave Civil Hospital,
Silvassa.

No.MS/VBCH/GNL/2000/270-P-III/1025

Dt: 24/02/2010

SHORT TENDER NOTICE

The Medical Superintendent, Shri Vinoba Bhave Civil Hospital, Silvassa invites sealed Tenders on behalf of the President of India from the interested caterers, restaurateurs or eligible food suppliers for providing Diet to indoor patients of Shri Vinoba Bhave Civil Hospital, Silvassa who are having a valid food licence issued by the competent authority and having minimum 3 years experience in this field.

The blank tender forms with detailed schedule of specification and conditions can be obtained from the office of the undersigned on payment of Rs.500/- (Rs. Five hundred only) by cash during working hours on all working days from 24/02/2010 to 10/03/2010.

The complete tender form for the items along with EMD of Rs.5000/- (Rs. Five thousand only) in form of F.D.R. of any Nationalized Bank in favour of undersigned should be properly covered subscribing the name of items on envelop and sent by registered/speed post or put into Tender Box kept in the office of the undersigned, so as to reach this office by 15.00 hrs. on or before 11/03/2010. The tender will be opened on the same day in presence of the tenderers, if possible. The offer received without obtaining tender documents or tender without EMD shall not be entertained.

The Tender document can be downloaded from the website www.dnh.nic.in & www.silvbch.org. The tender fee is to be enclosed with the tender document. Tender documents without tender fee will be rejected.

Right to reject any or all tenders without assigning any reason is reserved with the undersigned.

Sd/-

Medical Superintendent
Shri Vinoba Bhave Civil Hospital,
Silvassa

Copy to all Heads of Office, Dadra and Nagar Haveli, Silvassa
Copy to all caterers, restaurateurs for food supplies etc. whose address is available with this office.

Administration of
Dadra and Nagar Haveli,
Office of the Medical Superintendent,
Shri Vinoba Bhave Civil Hospital,
Silvassa.

No.MS/VBCH/GNL/2000/270/P-III/1024

Dt: 24 /02/2010

TERMS AND CONDITIONS

The tender shall be accompanied by EMD of Rs.5000/- in any acceptable form as per provisions in GFR in favour of Medical Superintendent, Shri Vinoba Bhave Civil Hospital, Silvassa. The Tender Notice No. MS/VBCH/GNL/2000/270/718 dtd.24/02/2010

1. The contract to serve diet to Indoor ward patients at Shri Vinoba Bhave Civil Hospital, Silvassa shall be for a period of two years from the date of entering in to a agreement between Medical Superintendent, Shri Vinoba Bhave Civil Hospital, and the successful tenderer.
2. The Schedule of property, which shall be handed over to tenderer at the time of agreement to the successful tenderer.
3. The successful tenderer shall enter into an agreement with Shri Vinoba Bhave Civil Hospital, Silvassa within 10 days from acceptance of the offer and shall pay 12 months rent in advance at the rate of Rs.100/- (i.e. Rs.1200/- per year) immediately by challan to be remitted in Government Treasury, Silvassa.
4. Tenderer will provide quantity of food articles as per patient per day. Diet schedule attached in Annexure.
5. The following diet are to be provide to the indoor patient to Shri Vinoba Bhave Civil Hospital, Silvassa

FULL DIET:

Break fast: - 1 cup Tea/Milk
7:30 a.m. around 75-100 gms Upma/ Poha/ Dry Poha/ Sweet corn / Sprouted
Pulses or 1 Boiled Egg and 1 pav/2 slices Bread
or

Any other suggested by Dietician

Lunch: - 2 Dry Chapatis
12:00 noon 1cup Vegetable Preparation
1 cup Dal
1 cup Rice

Snacks: - 1 cup Tea/Milk
3:30p.m. 1packet Biscuits or
1 big Seasonal Fruit with 1 pav

Dinner: - 2 Dry Chapatis
1 cup Pulse Preparation
1 cup Rice
1 cup Curd

SOFT DIET: -

Break fast: - 1 cup
7:30 a.m. around 75-100 gms Tea/Milk
Upma/ Poha/ Sweet corn or
1 Boiled Egg and 1 pav/2 slices bread or

Any other suggested by Dietician

Lunch: -
12:00 noon 1cup Vegetable Preparation
1 cup Dal
1 cup Rice
1 Boiled Egg

Snacks: - 1 cup Tea/Milk
3:30p.m. 1packet Biscuits or
1 big Seasonal Fruit with 1 pav

Dinner: -
1 cup Khichdi
1 cup Curd

DIABETIC DIET:

Break fast: - 1 cup
7:30 a.m. around 75-100 gms Tea/Milk(without sugar)
Upma/ Poha/ Dry Poha/ Sweet corn / Sprouted
Pulses or 1 Boiled Egg and 1 pav/2 slices bread
or

Any other suggested by Dietician

Lunch: - 2 Dry Chapatis
12:00 noon 1cup Vegetable Preparation
1 cup Dal
1 Boiled Egg

Snacks: - 1 cup Tea/Milk (without sugar)
3:30p.m. 1packet Biscuits or
1 big Seasonal Fruit with 1 pav (No banana)

Dinner: - 2 Dry Chapatis
1 cup Pulse Preparation
1 cup Curd

HIGH PROTEIN DIET:

Break fast: - 1 cup
7:30 a.m. around 75-100 gms Tea/Milk
Upma/ Poha/ Dry Poha/ Sweet corn / Sprouted
Pulses or 1 Boiled Egg and 1 pav/2 slices bread
or

Any other suggested by Dietician

Lunch: - 2 Dry Chapatis
12:00 noon 1cup Vegetable Preparation
1 cup Dal
1 cup Rice
1 Boiled Egg

Snacks: - 1 cup Tea/Milk
3:30p.m. 1packet Biscuits or
1 big Seasonal Fruit with 1 pav

Dinner: - 2 Dry Chapatis
1 cup Pulse Preparation
1 cup Rice
1 cup Curd
1 Boiled Egg

HIGH CARBOHYDRATE DIET:

Break fast: - 1 cup Tea/Milk
7:30 a.m. around 75-100 gms Upma/ Poha/ Dry Poha/ Sweet corn / Sprouted
Pulses or 1 Boiled Egg and 1 pav/2 slices bread or

Any other suggested by Dietician

Lunch: - 1 Dry Chapatis
12:00 noon 1cup Vegetable Preparation
1 cup Dal
1 ½ cup Rice

Snacks: - 1 cup Tea/Milk
3:30p.m. 1packet Biscuits or
1 big Seasonal Fruit with 1 pav

Dinner: - 1 cup Pulse Preparation
2 cup Rice
1 cup Curd

LIQUID DIET:

3-4 Hourly around 200ml -250ml

- 1 Milk
- 2 Dal Water
- 3 Soup
- 4 Rice + Dal Water
- 5 Fresh Buttermilk
- 6 Cereal + Pulse Kanji

RT FEEDS:

Quantity and timing as per the Doctor's prescription:

HPD RTF: Milk
Milk + Egg
Dal Water
Soup
Fresh Buttermilk
Cereal + Pulses Water

HCD RTF: Rice Water

Vegetable Water
Cereal Kanji
Sabudana Kanji
Milk

6. All T.B. and AIDS patients should serve in disposable plates.
7. All I.C.U. patients should also serve in the disposable and close vessels.
8. All serving people should wear clean uniform with cap, mask and gloves.
9. Medical Check up of all workers should be done annually.

10. The Food will be prepared and served as per quantity per patient annexure to Tender document.

11. Certain patients shall be provided special diet as advised by Dietician/Doctor according to disease.

12. If there is any complaint about quality and quantity of diet and tea served to patient same will be inquired into depth with the help of Dietician/Medical Suptd. / Doctor/Asstt. Matron/Manager (Admn.) . and if the complaint is found correct, the contract will be terminated with immediate effect and deposit sum will be forfeited.

13. Tenderers require minimum of 3 years experience in running of restaurants/ canteen or food supply etc. They have to furnish the experience certificate and valid food license issued by the competent authority of of Dadra and Nagar Haveli, (U.T.) at least for last three years along with the tender. Tender received without required experience certificate and valid food license will not be entertained

14. During this entire period of two years of contract the undersigned/this Administration reserves the authority to terminate the agreement at any time in case of violation of any condition of the tender.

15. The rates offered should be inclusive of all taxes.

- 17 The rate(s) should be quoted only for the items specified in the list of requirement and should be for the items given in the tender document.

- 18 .The decision of the Tender Inviting Officer for acceptance/rejection of any articles supplied including the decision for equivalent specifications, standard and quality etc. of articles shall be final.

19. The Tenderer should send in advance or enclose along with tender an amount of Rs.5000/- (Rupees Five thousand only) as Earnest Money Deposit in form of Fix Deposit Receipt on any scheduled Bank at payable at Silvassa in favour of the Officer inviting tenders i.e. Medical Superintendent, Shri Vinoba Bhave Civil Hospital, Silvassa. The EMD submitted other than form mentioned above will not be accepted. Tender received without Earnest Money Deposit will be summarily rejected.

- 20 (a) The successful tenderer will have to pay within 10 days from the date of demand, an amount equal to 10% of the total value of articles, that may be ordered, as the amount of security deposit.

(b) Non receipt of Security Deposit within stipulated time will result in an automatic cancellation of the order for supply without any intimation.
(c) However, in case, if any articles are received for which the Security Deposit may not have been deposited, the full Security Deposit as may be due from the supplier will be recovered from the bill(s) for such articles.

- 21 The amount of Earnest Money paid by the successful Tenderer(s) will be adjusted against the amount of Security Deposit to be paid by the successful tenderer(s) as per condition No.20 above.

22. The tender should be neatly typed only on letter head carries the name of tenderer and the signature of the tenderer. No overwriting, correction or erasures will be considered.
23. The amount of Earnest Money paid by those tenderer(s) whose tenders are not accepted will be refunded to them by cheque or Demand Draft (as may be convenient to the Tender Inviting Officer if the amount is above Rs.200/-) drawn on an branch of State Bank of India or its subsidiary Schedule Bank. Where this mode of payment is not possible the amount will be refunded at the cost of the tenderer.
24. Only on satisfactory completion of the supplies ordered for and on payment of all bills of the supplier, as to be admitted for payment, the amount of Security Deposit/Earnest Money will be refunded after expiry of guarantee/warranty period, if any, or any such date/period as may be mutually agreed upon.
25. The Tender Inviting Officer will consider extension of time for remitting the Security Deposit as demanded. However, in case of denial to consider such extension the supplier is bound to abide by the limit given and liable to make good and loss to the Government on account of his failure to abide by the time limit.
26. In case of failure to supply the diet to Indoor patients, as per conditions and within the stipulated time, the diet for indoor patients will be obtained from the tenderer who offered next higher rates or from any other sources, as may be decided by the Tender Inviting Officer and the loss to the Government on account of such purchases(s) shall be recovered from the former suppliers Security Deposit/Earnest Money or bills payable. The suppliers shall have no right to dispute with such procedure.
27. Extension of time limit for supplies shall be considered by the Tender Inviting Officer. The extension so granted may be with levy of compensation for delay in execution of supply order up to 5% of the cost of supplies ordered for at the discretion of the authority competent to grant extension of time limit provided such request is made well in time, depending upon the circumstances and such decision in the matter will be final.
28. The Earnest Money(s)/Security Deposit(s) paid by the tender(s) earlier against any tender(s) or supply order(s) is/are not adjustable with Earnest Money or Security Deposit required by these conditions.
29. All bills should be in DUPLICATE and should invariably mention the number and date of supply order.
30. All bills for amount above Rs.500/- should be pre-receipted on a Revenue Stamp of proper value. Bills for amount exceeding Rs.500/- not pre-receipted on Revenue Stamp of proper value will not be accepted for payment.
31. Each bill in which Sales Tax is charged must contain the following certificates on the body of the bill:
“CERTIFIED” that the goods on which Sales Tax has been charged have not been exempted under the Central Sale Tax Act or the Rules made there under and the amount charged on account of Sales Tax on these goods is not more than what is payable under the provisions of relevant Act or Rules made there under”.
32. The Tender Opening Committee will open the Tenders in presence of Tenderers or their representatives, if any present in the Office of the Tender Inviting Officer.
33. The right to accept or reject without assigning any reasons any or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.

34. The tenders/offers received do not confirm with the terms and conditions of this office will be summarily rejected.
35. If the tenderer whose tender is accepted, fails to execute the supply order within stipulated time the Earnest Money Deposit of such tenders will stand forfeited to the Government.
36. In case, the supplier does not execute the supply order placed with him, the EMD of the supplier will be forfeited to the Government and the contract for the supply shall terminated with no further liabilities on either party to the contract.
37. No separate agreement will be required to be signed by the successful tender(s) for the purpose of this contract for supply. Rates tendered/offered in response to the concerned Tender Notice shall be considered as acceptance of all above terms and conditions for supply for all legal purpose.
38. The tender will be accepted during working hours upto /01/2010 at 15.00 hours and opened on same day at 16.30 hrs. if possible in the office of the Medical Superintendent, Shri Vinoba Bhave Civil Hospital, Silvassa in the presence of the Tender Opening Committee and tenderer(s) or their representative(s) if present.
39. The tenderer should attached copies of certificate of experience in the field of supply of serving diet to indoor patients, valid license, licence for import, No Conviction Certificate, PAN No., Free sale certificate, Sales tax returns of last 3 years, Income Tax returns of last three years etc. with his/their tender. It may please be noted that the tender received without document referred above shall not be considered.
40. The Dietician will supervise the supply to diet to indoor patient daily along with Asstt.Matron, Sister In charge & Manager(Admn.).
41. Rates should be quoted in the forms issued from the department and as per the requirement asked for.
42. Rates quoted are for Shri Vinoba Bhave Civil Hospital, Silvassa.

Signature & Designation of
Tender Inviting Officer

Sd/-
Medical Superintendent,
Shri Vinoba Bhave Civil Hospital,
Dadra & Nagar Haveli,
Silvassa

The above terms and conditions are accepted and are binding to me/us.

Place: _____ Signature of tenderer
Dated: _____ Name of tenderer with seal of the firm

NOTE: Please return one copy of these terms and conditions dully sign with seal of firm along with the tender.

ANNEXURE

Sr.No.	Type of Diet	<u>Rate</u> Per Day/ Per Patient	Tax if any	Total
1	Full Diet			
2.	Soft Diet			
3	Diabetic Diet			
4	High Protein Diet			
5	High CHO/Low Protein Diet OR Renal Diet			
6	Liquid Diet			
7	RT Feeds			

Sd/-
Medical Superintendent,
Shri Vinoba Bhawe Civil Hospital,
Dadra & Nagar Haveli,
Silvassa

ANNEXURE

FULL DIET:

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7:30 a.m. around 75-100 gms Upma/ Poha/ Dry Poha/ Sweet corn / Sprouted
Pulses or 1 Boiled Egg and 1 pav/2 slices Bread
or

Any other suggested by Dietician

Lunch: - 2 Dry Chapatis
12:00 noon 1cup Vegetable Preparation
1 cup Dal
1 cup Rice

Snacks: - 1 cup Tea/Milk
3:30p.m. 1packet Biscuits or
1 big Seasonal Fruit with 1 pav

Dinner: - 2 Dry Chapatis
1 cup Pulse Preparation
1 cup Rice
1 cup Curd

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1 cup Rice
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1 cup Dal
1 ½ cup Rice

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3:30p.m. 1 packet
1 big
Tea/Milk
Biscuits or
Seasonal Fruit with 1 pav

Dinner: - 1 cup
2 cup
1 cup
Pulse Preparation
Rice
Curd

LIQUID DIET:

3-4 Hourly around 200ml -250ml

- 7 Milk
- 8 Dal Water
- 9 Soup
- 10 Rice + Dal Water
- 11 Fresh Buttermilk
- 12 Cereal + Pulse Kanji

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Dal Water
Soup
Fresh Buttermilk
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Vegetable Water
Cereal Kanji
Sabudana Kanji
Milk

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